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## **FACTS ABOUT WILBRAHAM**

Settled: 1731  
Incorporated: June 15, 1763  
1990 Federal Census Population: 12,592  
Hampden County Real Estate Valuation: \$847,282,100.  
Personal Property Valuation: \$20,785,797.

## **PUBLIC SCHOOLS**

Grade K-2 - Memorial School (596-6821)  
Grade 2-3 - Mile Tree School (596-6921)  
Grade 1-4 – Stony Hill School (599-1950)  
Grade 3-5 - Soule Road School (596-9311)  
Grade 6-8 - Middle School (596-9061)  
Grade 9-12 - Minnechaug Regional High School (596-9011)

## **PRIVATE NURSERY, PRESCHOOL & DAY CARE**

The Burch Tree - 971 Main Street (596-9819)  
Clinton Nursery School - 675 Stony Hill Road (596-5576)  
Country Day School - 88 Stony Hill Road (543-3649)  
Epiphany Preschool – 20 Highland Avenue (596-7245)  
Fiddlestix - 36 Maple Street (596-6424)  
Learning Links - 215 Manchonis Road Extension (596-9509)  
The Kid's Place - 2149 Boston Road (596-9509)  
Wilbraham United Church - 500 Main Street (596-2511)

## **CHURCHES**

Christ the King (Lutheran) – 758 Main Street  
Church of the Epiphany (Episcopal) – 20 Highland Avenue  
Evangel Assembly of God – 2341 Boston Road  
Glendale Methodist Church – 944 Glendale Road  
Grace Union Church (Congregational) – Chapel Street  
St. Cecilia's Church (Roman Catholic) – 64 Main Street  
Wilbraham United Church (Congregational Methodist) – 500 Main Street  
Wilbraham Bible Church

## **PRIVATE SCHOOLS**

Wilbraham & Monson Academy - 421 Main Street

## TELEPHONE DIRECTORY FOR TOWN DEPARTMENTS AND SERVICES

### EMERGENCIES 911 Fire, Police, Ambulance

Accounting-----	596-2800
Ambulance, All Other Calls-----	596-2273
Assessors-----	596-2817
Building Department-----	596-2804
Dog Officer-----	596-2006
Public Works , Engineering -----	596-2807
Fire Department, All Other Calls-----	596-3122
Housing Authority-----	543-1700
Library-----	596-6141
Planning & Community Development-----	596-2806
Police Department, TDD-----	596-4357
Police Department, Rape Reporting Only-----	596-2100
Police Department, All Other Calls-----	596-3837
Public Access Television-----	599-0940
Charter Communications (cable subscriber services) -	583-5171
Recreation-----	596-2816
Coach Information -----	596-2402
School, Superintendent-----	596-3884
Selectmen/Town Administrator-----	596-8111
Town Offices FAX-----	596-9256
Senior Center-----	543-8201
Tax Collector-----	596-2813
Tobacco Control-----	596-2824
Town Clerk-----	596-2809
Trash Stickers & Recycling-----	596-2814
Treasurer-----	596-2811
Veterans Services -----	596-8111
Zoning -----	596-8222

## **FEDERAL AND STATE DELEGATION**

### **GOVERNOR**

A. Paul Cellucci  
State House Room 360  
Boston, MA 02133  
Phone: 1-617-727-3600

### **U.S. SENATOR**

Edward M. Kennedy (D)  
J.F.K. Building, Suite 2400  
Boston, MA 02203  
Phone: 1-617-565-3170

315 Senate Russell Office Building  
Washington, DC 20510

### **U.S. SENATOR**

John F. Kerry (D)  
One Bowdoin Square, 10th floor  
Boston, MA 02114  
Phone: 1-617-565-8519

421 Senate Russell Office Bldg.  
Washington, DC 20510  
Phone: 1-202-224-2742

145 State Street, Suite 504  
Springfield, MA 01103  
Phone: 413-785-4610

### **REPRESENTATIVE**

#### **2<sup>nd</sup> Congressional District**

Richard E. Neal (D)  
Federal Office Building  
1550 Main St.  
Springfield, MA 01103  
Phone: 413-785-0325

2431 Rayburn House Office Building  
Washington, DC 20515  
Phone: 1-202-225-5601

### **REPRESENTATIVE**

#### **13<sup>th</sup> Hampden District**

Gale D. Candaras (D)  
643 Tinkham Rd.  
Wilbraham, MA 01095  
Phone: 413-599-9779

State House, Room 136  
Boston, MA 02133  
Phone: 1-617-722-2396

### **SENATOR**

#### **1<sup>st</sup> Hampden District**

Brian P. Lees (R)  
527 Main Street  
Indian Orchard, MA 01151  
Phone: 413-543-2167

State House Room 308  
Boston, MA 02133  
Phone: 1-617-722-1291

## **TOLL FREE CITIZEN INFORMATION**

**Secretary of the Commonwealth**

**1-800-392-6090**

## ELECTED OFFICIALS

### Board of Selectmen & Board of Health

Frank A. Everton	(R)	2001
James E. Thompson	(D)	2002
Kevin J. Moriarty, Chr	(D)	2000

### Town Clerk

Beverly J. Radner	(D)	2000
-------------------	-----	------

### Moderator

Arthur F. Dionne	(R)	2000
------------------	-----	------

### Board of Assessors

Robert A. Bonsall, Chr	(R)	2000
Richard Howell	(R)	2001
Dorothy A. Gates	(D)	2002

### Regional School Committee

Lois Megliola	(R)	2001
Paula Tingle, Chr	(D)	2002
Joel A. Berman	(R)	2002
Pamela C. Burch	(U)	2000
Richard W. Grono	(D)	2000

### Tree Warden

Gordon R. Long	(R)	2000
----------------	-----	------

### Cemetery Commissioners

Peter W. Ablondi	(R)	2001
Donna L. Fountain, Chr	(R)	2002
J. Bruce Tingle	(D)	2000

### Water Commissioners

Zigmund A. Peret	(R)	2000
Leland P. Miner, Chr	(R)	2001
Albert E. Kirk	(R)	2002

### Board of Library Trustees

Deborah J. Reavey	(R)	2000
Susan Magee	(R)	2000
Barbara W. Fitzgerald, Chr	(R)	2001
William R. Massidda	(R)	2001
Coralie H. Gray	(R)	2002
Llewellyn S. Merrick	(R)	2002

### Planning Board

Jonathan E. Viens, Sr.	(R)	2002 resigned
James McEathron	(R)	2000appointed 5-10-99
Edward T. Stevenson	(R)	2003
Donald Williams	(D)	2004
Richard E. Butler, Chr	(R)	2000
Frederick W. Fuller	(R)	2001

### Housing Authority

Jason A. Burkins	(R)	2002
Van Pelt Brower	(R)	2003
Michelle Lawler, Chr	(R)	2000
Richard D. Bourgeois	(U)	2001

### Poundkeeper

Gilles E. Turcotte		2000
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### Surveyors of Lumber

Edward P. Lindsay Jr.		2000
William H. Garvey		2000

### Measurers of Wood & Bark

Stanley Gore		2000
William H. Garvey		2000

### Field Drivers

Dorrance T. Green		2000
John Garvey		2000

### Weighers of Grain

Alton McDonald		2000
Jesse L. Rice		2000

## TOWN OFFICIALS AND DEPARTMENT DIRECTORS

(appointment date noted, if applicable)

### **Town Administrator**

William J. Fogarty (2001)

### **Assistant Town Administrator**

Joan D. Paris

### **Town Counsel**

Michael T. Hassett (2000)

### **Treasurer/Collector**

Thomas P. Sullivan

### **Asst Treasurer**

Lynne Frederick

### **Asst Collector**

Janet Costa

### **Town Accountant**

JoAnne DeGray (2000)

### **Assistant Town Accountant**

Nancy Johnson (2000)

### **Assistant Assessor**

Manny Silva (2000)

### **Police Chief**

Allen M. Stratton (2000)

### **Fire Chief and Forest Warden**

Kenneth R. Willette (2001)

### **Director, Central Dispatch**

Thomas Cortis

### **Assistant Emergency Manager**

Paul Civetti (2000)

### **Director, DPW, Town Engineer**

Edmond W. Miga Jr. (2000)

### **Assistant Director, DPW**

Ronald Lavoie

### **Superintendent of Streets**

Frank Shea (2000)

### **Director, Water Department**

Michael Framarin

### **Director, Planning Department**

John Pearsall

### **Director, Information Technology**

Antonio Pagan

### **Building Inspector/Zoning Officer**

Lance Trevallion (2002)

### **Electrical Inspector**

Daniel Driscoll (2000)

### **Plumbing and Gas Inspector**

Bernard Sears (2000)

### **Director, Recreation Department**

Tom Brennan (2000)

### **Assistant Director, Recreation**

Shannon Bristol

### **Director, Library**

Christine Bergquist

### **Assistant Director, Library**

Joseph Rodeo

### **Archivist**

Coralie Gray (2000)



**Director, Public Access TV**

Caroline Cunningham

**Director, Senior Center**

Dorothy Hooper

**Animal Inspector**

Dorsie R. Kovacs, DMV (2000)

**Animal Control Officer**

Gilles Turcotte (2000)

**Assistant Animal Control Officer**

Anne Turcotte (2000)

**Assistant Town Clerk**

Carole Tardif (2000)

**Health Agent and Sanitarian**

Lorri McCool (2000)

**Park Commissioner & Pest Control**

Gordon Long (2000)

**Fence Viewer**

Jesse L. Rice (2000)

**Sealer of Weights and Measures**

William Garvey (2000)

**Parking Clerk**

Sarah McColgan (2000)

**Veterans' Agent**

Richard J. Prochnow (2000)

**Veterans' Graves Officer**

Doug Mercier (2000)

<b>APPOINTED BOARDS AND COMMITTEES</b>
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**Advisory Board of Health**

Marie B. Chivers	May 2000
Patricia Sicotte	May 2000
Marcia B. Zimmer	May 2000
Judith C. Dionne	May 2000
Kevin E. Schmidt	May 2000
VACANCY	May 2000
Loralee Nelson	May 2000

Carol Lynch	May 2001
Charles A. Pelouze	May 2002

**Advisor, Board of Health**

Walter J. Pacosa	May 2000
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**Board of Registrars**

J. Williard Pickett (R)	May 2001
Thomas Mango (D)	May 2000
John Shea (R)	May 2002

**Ambulance Oversight Committee**

Paula Chevrier	May 2000
Timothy Rogers	May 2001
Alan S. Peck	May 2001
Brad Pinney	May 2002
Larry Robbins	May 2002

**Cable TV Advisory Committee**

Robert Berger	May 2001
James H. Ross III	May 2001
Linda K. Fuller	May 2001
Richard Taft	May 2001
Roy Scott	May 2001
John W. Welch	May 2001
Steven Judycki	May 2001

**Zoning Board of Appeals**

Mark J. Albano	May 2000
Thomas W. Counos	May 2000
Edward E. Kivari	May 2000

**Capital Planning Committee**

Sue Bunnell	May 2000
Marcia B. Zimmer	May 2000
John Wesolowski	May 2000
Robert L Quintin	May 2001
Robert Russell	May 2002

**Commission on Disabilities**

John R. Chase	May 2000
Joy C. Hibsher	May 2000
Elaine Scott	May 2000
Anne M. Metayer	May 2000
Susan Kramer	May 2000
Evelyn O'Brien	May 2000
VACANCY	May 2001
Donald F. Haynes	May 2001
Debbie McDonald	May 2001

**Conservation Commission**

John Sullivan	May 2000
Linda Christman	May 2000
Thomas R. Reavey	May 2000
Christopher J. Brown	May 2001
Stoughton L. Smead	May 2001
Patricia A. Ross	May 2002
Robert McMaster	May 2002

**Constable**

Kirk Burkins	May 2000
Alton McDonald	May 2000

**Council on Aging**

VACANCY	May 2000
Rev. Robert Stuart	May 2000
Mary A. Irla	May 2000
Barbara Fisk	May 2001
Alfred Brazee	May 2001
Theresa B. Munn	May 2002
Fred Biel	May 2002
Marguerite Zwarycz	May 2002

**Cultural Council**

Barbara Los	May 2000
Carolyn Zawacki	May 2000
Lee Fontaine	May 2000
Jennifer Chapin	May 2000
Barbara Ziskind	May 2000
Judy L. VanRaalte	May 2000
Charles F. Bennett	May 2000
Andrew A. Leveton	May 2000
Ann Terry Paulhus	May 2000
Deborah L. Poppel	May 2000
Sharon Tellier	May 2002

**Fair Housing Committee**

VACANCY	May 2000
VACANCY	May 2000
VACANCY	May 2000

**Finance Committee**

Susan Bunnell	May 2000
Deborah Rosenthal	May 2000
Paul DeSantis	May 2000
Ken R. Furst	May 2001
Kevin Dorsey	May 2001
Marcia Zimmer	May 2001
Kevin O'Donnell	May 2002
Robert G. Gale	May 2002
Judith A. Curran	May 2002

**Fire Commisioners**

Alton E. McDonald	May 2002
Gary Petzold	May 2000
John N. Sampson	May 2001

**Golf Course Negotiating Committee**

Williard Hick	open
John Metro	open
James Leahey	open

**Hampden Co Housing Services**

John Pearsall	May 2000
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**Historical Commission**

Richard J. Howell	May 2000
Barbara A. Search Miller	May 2000
Don Nicholson	May 2001
Carol M. Albano	May 2001
Ann Tousignant	May 2002
Steve M. Gray	May 2002
Elizabeth N. Cahill	May 2002

Lorelei Hewitt	May 2001
VACANCY	May 2001
Coralie Gray	May 2001
VACANCY	May 2001
Mary Doyle Quigley	May 2002
Stephen Bosworth	May 2002
Robert McCollum	May 2002
Denny Smith	May 2002

**Land Acquisition Committee**

Frank A. Everton	May 2000
Frederic Fuller	May 2000
Steve Bosworth	May 2000
Mary Quigley	May 2000
Joan D. Paris	Staff
John Pearsall	Staff

**Personnel Board**

Jennifer C. Bourgeois	May 2000
Kenneth Blanchard	May 2001
Barbara Ralph	May 2001
Joan Lyons	May 2002
Jack Wilson	May 2002

**Local Emergency Planning Committee**

Holly Jerdi	May 2000
Allen M. Stratton	May 2000
Bradley Pinney	May 2000
Thomas Cortis	May 2000
Robert A. Ruszeck	May 2000
Nick Yarmac	May 2000
Caroline	May 2000
Ralph Guyer	May 2000
Edmond J. Miga	May 2000
Lorri McCool	May 2000
Richard Scortino	May 2000
Dorothy Hooper	May 2000
Kenneth R. Willette	May 2000
Frank A. Everton	May 2000
William J. Fogarty	May 2000

**Planning Board Associate**

VACANCY	May 2000
Cynthia Schultz	May 2000

**Playground and Recreation Commission**

Mary Burnham	May 2000
Mary D. Quigley	May 2000
John O'Connor	May 2001
Joel Castleman	May 2001
Fran Bloom	May 2002
Trant Campbell	May 2002
Mark Jones	May 2002

**Open Space and Recreation Committee**

VACANCY	May 2000
Mark Kent	May 2000
Cathy Callaghan	May 2000
VACANCY	May 2000

**Public Access TV Committee**

VACANCY	May 2000
Mary Ripley	May 2000
Raymond Syriac	May 2000
Sandra Belcastro	May 2000
Claudette Burque	May 2000
Olga Karplus	May 2000
Thomas M. Nestor	May 2000
Richard Scott	May 2000
Linda K. Fuller	May 2000

**Public Safety Facilities Study Committee**

Alan Peck	Aug 2000
Mary Irla	Aug 2000
Marcia Zimmer	Aug 2000
James Burke	Aug 2000
Ed Rigney	Aug 2000
Robert L. Quintin	Aug 2000
Alton McDonald	Aug 2000
Stoughton Smead	Aug 2000
John Sampson	Aug 2000
Robert Griffith	Aug 2000
Allen M. Stratton	May 2000
Kenneth Willette	May 2000

**PVPC Joint Transportation**

VACANCY	May 2000
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**PVTA Advisory Board**

William Lyons III	May 2000
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**Sewer Advisory Committee**

Joseph R. Kakley	May 2000
Kelvin S. Kwong	May 2000
Ruly Zachary	May 2001
James V. Dowd	May 2002
Glen Zenor	May 2002

**Solid Waste Advisory Committee**

Olga (Sandy) Karplus	May 2000
Sandra Belcastro	May 2000
Ed Kramer	May 2000
Alicia Roy	May 2000
Sally Howard	May 2000

**Village Center Steering Committee**

John Pearsall	Staff
Wendy Gibb	May 2000
Larry Landry	May 2000
Margaret Connell	May 2000
Edmond Miga	Staff
Edward Stevenson	May 2000
Thomas Forcier	May 2000
Michael Margolis	May 2000
Virginia Remillard	May 2000
Donald Williams	May 2000
Marjorie Trimble	May 2000
Robert Stuart	May 2000
Stoughton Smead	May 2000
Martha Rickson,	May 2000
Michael O'Rourke	May 2000
Molley Noonan	May 2000
Paul Murray	May 2000
Richard Malley	May 2000
Steven Gray	May 2000
Barbara Fitzgerald	May 2000
John Tenbrook	May 2000

**DEMOCRATIC TOWN COMMITTEE****Elected Members**

Richard Grono, Chairman  
John F. O'Connor, Vice Chairman  
Barbara M. Kirby, Secretary  
Carolyn H. Zawacki, Treasurer  
Gale D. Candaras, State  
Representative, 13th Hampden District

**Associate Members**

Rose Chapman  
Judy Falzone  
Lisa A. Jones

Atty. Ed Kivari  
Charlotte Mercier  
John Sullivan

**Lifetime Members**

Mary E. Hadley  
Atty. John F. Fitzgerald  
Thomas F. Gallagher  
Mary A. Irla  
Marlyn E. Jackson  
Joseph R. Mathews  
Douglas R. Mercier

Kevin J. Moriarty

### **Members**

Johanna Desautelle, Daniel Driscoll, Madeline Flanagan, Michael J. Flynn, John Gagnon, Dorothy A. Gates, Edward W. Irla, Sr., Mark F. Jones, Gloria A. Jurkowski, Barbara Ann M. Los, Thomas Mango, Susan T. Manseau, Thomas P. Moriarty, Jr., Claire S. O'Connor, Dr. Alan S. Peck, Stella A. Pierce, Beverly J. Radner, Dr. Kevin E. Schmidt, Elizabeth A. Shea, James E. Thompson, Bruce J. Tingle,

Paula Tingle, Mary Jane Wilms, Atty. Arthur D. Wolf, Atty. Michael Hassett.

It is the responsibility of the Democratic Town Committee to promote the election and appointment of qualified Democrats for public office. Any registered Democrat interested in joining the Democratic Town Committee is invited to contact any of the above members listed or call Richard Grono, Chairman, at 596-8510.

## **REPUBLICAN TOWN COMMITTEE**

Jason A. Burkins, Chairman  
Deborah J. Reavey, Vice Chairman  
Kirk E. Burkins, Treasurer  
Janice M. Burkins, Secretary  
Donna L. Fountain, Corres. Secretary  
Judith C. Dionne, Nom. Chairman

### **Elected Members**

Jeremie Arthur  
Honey and William Baldwin  
Frank A. Ball  
Robert A. Bonsall  
Pamela C. Burch  
Adele Chester  
David Chivers  
Rodney W. Fountain  
Virginia Freed  
Mark Gregoire  
Richard J. Howell  
Catherine W. and Richard Labine  
Michelle Lawler  
J. Willard Pickett  
Aaron J. Platt  
Linda Prystupa  
Barbara Putnam  
Deborah J. Reavey  
Garrett Smith

T. Robert Swallow  
Anthony J. and Joan Vecchio  
Jonathan E. Viens, Sr.

### **Associate Members**

Peter Ablondi, Frank C. Barbaro, Richard Bourgeois, Alan Burch, George Charkoudian, Eileen Deane, Arthur Dionne, Robert Howe, Joseph Lawler, Joyce McComb, Patrick McComb, Craig Nakashian, Thomas Reavey, Elizabeth Sallade, Frederick Sallade, Michael Santos, Constance Sattler, Alexandria Scibelli, Roy L. Scott, Leroy "Chip" Stacy, Edward Szczebak, Tracy "Rocky" Whitney

### **Honorary Members**

Herman Grandchamp  
Brian P. Lees, State Senator

The Wilbraham Republican Town Committee (WRTC) would like to remind everyone that **your vote does count!** The purpose of the WRTC is to promote the principles, ideas and candidates of the Republican party, to

ensure quality representative government and to maintain a strong two party system in Wilbraham. The Committee has and will continue to seek out and support qualified Republicans for public office at all levels of government. Anyone

interested in joining this diverse committee may contact us by using any of these methods: call us at 596-2350, e-mail us at [jab@the-spa.com](mailto:jab@the-spa.com) or write to WRTC, 19 Wellfleet Drive, Wilbraham, MA 01095

## SCHEDULED MEETINGS

### **All Meetings are subject to change.**

All meetings are posted with the Town Clerk at least 48 hours in advance.

Contact committee before bringing item for discussion to allow for agenda preparation.

### **COUNCIL ON AGING**

1<sup>st</sup> Wednesday, 7:15 p.m.  
Senior Center

### **LIBRARY TRUSTEES**

3<sup>rd</sup> Tuesday, 6:00 p.m.  
Library

### **PLAYGROUND AND RECREATION COMMISSION**

1<sup>st</sup> Thursday, 7:00 p.m.  
Town Offices

### **PUBLIC ACCESS CABLE TV COMMITTEE**

3<sup>rd</sup> Monday, 7 p.m.  
Red School

### **BOARD OF SELECTMEN**

Every Monday, 7:00 p.m.  
Tuesdays June-August

### **SEWER COMMISSION**

2<sup>nd</sup> Monday, 7 p.m.  
DPW Building

### **SOLID WASTE ADVISORY COMMITTEE**

2<sup>nd</sup> Tuesday, 7:30 p.m.  
Red School

### **WATER COMMISSIONERS**

1<sup>st</sup> & 3<sup>rd</sup> Mondays, 7:30 p.m.  
DPW Building

The following boards and committees meet at dates and times posted at the Town Office Building:

**Advisory Board of Health  
Ambulance Oversight Committee  
Board of Assessors  
Board of Appeals  
Capital Planning Committee  
Cable TV Advisory Committee  
Cemetery Commission  
Conservation Commission  
Commission on Disabilities  
Finance Committee  
Fire Commissioners  
Historical Commission  
Housing Authority  
Local Emergency Planning Committee  
Open Space and Recreation Committee  
Personnel Board  
Regional School Committee  
Cultural Council**

## TOWN CLERK

### 1999 Annual Town Election, May 8, 1999

**Total Registered Voters – 8237**

**Total Vote Cast ----- 843**

**% Voted ----- 10%**

#### **Voted by Precinct Total Registered**

Precinct A - 197	2125
Precinct B - 228	2164
Precinct C - 191	2019
Precinct D - 227	1929

#### **SELECTMAN - 3 YRS.**

James E. Thompson	D	709*
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#### **ASSESSOR - 3 YRS.**

Dorothy A. Gates	D	543*
Rodney W. Fountain	R	288

#### **REG. SCHOOL COMMITTEE - 3 YRS.**

Joel A. Berman	R	542*
Paula Tingle	D	573*

#### **CEMETERY COMMISSIONER - 3 YRS.**

Donna L. Fountain	R	634*
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#### **WATER COMMISSIONER - 3 YRS.**

Albert E. Kirk	R	661*
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#### **LIBRARY TRUSTEE - 3 YRS.**

Coralie M. Gray	R	622*
Llewellyn S. Merrick	R	598*

#### **PLANNING BOARD - 5 YRS.**

Donald C. Williams	D	645*
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\* Denotes Winner

Attest: Beverly J. Radner, CMC  
Town Clerk

### **Special Town Meeting, February 8, 1999**

#### **Attendance:**

**Precinct A : 15**

**Precinct B: 20**

**Precinct C: 28**

**Precinct D: 31**

**Total ----- 94**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:05PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. The pledge of allegiance was presented immediately followed by the calling of the meeting read by Town Clerk Beverly J. Radner, CMC.

**ARTICLE 1. Land Acquisition:** Finance Committee Recommends. Requiring a 2/3 vote to pass, vote declared passed by the Moderator (6 against) that the Town authorize the Board of Selectmen to acquire in fee simple the following described land for the purposes of:

- 1) laying out and constructing a public highway;
- 2) clearing the title to said land which has been alleged to be doubtful and in dispute amongst several possible fee simple owners of the same but which

the Town of Wilbraham believes to own exclusively in fee simple;

- 3) giving effect beyond dispute to steps which the Town of Wilbraham took to comport with good land use planning practice under the provisions of M.G.L. Ch. 41, Section 81Q; and
- 4) assisting the Town of Wilbraham to take steps to resolve potential litigation against which has been threatened by other parties.

Betterments are to be assessed thereon.

#### DESCRIPTION OF PREMISES TO BE TAKEN;

The land in Wilbraham, Hampden County, Massachusetts being known and described as Lot # 15B as shown on a plan entitled "Revision of Lot # 15 and Lot # 19 Red Gap Road, Wilbraham, MA owned by Stirrup, Inc., Scale 40 FT./IN. DATE - FEB. 1993" drawn by Smith Associates Surveyors, Inc., 165 Shaker Road, East Longmeadow, Mass. 01028 and recorded in Hampden County Registry of Deeds Plans 285 Page 105, and being further bounded and described as follows:

SOUTHERLY by Red Gap Road, One Hundred and 00/100 (100.0) feet;

NORTHEASTERLY  
and EASTERLY by Lot #19A on said Plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;

NORTHERLY by land now or formerly of William E. Coons, Fifty and 00/100 (50.00) feet; and

WESTERLY and  
NORTHWESTERLY by Lot #15A on said Plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;  
containing 15,268 square feet; more or less.

further, voted that the Town of Wilbraham authorize the Selectmen to accomplish the above described purchase or taking for the aforementioned purposes.

Mr. Stephen Bosworth asked questions about the eminent domain change. He also expressed concern about long term results, the possible building out of a sub division (pro or con) and why was it necessary to connect these subdivisions. Mr. Butler from the Planning Board responded to Mr. Bosworth's concerns.

**ARTICLE 2. Land Acquisition:** Finance Committee Recommends. Requiring a 2/3 vote to pass, declared passed by the Moderator (6 opposed) that the Town authorize the Board of Selectmen to acquire a permanent easement over a portion of the following described land for the purpose of laying out and constructing utilities including water, sewer and drainage lines and related facilities and related purposes.



The land in Wilbraham, Hampden county, Massachusetts, being known and designated as Lot #8 (eight) as shown on a plan of lots recorded in the Hampden County Registry of Deeds, Book of Plans 59, Pages 127 and 128, said lot being bounded and described as follows:

- NORTHERLY: By Devonshire Drive, two-hundred twenty-one and forty/one hundredths (221.40) feet;
- EASTERLY: By Lot #6 (six), as shown on said plan, one hundred thirty-five and ninety-four one hundredths (135.94) feet;
- SOUTHERLY: By land now or formerly of the Town of Wilbraham, as shown on said plan, two hundred twenty-one and forty/one hundredths (221.40) feet; and
- WESTERLY: By Lot #10 (ten), as shown on said plan, one hundred thirty-five and forty/ one hundredths (135.40) feet.

Being the same premises conveyed to James J. Bartolomei and Ellen M. Bartolomei, husband and wife as tenants by the entirety and not as tenants in common, with warranty covenants by Stella P. Marco as set forth in an instrument dated May 27, 1997 and recorded in the Hampden County Registry of Deeds, Book 9807, Page 205 as Document #18631.

The land in Wilbraham, Hampden County, Massachusetts, as shown on a plan entitled "Proposed Storm Drain Easement To Be Obtained By The Town of Wilbraham, Scale 1" = 40', June 1977, Town of Wilbraham Engineering Dept." as recorded in the Hampden County Registry of Deeds, Plan 172, Page 18, and further bounded and described as follows:

Beginning at a point on the Southerly sideline of Devonshire Drive in said Wilbraham, 35 feet from a point on said Devonshire Drive marking the westerly sideline of property of the grantors herein as shown on deed recorded in said Registry of Deeds in Book 3785, Page 2247, proceeding thence

- S. 5 53' 00" W. through said land of the grantors herein, 135.49 feet to a point; thence
- N. 83 57' 20" W. along the southerly sideline of said land of the grantors herein, 30 feet to a point, thence
- N. 5 53' 00" E. through said land of the grantors herein, 135.56 feet to a point; thence
- N. 84 07' 00" W. along said southerly sideline of Devonshire Drive, 30 feet to the point of beginning.

Further, voted that the Town of Wilbraham authorize the Selectmen to appropriate the sum of \$1.00 (one dollar) from Free Cash to accomplish the above described taking for the

aforementioned purposes.

It was noted that neighbors to this location spoke against this transaction by voicing concerns about the pumping of the sewage (during what time of day), if anyone else tie into this devise, and the abusive use of this drainage area.

At this time the Moderator acknowledged State Representative Gale D. Candaras who was in attendance this evening.

**ARTICLE 3. Conveyance of Easement:** Requiring a 2/3 vote to pass, voted unanimously that the Town, pursuant to M.G.L. Ch. 40, Section 15A, transfer to the Selectmen the care, custody, management and control of a portion of the following Town owned land for use for State Highway Drainage purposes:

The property in question was acquired by the Town of Wilbraham “for Municipal Purposes,” in Order of Taking dated November 19, 1968, recorded at Hampden County Registry of Deeds, Book 3391 Page 114, and further identified as Lot 2, Plan Book 116 Page 31.

That portion needed for transfer to “State Highway Drainage Purposes”, is shown as Parcel D-1 (2971 square feet, more or less) on a set of drawings entitled “Preliminary Right of Way Plan, Town of Wilbraham, Boston Road – Route 20,” prepared by the Massachusetts Highway Department and on file with the Town Clerk.

This article was amended from its original version. A motion was made and seconded to amend this article to increase the parcel size from 1,350 square feet to 2,971 square feet. This motion to amend passed by unanimous vote.

**ARTICLE 4. Parliamentary Procedure:** Finance Committee Recommends. Voted unanimously that the Town adopt special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2 ½) as amended, and as set forth in a document entitled “Article 4, Exhibit A,” on file with the Town Clerk.

A motion was made and seconded to waive the second reading of Article 4 – Parliamentary Procedures. Motion carried by unanimous vote.

**ARTICLE 5. Funding Transfers:** Finance Committee Recommends. Voted unanimously, pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, that the Town transfer the sum of \$1,333 from previously appropriated but unexpended funds from the FY 1999 Budget 420, Highway Expenses to FY 1999 Budget 420, Highway Salaries; \$100 from previously appropriated but unexpended funds from the FY 1999 Budget 134, Accounting Expenses to FY 1999 Budget 134, Accounting Salaries; \$3,630 from previously appropriated but unexpended funds from the FY 1999 Budget 702, Interest on Debt, to the FY 1999 Budget 541, Council on Aging Salaries; \$3,000 from previously appropriated but unexpended funds from the FY 1999 Budget 61-450, Water Expenses to the FY 1999 Budget 61-450, Water Salaries; and \$2,000 from previously appropriated but unexpended funds from the FY 1999 Budget 66-430, Solid Waste Expenses to the FY 1999 Budget 66-430, Solid Waste Salaries.

**ARTICLE 6. Appropriation:** Finance Committee Recommends. Passing by a majority (3 opposed) that the Town raise or appropriate from Free Cash the sum of \$140,000 to the FY 1999 Budget 421, Highway Capital Outlay, for the purpose of purchasing street sweeping equipment.

**ARTICLE 7.** Voted unanimously that this meeting be dissolved.

Meeting dissolved at 7:58 PM

Attest: Beverly J. Radner, CMC  
Town Clerk

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**Annual Town Meeting, May 3, 1999**

**Attendance:**

**Precinct A: 29**

**Precinct B: 44**

**Precinct C: 33**

**Precinct D: 57**

**Total -----163**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:00 PM the Moderator, Arthur F. Dionne, noted a quorum was present and called the meeting to order. At this time the Moderator asked those in attendance to join him in the Pledge of Allegiance to the Flag. The call of the meeting was then read by Town Clerk Beverly J. Radner.

**ARTICLE 1. Choosing Miscellaneous Officials:** Voted unanimously that the following persons be elected to the indicated offices for the ensuing year:

Poundkeeper	Gilles E. Turcotte
Surveyors of Lumber	Edward P. Lindsay Jr. & William H. Garvey
Measurers of Wood & Charcoal	Stanley Gore & William H. Garvey
Field Drivers	Dorrance T. Green & John Garvey
Weighers of Grain	Alton McDonald & Jesse L. Rice

A motion to recess the Annual Town Meeting in order to convene a Special Town Meeting, as posted, was passed by unanimous vote. At the conclusion of the Special Town Meeting, the Town would return to the Annual Town Meeting to continue conducting business.

Annual Town Meeting reconvened at 7:25 PM.

A moment of silence was held following the reading of the "In Memoriam". Those names mentioned were William Sitnik and Richard Bousquet.

Introductions and greetings were extended to State Representative Gale Candaras and Senator Brian Lees' representative, Lois Scibelli.

**ARTICLE 2. Hearing Reports:** Voted unanimously that the Town accept the reports of all officers and committees as printed in the Annual Town Report.

**ARTICLE 3. Parliamentary Procedures:** Finance Committee Recommends. Voted unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½ ), as amended, and set forth in a document entitled "Article 3, Exhibit A," on file with the Town Clerk.

A motion to waive the second reading of the parliamentary procedure was made and seconded. Motion carried by unanimous vote.

**ARTICLE 4. Compensation for Elected Town Officials:** Finance Committee Recommends. Passing by a majority vote that the Town fix the compensation for all elected Town Officers for the fiscal year beginning July 1, 1999 and ending June 30, 2000.

Voted that the compensation for elected Town Officers for fiscal year July 1, 1999 to June 30, 2000, be fixed as follows: Assessors, Chairman, \$2,561, Members, \$2,320 each, per year; Town Clerk, \$38,635 per year (all fees revert to the Town treasury); Moderator, \$200 Annual Town Meeting, \$50 Special Town Meeting; Selectmen, \$3,477 per year, Chairman \$4,057 per year; Tree Warden, \$6,795 per year; Water Commissioners, \$150 per year; Cemetery Commissioners, no salary; Library Trustees, no salary; Planning Board Members, no salary; Poundkeeper, Field Drivers, Weighers of Grain, Surveyors of Lumber, Measurers of Wood and Charcoal (all Town officers elected other than by official ballot), fees only, fixed by General Laws.

**ARTICLE 5. Reserve Fund:** Finance Committee Recommends. Voted unanimously that the Town raise or appropriate from Free Cash (\$89,000) and available funds (\$100,000, the sum of \$189,000 for a Fiscal Year 2000 Reserve Fund and determine how this appropriation should be provided for.

**ARTICLE 6. Stabilization Fund:** Finance Committee Recommends. Requiring a 2/3<sup>rd</sup> vote, passing by unanimous vote that the Town appropriate the sum of \$270,354 from the Stabilization Fund in order to eliminate the deferral of teachers' salaries pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

**ARTICLE 7. Stabilization Fund:** Finance Committee Recommends. Requiring a 2/3<sup>rd</sup> vote, passing by a declared 2/3<sup>rd</sup> vote (2 opposed) by the Moderator that the Town appropriate the sum of \$129,000 from the Stabilization Fund in order to fund repairs to municipal buildings pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

**ARTICLE 8. Stabilization Fund:** Finance Committee Recommends. Requiring a 2/3<sup>rd</sup> vote, passing by a declared 2/3<sup>rd</sup> vote by the moderator that the Town appropriate the sum of \$105,996 from the Stabilization Fund to partially fund the FY2000 Hampden-Wilbraham Regional School District assessment pursuant to Section 5B of Chapter 40 of the Massachusetts General Laws.

Topics that were discussed ranged from children's safety in school to mismanagement of the school budget. Those who responded to questions were School Committee Chairman Paula Tingle, Superintendent Brenda Dietrich and Town Administrator William Fogarty.

**ARTICLE 9. FY 1998 Regional School District Deficit:** Finance Committee Recommends. Passing by a majority vote that the Town appropriate the sum of \$245,965 from Free Cash to pay the Town's share of the FY1998 operating budget deficit of the Hampden-Wilbraham Regional School District.

**ARTICLE 10. Receipts Reserved for Appropriation for Ambulance:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of \$124,947 from Receipts Reserved for Appropriation for Ambulance to Ambulance personal services and operating costs, pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

**ARTICLE 11. Receipts Reserved for Appropriation for Ambulance:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of \$70,000 from Receipts Reserved for Appropriation for Ambulance to be held in a depreciation account for vehicle and equipment replacement pursuant to Section 5 of Chapter 40 of the Massachusetts General Laws.

**ARTICLE 12. Receipts Reserved for Appropriation for Cemeteries:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate the sum of \$3,500 from Receipts Reserved for Appropriation for Cemeteries to Cemetery operating Costs, pursuant to Section 5 of Chapter 40 and Section 16 of Chapter 114 of the Massachusetts General Laws.

**ARTICLE 13. Budget Appropriations:** Finance Committee Recommends. Passing by unanimous vote that the Town accept the report of the Finance Committee and appropriate the sum of \$20,993,540 to cover the necessary capital expenditures and operating expenses of the Town for Fiscal year 2000 (July 1, 1999 to June 30, 2000) per appropriations listed separately and incorporated herein by reference, and to provide said appropriations as follows:

Transfer	from: Water Receipts	\$1,079,367
	to: Water Enterprise Fund	
	from: Solid Waste Receipts	\$ 511,870
	to: Solid Waste Enterprise Fund	
	from: Sewer Receipts	\$ 429,502
	to: Sewer Enterprise Fund	
	from: Offset Receipts	\$ 18,000
	to: Dog Officer Expenses	
	from: Hampden County Traffic Safety Program Grant	\$ 35,000
	to: Selectmen Salaries	

from: Federal Crime Bill (COPSFAST) Grant                      \$ 3,502  
to: police Salaries

Amount of Certified Free Cash required for FY2000 Municipal Appropriations: \$230,319

Presentation was given by Finance Committee Chairman Greg Gale. This presentation was followed by a line by line reading of the proposed budget. At Budget 301, Regional School, a presentation was given by Chairman Paula Tingle and Ron Thomson. Paula introduced the rest of the committee members. Paula also thanked the committee for all of their hard work throughout the year.

A motion was made and seconded to waive the second reading of Article 13. Motion carried by unanimous vote.

**ARTICLE 14. Water Enterprise Fund Retained Earnings:** Finance Committee Recommends. Passing by unanimous vote that the Town appropriate \$58,490 from available funds in the Water Enterprise Fund retained earnings account for the purpose of funding water exploration and water system repairs and improvements, as approved by the Board of Water Commissioners.

**ARTICLE 15. Solid Waste Enterprise Fund Retained Earnings:** Finance Committee Recommends. Passing by a majority vote that the Town appropriate \$19,565 from available funds in the Solid Waste Enterprise Fund retained earnings account for the purpose of developing a geographic information system.

**ARTICLE 16. Authorization to Borrow for Capital Outlays:** Finance Committee Recommends. Requiring a 2/3<sup>rd</sup> vote, passing by unanimous vote that the Town borrow a sum not to exceed \$480,000 for the following purposes:

in accordance with Section 7 (9) of Chapter 44 of the Massachusetts General Laws for the cost of departmental equipment, \$80,000;

in accordance with Section 7(3A) of Chapter 44 of the Massachusetts General Laws for remodeling, reconstructing or making extraordinary repairs to public buildings owned by the Town, \$400,000.

A presentation was given by Capital Planning Chairman Robert Quintin. He gave a special thanks to his committee members especially Nancy Johnson and Tom Sullivan.

**ARTICLE 17. Chapter 90 Anticipation Borrowing:** Finance Committee Recommends. Passing by unanimous vote that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$393,783 in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws, for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

**ARTICLE 18. Public Works, Economic Development Grant Anticipation Borrowing:** Finance Committee Recommends. Passing by a majority vote (one opposed) that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$750,000 in anticipation of state receipts pursuant to Section 4 of Chapter 44 of the Massachusetts General Laws for uses specified in Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for a Public Works Economic Development Grant, reimbursement from the state to be used to retire such debt.

**ARTICLE 19. Council on Aging Revolving Fund:** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving fund under the Council on Aging and transfer the balance from the FY1999 revolving fund to the FY2000 revolving fund in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws. Receipts shall be credited into said fund from the following sources: (1) Donations from individuals, organizations and events.

67 Allowance from the Senior Network. (3) Memorial donations. (4) Fees for classes, trips, and programs. Expenditures authorized by the Director of Elder Affairs, not exceeding a total of \$10,000 in FY2000, may be made for the following purposes: (1) Payment of costs connected with programs and events. (2) Repair and maintenance of equipment and furnishings. (3) Purchase of memorials and volunteer recognition. (4) Fees for instructors and classes. The balance in the revolving fund shall not exceed \$10,000.

**ARTICLE 20. Compost Bin Revolving Fund:** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Home Composting Bin Account in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of compost bins which shall be used to purchase additional compost bins, and transfer the balance of the FY1999 revolving fund to the FY2000 revolving fund. Expenditures authorized by the Recycling Coordinator, not exceeding a total of \$5,000 in FY2000, may be made for the purchase of additional composting bins for resale to town residents. The balance in the revolving account shall not exceed \$5,000.

**ARTICLE 21. Cemetery Revolving Fund:** Finance Committee Recommends. Passing by unanimous vote that the Town reauthorize a revolving Cemetery Account in accordance with Section 53 E½ of Chapter 44 of the Massachusetts General Laws in order to place revenue collected from the sale of boundary markers, foundations, numbered lot markers, and for opening and closing graves, which shall be used to purchase boundary markers, foundations, numbered lot markers, and to open and close graves, and transfer the balance from the FY1999 revolving fund to the FY2000 revolving fund. Expenditures authorized by the Cemetery Commission, not exceeding a total of \$20,000 in FY2000, may be made to purchase boundary markers, foundations, numbered lot markers, and to open and close graves. The balance in the revolving account shall not exceed \$20,000.

**ARTICLE 22. Authorization to Dispose of Surplus Equipment:** Passing by a unanimous vote that the Town authorize and empower the Board of Selectmen on behalf of the Town to sell, transfer, or otherwise dispose of damaged, obsolete, or unneeded tangible personal property or equipment owned by the Town.

**ARTICLE 23. Authorization to Enter Into Lease/Purchase Agreements:** Passing by unanimous vote that the Town authorize the Board of Selectmen to make contracts for the lease, with option to purchase, of various municipal equipment, subject to annual appropriation, if in the opinion of the Board it is in the best interests of the Town. The Board of Selectmen shall identify within its budget submission to the Finance Committee, any contract for the lease with an option to purchase.

**ARTICLE 24. Amendment to Town By-Law Article II, Section 202, “Conduct of Town Meeting:”** Passing by unanimous vote that the Town amend Article II of the Town By-Laws, Section 202, “Conduct of Town Meeting,” by adding Subsection f.) to read as follows: In all matters not specifically provided for by law or by the By-Laws of the Town of Wilbraham, the Moderator shall be guided by the principles and rules of practice contained in the work entitled “Town Meeting Time, A Handbook of Parliamentary Law, Second Edition” by Johnson, Trustman and Wadsworth.

Article 24 was presented by the Moderator Arthur Dionne. Upon asking if there were any questions, which there were, the Moderator turned the meeting over to the Town Clerk for her to field the questions. Questions were then answered by Arthur Dionne. At the end of the question and answer session, the Town Clerk reread the article and went to the vote. After announcing the vote the meeting was then turned back over to the Moderator.

**ARTICLE 25. By-Law Making Open Space & Recreation a Standing Committee:** Passing by majority vote (one opposed) that the Town amend Article V of the Town By-Laws, “Committee Appointed by the Board of Selectmen,” by adding Section 518, as on file with the Town Clerk as “Article 25, Exhibit A,” making the Open Space and Recreation Committee a standing Town Committee.

**ARTICLE 26. Soliciting By-Law (Petitioned):** A motion to move no action passed by unanimous vote. The motion was presented by the petitioner John Lovejoy.

**ARTICLE 27. Police Awards System (Petitioned):** (Non Binding Vote) The major sense of those attending the meeting is opposed to the Town approving an Awards Policy for the Wilbraham Police Department to read substantially as the document entitled “Article 27, Exhibit A” and on file with the Town Clerk.

Police Chief Allen Stratton spoke concerning this article. He stated that he does support the concept of the Article. The Board of Selectmen stated that they have a problem with singling out one department over another.

**ARTICLE 28. Dedication of Spec Pond Pavilion:** Failing to pass by a majority vote that the Town name the pavilion at Spectacle Pond the “Anthony H. Herdemian Pavilion.”

Friends of the Recreation Committee Chairman Brad Pinney spoke concerning this article. He explained that it was for the pavilion only not the pond. It would be in recognition of his service and the development of the Recreation Department over his 18 years of service.



Many remarks were presented. Some mentioned the Lions Club's contribution to Spec Pond over the years.

**ARTICLE 29. Easement Ratification:** Requiring a 2/3<sup>rd</sup> vote, passing by a declared 2/3<sup>rd</sup> vote by the Moderator (3 opposed) that the Town ratify and confirm the granting of a non-exclusive temporary easement for access, ingress and egress to Gregory A. Coons and Amy B. Coons dated March 29, 1999 and recorded in the Hampden County Registry of Deeds Book Page in the following described land:

**DESCRIPTION OF EASEMENT**

A non-exclusive temporary easement for the purpose of ingress and egress and for common street purposes in and to the land in Wilbraham, Hampden County, Massachusetts being known and designated as Lot #15B as shown on a plan of land entitled "REVISION OF LOT #15 AND LOT #19 RED GAP ROAD, WILBRAHAM, MASSACHUSETTS OWNED BY STIRRUP, INC., SCALE 40 FT./IN: DATE – FEB. 1993" to be recorded in the Hampden County Registry of Deeds, said lot being more particularly bounded and described as follows:

SOUTHERLY by Red Gap Road, One Hundred and 00/100 (100) feet;

NORTHERLY  
and EASTERLY by Lot #19 on said plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet;

NORTHERLY by land now or formerly of William E. Coons, Fifty and 00/100 (50.00) feet; and

WESTERLY and  
NORTHWESTERLY by Lot #15A on said plan, a total distance of Three Hundred Fourteen and 27/100 (314.27) feet.

**ARTICLE 30. Acceptance of Deeds:** Passing by unanimous vote that the Town accept such deeds of land to the Town as filed by the Board of Selectmen in a document entitled "Article 30, Exhibit A," with the Town Clerk and also as are recorded at the Hampden County Registry of Deeds or the Land Court since the date of the last Annual Town Meeting.

**ARTICLE 31. Adjournment of Annual Town Meeting:** Passing by unanimous vote that the Town adjourn the Annual Town Meeting until 8:30 AM, Saturday, May 8, 1999, at the Wilbraham Community Center, Precinct A; Mile Tree School, Precinct B; Memorial School, Precinct C; or Soule Road School, Precinct D; when the Annual Town Election will be held, polls closing at 6:30 PM.

Meeting adjourned at 11:17 PM.

Attest: Beverly J. Radner, CMC  
Town Clerk

## **Town Bulletin**

June 9, 1999

Boston, Massachusetts

The foregoing amendments to the general town by-laws adopted under articles 24 & 25 of the warrant for the Wilbraham town meeting that convened on May 3, 1999 are approved.

Thomas F. Reilly  
Attorney General

Robert W. Ritchie  
Assistant Attorney General

June 7, 1999

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### **Special Town Meeting, May 3, 1999**

#### **Attendance:**

**Precinct A: 27**

**Precinct B: 36**

**Precinct C: 31**

**Precinct D: 39**

**Total -----133**

In accordance with the Warrant, as posted, the inhabitants of the Town of Wilbraham, qualified to vote in Town affairs, met in Minnechaug Regional High School. At 7:05 PM the Moderator, Arthur Dionne, noted a quorum was present and called the meeting to order. The call of the meeting was then read by Town Clerk Beverly J. Radner.

**ARTICLE 1. Parliamentary Procedure:** Finance Committee Recommends. Voted unanimously that the Town accept special parliamentary procedures for the purpose of implementing the provisions of Chapter 580 of the Acts of 1980 (Proposition 2½ ) as amended, and set forth in a document entitled "Article 1, Exhibit A," on file with the Town Clerk.

A motion was made and seconded to waive the second reading of this article. Motion passed by unanimous vote.

**ARTICLE 2. Funding Transfers:** Finance Committee Recommends. Pursuant to Section 33B of Chapter 44 of the Massachusetts General Laws, it was voted unanimously that the Town transfer the sum of \$17,482 from previously appropriated but unexpended funds in the FY 1999 Budget 702, Interest Expense, to the FY 1999 Budget 541, Council on Aging Expenses (\$700), 122, Selectmen's Salaries/Salary Pool (\$12,000), and 610, Inspector Salaries (\$4,782); the sum of \$18,858 from previously appropriated but unexpended funds in the FY 1999 Budgets 220, Fire Salaries (\$5,200), 610, Library Salaries (\$8,840), 171, Conservation Commission Salaries(\$2,800) and 702, Interest Expenses (\$2,018) to the FY 1999 Budget 122, Selectmen Salaries/Sick Leave Buyback; and the sum of \$27,063 from previously appropriated but unexpended funds in the FY 1999 Budget 301, Regional School Assessment, to the FY 1999 Budget 122, Selectmen Expenses.

**ARTICLE 3. Additional Lottery Distribution:** Finance Committee Recommends. Voted unanimously that the Town appropriate \$98,301 from additional lottery receipts in accordance

with Chapter 260 of the Acts of 1998 to the FY 1999 Budget 420, Highway Expenses for the purpose of road construction.

**ARTICLE 4. Waste Water Enterprise Fund Retained Earnings:** Finance Committee Recommends. Passing by a majority vote that the Town appropriate \$29,869 from available funds in the Waste Water Enterprise Fund retained earnings account for the purpose of funding studies related to the proposed expansion of the town's sewer capacity.

**ARTICLE 5. Chapter 90 Anticipation Borrowing:** Finance Committee Recommends. Voted unanimously that the Town authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$9,046 in anticipation of state receipts in accordance with Section 6A and Section 7, Subsections 5 and 6 of Chapter 44 of the Massachusetts General Laws, said money representing allotment for Chapter 90 road construction, reimbursement from the state to be used to retire such debt.

**ARTICLE 6. Motion to Dissolve Meeting:** Voted unanimously that the Special Town Meeting be dissolved. Meeting dissolved at 7:25 PM at which time the Annual Town Meeting was reopened.

Attest: Beverly J. Radner, CMC  
Town Clerk

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**Town Clerk – Statement of Receipts and Disbursements  
July 1, 1998 – June 30, 1999**

**RECEIPTS**

**FY '99 DOG LICENSES**

509	NEUTERED MALES	@	\$10.00	\$5,090.00
122	MALES	@	\$20.00	\$2,440.00
72	FEMALES	@	\$20.00	\$1,440.00
720	SPAYED FEMALES	@	\$10.00	\$7,200.00
2	LICENSE TRANSFER	@	\$ .25	\$ .50

**\$16,170.50**

**FY '99 DOG FINES & FEES**

15	STRAY DOG FINES	@	\$10.00	\$150.00
64	LATE DOG FINES	@	\$ 6.00	\$384.00
40	BOARDING FEES	@	\$ 6.00	\$240.00
8	DOG QUARANTINES	@	\$ 5.00	\$ 40.00
2	NON CRIM TICKETS			\$100.00

**\$914.00**

**\$17,084.50**

**FY '99 FISH & WILDLIFE LICENSES**

257	RES CIT FISH	@	\$22.50	\$5,782.50
20	RES CIT FISH (minor)	@	\$ 6.50	\$ 130.00

24	RES CIT FISH (65-69)	@	\$11.25	\$ 270.00	
60	RES CIT FISH (paraplegic, blind, mentally retarded)			FREE	
6	NON RES FISH	@	\$32.50	\$ 195.00	
3	NON RES FISH (3 day)	@	\$18.50	\$ 55.50	
7	RES CIT FISH (3 day)	@	\$ 7.50	\$ 52.50	
1	DUPLICATE FISH	@	\$ 2.50	\$ 2.50	
76	RES CIT HUNT	@	\$22.50	\$1,710.00	
7	RES CIT HUNT (65-69)	@	\$11.25	\$ 78.75	
2	RES HUNT (paraplegic)			FREE	
3	NON RES HUNT(big game)	@	\$94.50	\$ 283.50	
8	RES CIT HUNT (minor)	@	\$ 6.50	\$ 52.00	
135	RES CIT SPORT	@	\$40.00	\$5,400.00	
16	RES CIT SPORT (65-69)	@	\$20.00	\$ 320.00	
97	RES CIT SPORT (70 & over)			FREE	
2	DUPLICATE HUNT	@	\$ 2.50	\$ 5.00	
1	DUPLICATE SPORT	@	\$ 2.00	\$ 2.00	
114	ARCHERY STAMPS	@	\$ 5.10	\$ 581.40	
22	WATERFOWL STAMPS	@	\$ 5.00	\$ 110.00	
77	PRIMITIVE STAMPS	@	\$ 5.10	\$ 392.70	
549	WILD. CONS. STAMP(res.)	@	\$ 5.00	\$2,745.00	
12	WILD. CONS. STAMP(Non)	@	\$ 5.00	\$ 60.00	
				<b>\$18,228.35</b>	<b>\$18,228.35</b>

#### **FY '99 MARRIAGE LICENSES**

84	LICENSES	@	\$15.00	<b>\$1,260.00</b>	<b>\$1,260.00</b>
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#### **FY '99 MISCELLANEOUS CLERK'S FEES**

198	FINANCIAL RECORDINGS			\$2,180.00	
1562	COPIES OF RECORDS			\$5,517.52	
122	MISCELLANEOUS			\$ 543.68	
12	POLE LOCATIONS			\$ 340.00	
68	BUSINESS CERTIFICATES			\$1,340.00	
6	RAFFLE PERMITS			\$ 120.00	
14	GAS STORAGE PERMITS			\$ 490.00	
3	CEMETERY BOOKS			\$ 1.50	
563	HANDLING FEES (F&W)			\$ 563.00	
67	PASSPORTS			\$1,005.00	
	INTEREST – BAY BANK		\$ 44.80		
				<b>\$12,145.50</b>	<b>\$12,145.50</b>

<b>TOTAL FY '99 RECEIPTS -----</b>	<b>\$48,718.35</b>
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## **DISBURSEMENTS**

### **TOWN TREASURER: FY '99 DOG ACCOUNT**

1425	DOG LICENSES	\$16,170.50	
127	FINES & FEES	\$ 814.00	
2	NON CRIMINAL TICKETS	\$ 100.00	
		<b>\$17,084.50</b>	<b>\$17,084.50</b>

### **DIVISION OF FISHERIES & WILDLIFE**

1499	LICENSES & STAMPS	<b>\$17,922.75</b>	<b>\$17,922.75</b>
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### **TOWN TREASURER: FY '99 CLERK'S FEES**

1449	F&W LICENSES & STAMPS	\$ 305.60	
84	MARRIAGE LICENSES	\$1,260.00	
198	FINANCIAL RECORDINGS	\$2,180.00	
1562	COPIES OF RECORD	\$5,517.52	
122	MISCELLANEOUS	\$ 543.68	
12	POLE LOCATIONS	\$ 340.00	
68	BUSINESS CERTIFICATES	\$1,340.00	
6	RAFFLE PERMITS	\$ 120.00	
14	GAS STORAGE PERMITS	\$ 490.00	
3	CEMETERY BOOKS	\$ 1.50	
563	HANDLING FEES (F&W)	\$ 563.00	
67	PASSPORTS	\$1,005.00	
	INTEREST – BAY BANK	\$ 44.80	
		<b>\$13,711.10</b>	<b>\$13,711.10</b>

**TOTAL FY '99 DISBURSEMENTS ----- \$48,718.35**

Attest: Beverly J. Litchfield, CMC  
Town Clerk

**Active Voter Registration by Precinct  
(As of December 31, 1999)**

Precinct	Republican	Democrat	Unenrolled	Libertarian	Interdependent 3 <sup>rd</sup>	Natural Law	Reform	Total
A	439	821	907	8	0	0	1	2176
B	619	560	1040	4	1	1	1	2226
C	445	629	1023	2	1	0	4	2104
D	447	587	884	2	0	0	3	1953
<b>Total</b>	<b>1980</b>	<b>2597</b>	<b>3854</b>	<b>16</b>	<b>2</b>	<b>1</b>	<b>9</b>	<b>8459</b>

**Vital Statistics**

	1997	1998	1999
<b>BIRTHS – Males</b>	48	56	49
Females	41	53	51
<b>Total</b>	<b>89</b>	<b>109</b>	<b>100</b> (as of November 30, 1999)

<b>MARRIAGES -Total</b>	<b>66</b>	<b>74</b>	<b>86</b>
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<b>DEATHS - Males</b>	75	77	66
Females	124	114	105
<b>Total</b>	<b>199</b>	<b>191</b>	<b>171</b> (as of November 30, 1999)

Attest: Beverly J. Radner, CMC  
Town Clerk

**BOARD OF SELECTMEN**

The year 1999 was remarkable for the high level of cooperation and accomplishment in the Town of Wilbraham, with much progress made toward improving public services, facilities and the quality of life for our residents. Some projects were directly under the leadership of the Board of Selectmen, while in other cases we supported the efforts of others. We are impressed by the willingness of Wilbraham residents to work together to make our community a better place to live and work. Some of the highlights of the year include:

- The opening of the renovated Stony Hill Elementary School and the near-completion of the Mile Tree School renovation and expansion, which will alleviate crowding and bring full-day kindergarten to Wilbraham.

- Implementation of paramedic-level service on the town's ambulance, paid entirely out of ambulance receipts with no cost to the taxpayer.
- Local ownership and control of the former state Game Farm, now officially named *Fountain Park* in honor of Larry and Carol Fountain, who donated the purchase price of the property.
- Repairs and renovation at Minnechaug Regional High School, including renovation of the old gymnasium and roof repairs.
- Improvements in indoor air quality and the Wilbraham Middle School following major investment by the town in repairs to the ventilation system and drainage around the building.
- Construction of new soccer fields on town property by the Wilbraham Soccer Club.
- Continued improvements to Crane Park in the Village Center.
- Repairs to municipal buildings based on a systematic preventative maintenance plan developed with the aid of professional consultants.
- Near completion of a long-term lease with the Wilbraham Country Club which provides for expansion of the golf course from nine to 18 holes and construction of a new clubhouse and irrigation system at no cost to the taxpayers.
- Continuation of an aggressive road resurfacing program along with adoption of a pavement condition management program with the assistance of the Pioneer Valley Planning Commission.
- Completion of an institutional network connecting all municipal and school facilities for data and video transmission, and significant improvements to our Public Access television station.
- Continued development of a Geographic Information System providing automated mapping resources to all municipal departments and for the community at large.
- Restructuring of the Recreation Department staff to provide improved service delivery.
- Continued economic development on the Boston Road corridor.
- Completion of the town's Open Space plan.

The year 2000 needs to be another year when our community pulls together, because we face many challenges. While we have a proven track record of getting things done, the projects facing us will be expensive and require huge investments in time, effort and technical expertise by elected officials, staff and volunteers. We need to start by setting priorities and determining which jobs to tackle first. Taxpayers cannot be asked to fund all of these efforts at once, and with a small staff, we are well advised to concentrate our resources on a few initiatives rather than spread ourselves too thin over many projects. The list of items we need to review includes:

- Expanding the town's sewer capacity to allow for continued commercial development on the Boston Road corridor and make public sewer service available to neighborhoods where soil conditions work against the continued use of private septic systems.
- Replacement of our aging and obsolete police and fire stations with a new public safety facility.
- Construction of sidewalks, especially to connect schools with surrounding neighborhoods.
- Development of a municipal water source to help minimize future water rate increases.
- Funding operation of the additional school building and placing the regional school system on firm financial footing.
- Preserving open space and avoiding uncontrolled residential development which would overwhelm the school system and undermine the rural character of our community.

- Expansion of the library consistent with the long-range plan approved by the Library Board of Trustees.

In addition, the board has adopted a formal set of goals for the town government, including improvement of road conditions, sidewalk expansion, neighborhood drainage improvement, school building improvement, and sewer capacity expansion. Some of these goals are addressed in the projects listed above, but others must be pursued separately.

The list of issues and projects facing the town appears daunting. However, we believe that by setting priorities and working together, our community can continue to make solid progress on projects that improve our quality of life.

We also take this opportunity to wish happy retirements to Fire Inspector Warrant Rothschild, Police Captain Paul Bouchard, Assessors Administrative Clerk Carol Horton, Assessors Senior Administrative Clerk Carol Eaton and Recreation Secretary Barbara St. Germain. During 1999, we also welcomed to town service new Recreation Director Thomas Brennan, Assistant Recreation Director Shannon Bristol, Recreation Clerk Merrie Kaye, Recycling Attendant Richard Frain, Health Inspector Lorri McCool, Firefighters Anthony Cerini and Jeffrey Legendre, Police Patrol Officers Christopher Doyle and Matthew Markewicz, On-Call Dispatcher Linda Ely, Assistant Town Engineer Tonya Capparello, Senior Engineering Aide Kevin Kraus, Assessors Clerk Linda Ferrero, Assessors Assistant Administrator Diane Hildreth, Public Works Heavy Equipment Operator Mitchell Opalinski, DPW Worker Douglas Cutler, Ambulance Billing Clerk Eleanor Rotsko, Library Administrative Secretary Patricia McCollum and Assistant Tax Collector Janet Costa. We wish all new employees best of luck in their careers with our town.

#### Board of Selectmen

Kevin J. Moriarty, Chairman  
Frank A. Everton  
James E. Thompson

## INFORMATION TECHNOLOGY DEPARTMENT

The Board of Selectmen aimed to address the multiple technology needs by establishing the Information Technology Department and hiring Antonio Pagan as Information Technology Director. The role of the IT Department was designed to be a support department for all Town dependencies.

### **Y2K Conversion**

FY 99 was a critical year for the computer industry, due to the anticipated Year 2000 (Y2K) compliance issues. During 1999, the main goal for the IT Department was to accomplish the conversion of the existing computerized systems and ensure the transition to the year 2000 without any service interruptions. That goal was successfully achieved, after months of new systems implementations, upgrades and equipment replacement. Volunteer students from



Minnechaug Regional High School and Middle School have been helping throughout the different project stages and Accounting, Treasurer, Assessors and Water Department staff endured several conversions and trials before completion. The following table shows the tasks performed to achieve the Y2K project.

<b>Task</b>	<b>Affected Departments</b>
Tax Collectors Data Conversion	Treasurer and Collectors
Accounting Data Conversion	Accounting
Water Billing Data Conversion	Water
Networking Software Conversion	All Departments
Novell and Unix systems replaced by Windows NT	
Installation of New Servers and Workstations	All Departments
25 NT Workstations	
2 NT Servers	
FreedomWare Software Conversion	Accounting, Treasurer, Collectors and Water

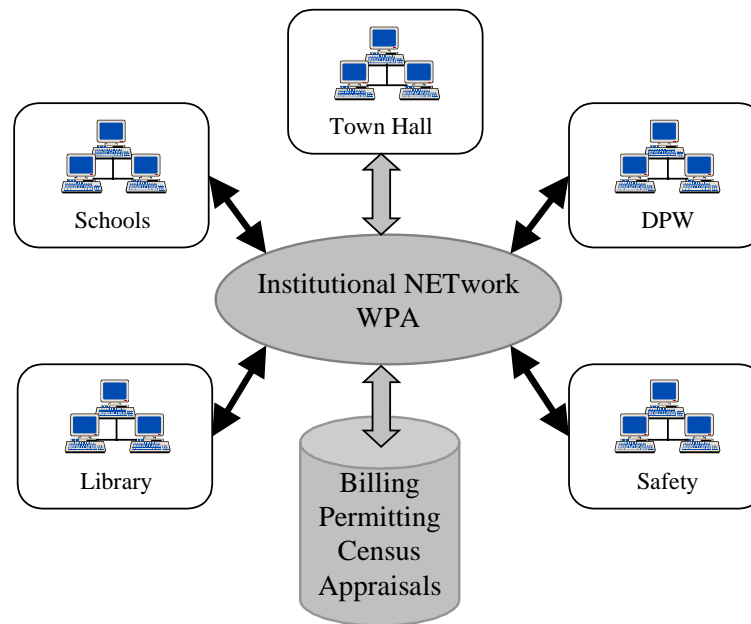
**Table 1**

## **Computer Training**

In addition to the Y2K project the IT Department has been developing several projects and collaborating with most of the Town Departments in order to improve the rendered services throughout the latest available technology. As part of the new technology implementation, the IT Department developed and delivered an all staff Computer Training Program. This training program updated employee computer skills based on the new systems implemented. During 1999, as the first stage of this program around thirty (30) Town employees participated on Basic Computer skills and MS Office sessions, completing more than five hundred hours of training.

## **Institutional Network**

Taking advantage of the replacement of existing systems due to the Y2K compliance, the IT Department implemented a broader LAN (local area network) aimed to connect all the departments within the Town Hall. Through this new LAN the communications among the departments has improved, providing faster response to resident requests. Also, in collaboration with Wilbraham Public Access and the Hampden-Wilbraham Regional School District the IT Department started the implementation of the INET (Institutional Network), which will connect all the Town dependencies, utilizing the same technology used by the cable companies to provide Internet access. With this technology the Town administration will be able to improve the services rendered and is the based for future projects as GIS (Geographic Information System) and ultimately seeds to establish a 24 hour Town Hall through the Internet. The Figure 1 shows the INET implementation.



**Figure 1**

## Geographical Information System

The IT Director, acting as GIS Coordinator in collaboration with the Engineering Department and the Selectmen Office, selected Marin Environmental as a consultant for the planning stage of the GIS Implementation Project. During 1999, several milestones were accomplished on the planning and design stages of this project. The following table shows the tasks accomplished toward the implementation of this project.

Task	Responsible
Evaluation of GIS Needs Assessment Proposals and Selection	Engineering, Selectmen Office and IT
Needs Assessment and Report Preparation	Marin Environmental
Implementation Plan Preparation	Marin Environmental and IT Director
Project Budget Preparation	IT Director
GIS Steering Committee Launch	Town Administrator
GIS Project Presentation before Finance Committee	GIS Steering Committee
GIS Pilot Project Launch	Marin Environmental, Engineering and GIS Steering Committee

## Other Projects

In preparation for the 24 hour Town Hall on the Internet, the IT Department registered a Domain name and acquired the required services to start a Town owned web site. This site will contain the general information that every department wants to share with the public. The address to be used is [www.ci.wilbraham.ma.us](http://www.ci.wilbraham.ma.us). Currently, the IT Director has helped the Fire Department to

launch its web site [www.ci.wilbraham.ma.us/wfd](http://www.ci.wilbraham.ma.us/wfd). In the near future other departments will start to launch their web sites, too.

In collaboration with the Selectmen Office and most of the Town departments, the IT Department acquired the Human Resources Information System software, aimed to automate the human resources data gathering. During the first months of year 2000 the, IT Director in collaboration with the Selectmen Office will be implementing this critical database system.

As a support department, the Information Technology Department exists to improve the current processes within Town administration to provide services with excellence. This department will continue to evaluate and implement the best systems available aimed to accomplish the established goals, in the most effective way possible. I would like to thanks to the Board of Selectmen, the Finance Committee the Town Administrator and Department Managers for their talents and support during the past year.

Respectfully submitted,  
Antonio Pagan, Director  
Information Technology Department

## **PERSONNEL BOARD**

The Personnel Board is comprised of five citizens, a number of whom are professionals in the human resources field. Their mission, as communicated by the Board of Selectmen, is to enhance the structure of the town's human resource function and to provide guidance on personnel matters.

A number of human resource issues came before the Board during 1999/2000:

- Personnel Policies (changes to existing and development of new)
- Compensation Comparison Study
- Staff Development (new positions and current position review schedule)
- Union Contract Provisions (hearing regarding disputes arising for Union employees)
- Liaison for Management Compensation Task Force
- Employee Benefit Audit Recommendation to Board of Selectman

The Personnel Board provides recommendations on specific personnel issues as they arise. In each circumstance we carefully listen to the facts and offer advice to the Board of Selectmen, taking into consideration the needs of the Town, the needs of the employees and relevant contractual provisions. We look forward to serving the town's residents, managers and employees with enthusiasm in the future.

Jennifer Bourgeois, Chairperson

## TREASURER AND COLLECTOR FINANCIAL REPORTS

TOWN OF WILBRAHAM		
BANK BALANCES AS OF JUNE 30, 1999		
BANK OF WESTERN MA	GENERAL	\$21,404.57
BANKBOSTON	CULTURAL COUNCIL	\$6,486.21
BANKBOSTON	CAPITAL	\$1,308.44
BANKBOSTON	POLICE	\$23,457.77
BANKBOSTON	PAYROLL	\$69,553.76
BANKBOSTON	GENERAL VENDOR	\$59,653.82
FLEET BANK	MONEY MARKET	\$551,724.05
ALBANK	RECREATION	\$49,049.20
MMDT	CEMETERY CARE	\$78,830.43
MMDT	GENERAL	\$2,599,655.73
MMDT	STABILIZATION	\$1,275,965.01
STATE STREET	GOVERNMENT INVESTMENT	\$23,296.44
UNIBANK	GENERAL	\$104,423.52
TOTAL BANK ACCOUNTS		----- \$4,864,808.95
CERTIFICATE OF DEPOSIT	BANK OF WESTERN MASS	\$393,422.33
TOTAL CASH		----- \$5,258,231.28

PAGE ONE	LONG-TERM		DEBT		SERVICE										
DEBT SERVICE SCHEDULE	DATE OF PAYING ISSUE - 8-/GENT	RATE	DEBT BREAKDOWN	6/30/99	BALANCE FY 2000	FY 2001	FY 2002	FY 2003	FY 2004	FY FY 2005	FY 2006	FY 2007	BALANCE 6/30/07		
NAME PURPOSE															
MULTI-PURPOSE BOND SEWER	11/15/86 STATE ST	5.40%	PRINCIPAL		\$30,000	\$10,000	\$10,000	\$10,000							
			INTEREST		\$2,430	\$1,350	\$810	\$270					\$0		
MULTI-PURPOSE BOND BUILDING CONSTRUCTION -MUN	11/15/86 STATE ST	5.40%	PRINCIPAL		\$150,000	\$50,000	\$50,000	\$50,000							
			INTEREST		\$12,150	\$6,750	\$4,050	\$1,350					\$0		
MULTI-PURPOSE BOND SEWER	11/15/86 STATE ST	5.40%	PRINCIPAL		\$100,000	\$35,000	\$35,000	\$30,000							
			INTEREST		\$7,830	\$4,455	\$2,565	\$810					\$0		
SCHOOL ROOF BOND BLDING REMODELING-SCHOOL (EXEMPT) 09/01/91 BAYBANK		8.5-6.1	PRINCIPAL		\$100,000	\$50,000	\$50,000								
			INTEREST		\$6,075	\$4,550	\$1,525						\$0		
WEST COLONIAL RD SEWER	09/10/91 BAYBANK	8.5-6.8	PRINCIPAL		\$80,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$0		
			INTEREST		\$20,980	\$4,820	\$4,215	\$3,600	\$2,975	\$2,335	\$1,680	\$1,015	\$340		
WATER WATER MAINS -LAYING& RELAYING	09/01/91 BAYBANK	8.5-6.8	PRINCIPAL		\$670,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$90,000	\$0		
			INTEREST		\$163,320	\$39,980	\$34,535	\$29,000	\$23,375	\$17,615	\$11,720	\$5,735	\$1,360		
MULTI-PURPOSE BOND BUILDING 4/25/92	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$7,500	\$1,875	\$1,875	\$1,875	\$1,875				\$0		
			INTEREST		\$865	\$375	\$271	\$165	\$55						
MULTI-PURPOSE BOND REMODELING 4/25/92	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$9,900	\$2,475	\$2,475	\$2,475	\$2,475				\$0		
			INTEREST		\$1,142	\$494	\$358	\$217	\$73						
MULTI-PURPOSE BONOCOMPUTER 6/12/93	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$21,000	\$21,000							\$0		
			INTEREST		\$572	\$572									
MULTI-PURPOSE BOND REMODELING 6/12/93	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$23,500	\$5,875	\$5,875	\$5,875					\$0		
			INTEREST		\$2,111	\$1,174	\$849	\$516	\$173						
MULTI-PURPOSE BOND EQUIPMENT 5/14/94	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$19,500	\$19,500							\$0		
			INTEREST		\$545	\$545									
MULTI-PURPOSE BOND PARK REC 5/14/94	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$5,725	\$5,725							\$0		
			INTEREST		\$156	\$156									
MULTI-PURPOSE BOND COMPUTER 5/14/94	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$1,000	\$1,000							\$0		
			INTEREST		\$27	\$27									
MULTI-PURPOSE BOND REMODELING 5/14/94	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$72,425	\$17,925	\$17,925	\$18,650	\$17,925				\$0		
			INTEREST		\$8,377	\$3,622	\$2,632	\$1,594	\$529						
MULTI-PURPOSE BOND REMODELING 6/12/93 OVERRIDE	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$65,450	\$16,750	\$16,475	\$15,750	\$16,475				\$0		
			INTEREST		\$7,506	\$3,257	\$2,339	\$1,425	\$486						
MULTI-PURPOSE BOND EQUIPMENT 6/12/93 OVERRIDE	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$40,000	\$40,000							\$0		
			INTEREST		\$1,090	\$1,090									
MULTI-PURPOSE BOND ROADS 5/14/94 OVERRIDE	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$53,000	\$53,000							\$0		
			INTEREST		\$1,444	\$1,444									
MULTI-PURPOSE BOND REMODELING 6/22/92 STONY HILL SCHO	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$80,000	\$20,000	\$20,000	\$20,000	\$20,000				\$0		
			INTEREST		\$9,230	\$3,995	\$2,890	\$1,755	\$590						
MULTI-PURPOSE BOND LANDFILL REMODELING PART 4/25/94	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$1,500	\$375	\$375	\$375	\$375				\$0		
			INTEREST		\$173	\$75	\$54	\$33	\$11						
MULTI-PURPOSE BOND EQUIP. PART 5/14/94 WATER TRUCK	11/15/94 BAYBANK	5.5-5.9	PRINCIPAL		\$4,500	\$4,500							\$0		
			INTEREST		\$109	\$109									
MULTI-PURPOSE BOND DEPARTMENTAL EQUIP 5/4/98	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$331,750	\$83,750	\$83,000	\$83,000	\$82,000				\$0		
			INTEREST		\$23,670	\$10,522	\$7,268	\$4,405	\$1,476				\$0		
MULTI-PURPOSE BOND PAVING 4/29/98	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$43,450	\$11,450	\$11,000	\$11,000	\$10,000				\$0		
			INTEREST		\$3,036	\$1,371	\$932	\$553	\$180				\$1		
MULTI-PURPOSE BOND COMPUTER 5/11/95	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$8,000	\$3,000	\$3,000	\$2,000					\$0		
			INTEREST		\$394	\$238	\$121	\$35					\$0		
MULTI-PURPOSE BOND REMODELING 4/28/97	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$360,193	\$48,193	\$52,000	\$49,000	\$97,000	\$114,000			\$0		
			INTEREST		\$39,203	\$12,253	\$10,309	\$8,568	\$5,964	\$2,109			\$0		
MULTI-PURPOSE BOND REMODELING 4/29/96	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$145,000	\$29,000	\$29,000	\$29,000	\$29,000	\$29,000			\$0		
			INTEREST		\$13,137	\$4,756	\$3,625	\$2,625	\$1,595	\$537			\$0		
MULTI-PURPOSE BOND DEPARTMENTAL EQUIP 4/29/96	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$160,455	\$54,455	\$53,000	\$53,000					\$0		
			INTEREST		\$8,539	\$4,855	\$2,756	\$928					\$0		
MULTI-PURPOSE BOND COMPUTER 4/29/96	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$33,000	\$11,000	\$11,000	\$11,000					\$0		
			INTEREST		\$1,766	\$1,001	\$572	\$193					\$0		
MULTI-PURPOSE BOND PARK FACILITIES 4/29/96	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$25,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000			\$0		
			INTEREST		\$2,265	\$820	\$625	\$453	\$275	\$93			\$0		
MULTI-PURPOSE BOND PAVING 4/29/96	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$10,000	\$4,000	\$3,000	\$3,000					\$0		
			INTEREST		\$504	\$295	\$156	\$53					\$0		
MULTI-PURPOSE BOND COMPUTER 4/28/97	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$8,000	\$3,000	\$3,000	\$2,000					\$0		
			INTEREST		\$394	\$238	\$121	\$35					\$0		
MULTI-PURPOSE BOND REMODELING 5/01/95	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$36,245	\$8,245	\$7,000	\$7,000	\$7,000	\$7,000			\$0		
			INTEREST		\$3,199	\$1,175	\$875	\$634	\$385	\$130			\$0		
MULTI-PURPOSE BOND DEPARTMENTAL EQUIP 5/01/95	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$58,300	\$20,300	\$19,000	\$19,000					\$0		
			INTEREST		\$3,079	\$1,758	\$988	\$333					\$0		
MULTI-PURPOSE BOND REMODELING 5/14/94	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$21,185	\$5,185	\$4,000	\$4,000	\$4,000	\$4,000			\$0		
			INTEREST		\$1,838	\$6e2	\$500	\$362	\$220	\$74			(\$0)		
MULTI-PURPOSE BOND REMODELING 6/12/93 OVERRIDE	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$16,422	\$4,422	\$3,000	\$3,000	\$3,000	\$3,000			\$0		
			INTEREST		\$1,391	\$523	\$375	\$272	\$165	\$56			\$0		
MULTI-PURPOSE BOND REMODELING 6/12/93	12/01/1998 PAINE WEBBE	3.4 - 4.4	PRINCIPAL		\$18,000	\$4,000	\$4,000	\$4,000	\$3,000	\$3,000			\$0		
			INTEREST		\$1,520	\$583	\$427	\$289	\$165	\$56			\$0		
TOTAL PRINCIPAL & INTEREST PAYMENTS PER FISCAL YEAR	L		PRINCIPAL		\$3,160,666	\$869,910	\$686,743	\$600,466	\$443,692	\$288,003	\$113,400	\$106,750	\$51,700	\$32	
			INTEREST		\$2,810,000	\$750,000	\$600,000	\$540,000	\$405,000	\$265,000	\$100,000	\$100,000	\$50,000	\$0	
			TOTAL		\$3,160,666	\$869,910	\$686,743	\$600,466	\$443,692	\$288,003	\$113,400	\$106,750	\$51,700	\$2	

TOWN COLLECTOR		JULY 1, 1998 TO JUNE 30, 1999			
	COMMITTED REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS OUTSTANDING	
TAXES: OUTSTANDING					
COMMITTED INTEREST SEWER					
PAID IN ADVANCE	\$115		\$57		\$58
1988 \$391				\$391	\$0
1989 \$216				\$216	\$0
1991 \$75				\$75	\$0
1992 \$645				\$645	\$0
1997 \$56		\$31		\$0	\$25
1998 \$379	\$0	\$112		\$241	\$26
1999	\$9,590	\$9,227			\$363
COMMITTED INTEREST WATER					
PAID IN ADVANCE	\$0		\$0		\$0
1996 \$34		\$34			\$0
1998 \$29	\$0	\$0			\$29
1999	\$169	\$169			\$0
APP WATER PIA	\$0	\$0			\$0
LIENS ADDED TO TAXES SEWER					
1989 \$120				\$120	\$0
1990 \$50				\$50	\$0
1991 \$11				\$11	\$0
1992 \$3,204				\$3,204	\$0
1996 (\$671)		(\$671)			\$0
1997 \$564		\$482			\$82
1998 \$4,729		\$729		\$283	\$3,717
1999	\$8,834	\$3,941			\$4,893
LIENS ADDED TO TAXES WATER					
1988 \$123				\$123	\$0
1990 \$367				\$367	\$0
1996 \$1,070		\$1,070		\$0	\$0
1997 \$408		\$408		\$0	\$0
1998 \$47		\$47			\$0
1999	\$2,080	\$1,612			\$467
LIENS ADDED TO TAXES SEWER AVAILABILITY	FEE				
1986 \$80				\$80	\$0
1988 \$49				\$49	\$0
1990 \$200				\$200	\$0
1991 \$124				\$124	\$0
1992 \$248				248	\$0
LANDFILL LIENS					
1990 \$271				\$271	\$0
1991 \$1,346				\$1,346	\$0
1992 \$40				\$40	\$0
1995 \$80				\$80	\$0
1996 \$709		\$549		\$160	(\$0)
1997 \$1,152		\$624		\$170	\$359
1998 \$3,319		\$1,683		\$411	\$1,225
1999	\$34,077	\$43	\$30,842	\$241	\$3,037
POLICE FALSE ALARM LIENS					
1997 \$75		\$75			\$0
1998 \$250	\$0	\$250			\$0
1999	\$825	\$500			\$325
WATER DEPARTMENT				TRANSFERS	
WATER RATES \$27,145	\$950,548	\$0	\$869,127	\$63,324	\$2,080
SEWER DEPARTMENT					
SEWER USE \$30,969	\$378,048	\$162	\$354,101	\$5,019	\$6,889
SUSPENSED SEWER \$34,715			\$438		\$43,169
SEWER ENTRY FEE \$12,159	\$39,908	\$3,000	\$38,908	\$12,000	\$34,277
LANDFILL				TRANSFERS	
1993 (\$43)	\$43				\$0
1994 \$115			\$115		\$0
1995 \$134			\$134		\$0
1996 \$136			\$136		\$0
1997 \$90		\$0	\$90	\$0	\$0
1998 \$49,343	\$1,947	\$0	\$1,392	\$19,941	\$29,957
1999	\$232,875	\$50	\$189,065	\$19,520	(\$0)
ACCOUNTS RECEIVABLE:					\$24,340
LIQUOR LICENSES \$0	\$38,927		\$38,927		\$0
VETERANS SERVICES \$12,718	\$5,731		\$1,635		\$16,814
TOTALS \$1,110,366	\$17,766,792	\$52,365	\$17,554,189	\$287,821	\$118,690
ITEMS COLLECTED					\$968,824
INTEREST-TAXES			\$80,986		
FEES-TAXES, WATER, SEWER, SEWER AVAILABILITY, ETC			\$45,318		
BAG STICKERS			\$6,151		
POLICE FALSE ALARMS			\$3,500		
LANDFILL MISC			\$7		
MUNICIPAL LIENS			\$22,342		
TOTAL CASH PAID TO TREASURER			\$17,712,493		

TOWN COLLECTOR		JULY 1, 1998 TO JUNE 30, 1999				
TAXES: OUTSTANDING	COMMITTEE	REFUNDS	CASH - PAID TREASURER	ABATED	TRANSFERS OUTSTANDING	
PERSONAL PROPERTY	D					
1989	\$271			\$226		\$45
1990	\$1,077			\$1,053		\$24
1991	\$3,271			\$2,825		\$446
1992	\$2,322			\$1,631		\$691
1993	\$2,391			\$2,404		(\$13)
1994	\$2,186					\$2,186
1995	\$3,516					\$3,516
1996	\$3,181		\$105			\$3,076
1997	\$3,119		\$245			\$2,874
1998	\$4,293		\$789			\$3,504
1999		\$358,342	\$93	\$353,728	\$153	\$4,555
REAL ESTATE					TAX TITLE	
1990	\$5,397		\$324	\$4,439	\$666	\$616
1991	(\$2,749)	\$12,551			\$1,415	\$8,387
1992	\$906	\$1,584			\$1,497	\$993
1993	\$1,440	\$58			\$424	\$1,074
1994	\$2,312		\$267		\$159	\$1,886
1995	\$9,688	\$512	\$6,340		\$789	\$3,071
1996	\$51,779		\$36,677		\$9,883	\$5,219
1997	\$153,316		\$76,342		\$11,468	\$65,506
1998	\$343,903		\$198,668	\$2,479	\$37,187	\$108,548
1999		\$14,372,163	\$22,311	\$13,986,129	\$80,559	\$325,596
2000				\$3,828	\$2,189	(\$3,828)
PAYMENT IN LIEU OF TAXES - 1999	\$2,500		\$2,500			\$0
MOTOR VEHICLE EXCISE PRIOR YEARS	\$0		\$0			\$0
1985	\$9,511		\$0	\$9,511		(\$0)
1986	\$5,641		\$0	\$5,641		\$0
1987	\$9,050		\$61	\$2,431		\$6,558
1988	\$10,106		\$216	\$2,843		\$7,047
1989	\$11,899		\$176	\$4,561		\$7,162
1990	\$12,969		\$384	\$1,050		\$11,535
1991	\$11,089		\$220	\$700		\$10,169
1992	\$7,987		\$352			\$7,635
1993	\$4,351		\$468			\$3,884
1994	\$3,856		(\$2,650)			\$6,506
1995	\$12,648	\$0	\$6,246	\$101		\$6,402
1996	\$9,463	\$71	\$1,292	\$321		\$7,921
1997	\$35,742	\$2,110	\$22,702	\$1,613		\$14,702
1998	\$178,937	\$176,623	\$17,833	\$326,945	\$23,847	\$22,601
1999		\$1,113,214	\$4,307	\$964,088	\$18,280	\$135,152
BOAT EXCISE						
1986	\$71			\$71		\$0
1987	\$15			\$15		\$0
1988	\$85			\$85		\$0
1989	\$25			\$25		\$0
1990	\$10			\$10		\$0
1991	\$123			\$123		\$0
1992	\$138			\$138		\$0
1993	\$118			\$123		(\$5)
1994	\$341					\$341
1995	\$533					\$533
1996	\$205					\$205
1997	\$238		\$0	\$0		\$238
1998	\$310	\$0	\$0	\$0		\$310
1999		\$1,591		\$1,337	\$40	\$214
FARM ANIMAL EXCISE						
1987 - 1993	\$592				\$592	\$0
1998	\$0	\$180		\$152		\$28
APPORTIONED SEWER PAID IN ADVANCE	\$0	\$1,371		\$1,371		\$0
BETTERMENTS ADDED TO TAXES SEWER	\$93				\$93	\$0
1988	\$300				\$300	\$0
1989	\$245				\$245	\$0
1991	\$3,104				\$3,104	\$0
1992	\$695				\$695	\$0
1996	\$93		\$93	\$0		(\$0)
1997	\$210		\$73	\$0		\$138
1998	\$611		\$265	\$0	\$153	\$193
1999		\$19,982		\$19,155		\$827
BETTERMENTS ADDED TO TAXES WATER	\$41			\$41		\$0
1997	\$31					\$31
1999		\$225		\$225		\$0

## STATEMENT OF TRUST FUNDS FY 1999

ADAMS CEMETERY IN TRUST FOR	PRINCIPAL ADAMS CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL ADAMS CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL ADAMS CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL AMOUNT
FRANK G. ADAMS	\$300.00 FREDERICK COON	\$50.00 W.H. GRAVES	\$100.00 WILLIAM A. REED	\$200.00
JOHN W. BALDWIN	\$700.00 CRAWFORD FAMILY TRUST	\$500.00 FRANKLIN B. GREEN	\$100.00 JESSE L. RICE	\$200.00
ETHELBERT BLISS	\$96.25 LUCY M. DANE	\$100.00 GRISWOLD FAMILY TRUST	\$500.00 ETTA MAE SIMMONS	\$200.00
EDWARD H. BROWER	\$200.00 HIRAM DANKS	\$100.00 HIMES BURIAL LOT	\$200.00 NELLIE SPENCER	\$100.00
LAURA BRUUER	\$1,000.00 DEWITT FAMILY TRUST	\$250.00 GEORGE E. KNOWLTON	\$200.00 CHLOE B. STEBBINS	\$100.00
ALBRO BRYANT	\$100.00 J.W. DUNSMORE	\$200.00 CHARLES NORTH	\$200.00 LUTHER MILTON STEBBINS	\$200.00
HOWARD CALKINS	\$200.00 F. FULLER & M. LANE	\$300.00 PERPETUAL CARE MISC	\$3,500.00 ELIZABETH TUPPER	\$50.00
HENRY CLARK	\$100.00 HARRIET GATES	\$200.00 CHARLES PARKER	\$300.00	
	GOLDSMITH	\$50.00 P.P. POTTER	\$103.24	
	TOTAL ADAMS CEMETERY AND ETHELBERT	BLISS NON-EXPENDABLE TRUST AMOUNT	\$10,699.49	
		NEW NON-EXPENDABLE TRUS (NEW) ETHELBERT BLISS		\$159.98
	BALANCE AVAILABLE	INTEREST DIVIDENDS	EXPENSES BALANCE	AVAILABLE
	6/30/98 6/30/98	FY99	FY99 6/30/99	6/30/99
TOTALS ADAMS CEMETERY AND ETHELBERT BLISS	\$44,265.81 \$33,566.32	\$1,873.46 \$533.50	\$22,686.45 \$24,146.30	\$13,286.83
EAST WILBRAHAM CEMETERY IN TRUST FOR	PRINCIPAL EAST WILBRAHAM CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL EAST WILBRAHAM CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL EAST WILBRAHAM CEMETERY AMOUNT IN TRUST FOR	PRINCIPAL AMOUNT
CHARLES AMADON	\$150.00 EMMA CARSON	\$50.00 LORA M. GREEN	\$50.00 INEZ PERRY (2)	\$100.00
BISHOP LOT	\$150.00 INEZ CHILSON	\$100.00 ELIZA U. JONES	\$100.00 IRA G. POTTER	\$100.00
HENRY BOWKER	\$100.00 EVALINA H. COPELAND	\$100.00 ABRAHAM KNOWLTON	\$100.00 FRANK & HATTIE RINDGE	\$50.00
H. BUTLER & H. GREEN	\$100.00 DASCO LOT	\$200.00 CHARLES R. KNOWLTON	\$100.00 MARTHA E. SMITH	\$50.00
JAME A. BUTLER	\$100.00 CHARLES A. GATES	\$100.00 A. LEMIEUX SR.	\$110.00 SPEAR - BUTLER LOT	\$200.00
PHILIP & ANGELINA BUTLER	\$100.00 BLANCH B. GILBERT	\$150.00 LOIS LOUNSBURY	\$110.00 FRANCIS E. STEBBINS	\$200.00
WILLIAM BUTLER	\$100.00 BENJAMIN B. GREEN	\$100.00 ANGELINE P. MORGAN	\$75.00	
ABEL B. CALKINS	\$150.00 FRED W. GREEN	\$100.00 PERPETUAL CARE MISC	\$3,500.00	
CHARLES M. CALKINS	\$100.00 HENRY GREEN	\$100.00 INEZ PERRY (1)	\$100.00	
	TOTAL EAST WILBRAHAM CEMETERY	NON-EXPENDABLE TRUST AMOUNT	\$6,995.00	
			(NEW) PERPETUAL CARE MIS	\$300.00
	BALANCE AVAILABLE	INTEREST DIVIDENDS	EXPENSES BALANCE	AVAILABLE
	6/30/98 6/30/98	FY99 FY99	FY99 6/30/99	6/30/99
TOTAL EAST WILBRAHAM	\$21,018.37 \$14,023.37	\$729.04 \$0.00	\$14,248.93 \$7,798.48	



STATEMENT OF TRUST FUNDS FY					1999		
GLENDALE CEMETERY IN TRUST FOR	PRINCIPAL GLENDALE CEMETERY AMOUNT IN TRUST FOR		PRINCIPAL GLENDALE CEMETERY AMOUNT IN TRUST FOR		PRINCIPAL GLENDALE CEMETERY AMOUNT	IN TRUST FOR	PRINCIPAL AMOUNT
JOHN W. BALDWIN	\$200.00						
ANNA C. KIBBEE	\$100.00						
PERPETUAL CARE MISC	\$3,500.00						
ALLYN C. SEARER	\$200.00						
	TOTAL GLENDALE CEMETERY NON-EXPENDABLE		TRUST	AMOUNT		\$4,000.00	
	BALANCE		AVAILABLE	INTEREST DIVIDENDS		EXPENSES BALANCE	
	6/30/98	6/30/98		FY99	FY99	FY99	6/30/99
TOTAL GLENDALE CEMETERY							
	\$9,606.91		\$5,606.91	\$155.41	\$0.00	\$2,392.50	\$7,369.82
							\$3,369.82
SUBTOTAL CEMETERIES	\$74,891.09		\$53,196.60	\$2,757.91	\$533.50	\$39,327.88	\$39,314.60
							\$17,160.13
MISC FUNDS IN TRUST FOR	PRINCIPAL MISC FUNDS AMOUNT IN TRUST FOR		PRINCIPAL MISC FUNDS AMOUNT IN TRUST FOR		PRINCIPAL MISC FUNDS AMOUNT		PRINCIPAL AMOUNT
PEAKE ROAD	\$434.90 CHLOE B. STEBBINS		\$100.00				
SCHOOL LOT FUND	\$641.74 TERCENTARY OBSERVANCE		\$250.00				
SOLDIERS' MONUMENT	\$1,000.00 DEACON WARRINER SCHOOL		\$667.00				
	TOTAL MISC NON-EXPENDABLE TRUST AMOUNT						\$3,093.64
	BALANCE		AVAILABLE	INTEREST		EXPENSES BALANCE	
	6/30/98	6/30/98		FY99		FY99	6/30/99
MISCELLANEOUS							
PEAKE ROAD	\$896.76		\$461.86	\$45.99		\$0.00	\$942.75
CONSERVATION FUND	\$13,313.91		\$13,313.91	\$680.54		\$0.00	\$13,994.45
SCHOOL LOT FUND	\$8,863.60		\$8,221.86	\$456.08		\$0.00	\$9,319.68
SOLDIERS' MONUMENT	\$4,854.60		\$3,854.60	\$248.85		\$0.00	\$5,103.45
CHLOE B. STEBBINS	\$2,292.79		\$2,192.79	\$117.44		\$0.00	\$2,410.23
TERCENTARY OBSERVANCE	\$943.60		\$693.60	\$48.39		\$0.00	\$991.99
DEACON WARRINER SCHOOL	\$8,612.14		\$7,945.14	\$441.21		\$0.00	\$9,053.35
TOTAL MISCELLANEOUS	\$39,777.40		\$36,683.76	\$2,038.48		\$0.00	\$41,815.88
							\$38,722.24
TOTAL CEMETERIES AND MISCELLANEOUS	\$114,668.49		\$89,880.36	\$4,796.39		\$39,327.88	\$81,130.48
				INTEREST	TRANSFERS	TRANSFERS	
					IN	OUT	6/30/99
STABILZATION FUND		\$724,507.29	\$58,636.72		\$492,821.00	\$0.00	\$1,275,965.01
POLICE TRUST FUND		\$22,541.09	\$916.68				
							\$23,457.77

Combined Balance Sheet -All Fund Wipes and Account Group							
	Government Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Group	Totals
	General	Special Revenue	Capital Projects	Enterprise	Trust & Agency	General Long Term Debt	Memorandum Only
Assets							
Cash & Cash Equivalents	\$1,818,725.10	\$630,804.25	\$112,311.74	\$697,949.86	\$1,383,635.57		\$4,643,426.52
Restricted Cash					889,890.26		889,890.26
Receivables:							
Property Taxes	570,810.43						570,810.43
Tax Liens	252,208.09						252,208.09
Excises	249,129.43						249,129.43
Utilities				145,559.87			145,559.87
Special Assessments	173,358.77						173,358.77
Other	325.00	18,413.23					18,738.23
Due from Other Governments	13,807.65						13,807.65
Amt to be Provided for Retirement of General Long Term Obligations						2,188,000.00	2,188,000.00
<b>TOTAL ASSETS</b>	<b>\$3,078,364.47</b>	<b>\$649,217.48</b>	<b>\$112,311.74</b>	<b>\$843,509.73</b>	<b>\$2,273,525.83</b>	<b>\$2,188,000.00</b>	<b>\$9,144,929.25</b>
Liabilities & Fund Equity							
Liabilities:							
Deferred Revenue	\$1,259,639.37	\$18,413.23		\$145,559.87			\$1,423,612.47
Deferred Compensation							
Performance Bonds					859,497.15		859,497.15
General Obligation Bonds						1,535,000.00	1,535,000.00
Accrued Compensated Absences						653,000.00	653,000.00
Other Liabilities							
<b>TOTAL LIABILITIES</b>	<b>\$1,259,639.37</b>	<b>\$18,413.23</b>	<b>\$0.00</b>	<b>\$145,559.87</b>	<b>\$859,497.15</b>	<b>\$2,188,000.00</b>	<b>\$4,471,109.62</b>
Fund Equity:							
Retained Earnings:							
Unreserved				389,893.86			389,893.86
Fund Balance:							
Reserved for Encumbrances	430,713.00	36,013.02		230,001.00			696,727.02
Reserved for Expenditures	565,284.00	601,390.94	112,311.74	78,055.00	1,383,635.57		2,740,677.25
Reserved for Revenue Deficit							
Unreserved, Undesignated	822,728.10	(6,599.71)					816,128.39
Restricted Fund Balance					30,393.11		30,393.11
<b>TOTAL EQUITY</b>	<b>\$1,818,725.10</b>	<b>\$630,804.25</b>	<b>\$112,311.74</b>	<b>\$697,949.86</b>	<b>\$1,414,028.68</b>	<b>\$0.00</b>	<b>\$4,673,819.63</b>
<b>TOTAL LIABILITIES &amp; FUND EQUITY</b>	<b>\$3,078,364.47</b>	<b>\$649,217.48</b>	<b>\$112,311.74</b>	<b>\$843,509.73</b>	<b>\$2,273,525.83</b>	<b>X2,188,000.00</b>	<b>\$9,144,929.25</b>

THE COMMONWEALTH OF MASSACHUSETTS  
DEPARTMENT OF REVENUE  
TAX RATE RECAPITULATION  
of

FISCAL 2000

Wilbraham  
City/Town/District

**I. TAX RATE SUMMARY**

Ia. Total amount to be raised (from IIe) Ib. Total estimated receipts and other revenue sources (from IIIe) Ic. Tax	\$	<u>22,966,375.52</u>
levy (Ia minus Ib) Id. Distribution of Tax Rates and levies		<u>7,080,733.00</u>
	\$	<u>15,885,642.52</u>

CLASS	(b) Levy percentage (from LA-5)	(c) IC above times each percent in col (b)	(d) Valuation by class (from LA-5)	(e) Tax Rates (c) / (d) x 1000	(f) Levy by class (d) x (e) / 1000
Residential	88.2455%	14,018,364.67	766,030,900	18.30	14,018,365.47
Exempt					
Open Space	0.0000%	0.00	0		
Commercial	7.0420%	1,118,666.95	61,129,700	18.30	1,118,673.51
Exempt					
Industrial	2.3180%	368,229.19	20,121,500	18.30	368,223.45
SUBTOTAL	97.6055%		847,282,100		15,505,262.43
Personal	2.3945%	380,381.71	20,785,797	18.30	380,380.09
TOTAL I	100.0000%		868,067,897		15,885,642.521

Board of Assessors of Wilbraham

City or Town

**Do Not Write Below This Line --- For Department of Revenue Use Only**

Reviewed By

Date

Approved:

Date

Tel. No.

II. Amounts to be raised			
IIa. Appropriations (col. (b) through col. (e) from Page 4)		\$	22,516,994.00
IIb. Other amounts to be raised			
1. Amounts certified for tax title purposes			
2. Debt and interest charges not included on page 4			
3. Final court judgments			
4. Total overlay deficits of prior years	4,865.03		
5. Total cherry sheet offsets (see cherry sheet 1-ER)			
6. Revenue deficits			
7. Offset receipts deficits Ch. 44, Sec. 53E	15,200.00		
8. Authorized deferral of teachers' pay			
9. Snow and ice deficit Ch. 44 Sec. 31d			
10. Other (specify on separate letter)	1,895.25		
TOTAL Iib (Total lines 1 through 10)		21,960.28	
Ile. State and county cherry sheet charges (C.S. 1-EC cols. 1 and 2)			301,004.00
Iid. Allowance for abatements and exemptions (overlay)		126,417.24	
Ile. Total amount to be raised (Total IIa through Iid)		\$	22,966,375.52
III. Estimated receipts and other revenue sources			
IIIa. Estimated receipts - State			
1. Cherry sheet estimated receipts (C.S. 1-ER Total)	\$ 1,380,334.00		
2. Cherry sheet overestimates (C.S. 1-EC Part E col. 3)	9,385.00		
TOTAL IIIa		1,389,719.00	
IIIb. Estimated receipts- Local			
1. Local receipts not allocated (Page 3, col. (b), Line 23)		1,960,000.00	
2. Offset receipts (See Schedule A-1)	18,000.00		
3. Enterprise funds (See Schedule A-2)	2,098,794.00		
TOTAL IIIb		4,076,794.00	
IIIc. Revenue sources appropriated for particular purposes			
1. Free cash (Page 4, col. (c))	705,285.00		
2. Other available funds (Page 4, col. (d))	908,935.00		
TOTAL Iic		1,614,220.00	
IIId. Other revenue sources appropriated specifically to reduce the tax rate			
1a. Free cash ...appropriated on or before June 30, 1999			
b. Free cash ...appropriated on or after July 1, 1999			
2. Municipal light source			
3. Teachers' pay deferral			
4. Other source			
TOTAL IIId		0.00	
IIle. Total estimated receipts and other revenue sources (Total [IIa through IIId])		\$	7,080,733.00
IV. Summary of total amount to be raised and total receipts from all sources			
a. Total amount to be raised (from IIe)		\$	22,966,375.52
b. Total estimated receipts and other revenue sources (from IIle)	\$ 7,080,733.00		
c. Total real and personal property tax levy (from Ic)	\$ 15,885,642.52		
d. Total receipts from all sources (total IVb plus IVc)		\$	22,966,375.52

LOCAL RECEIPTS NOT ALLOCATED

	(a) Actual Receipts Fiscal 1999	(b) Estimated " Receipts Fiscal 2000
---1 1. Motor vehicle excise	\$ 1,297,094.66	\$ 1,250,000.00
--1lp- 2. Other excise	1,488.54	1,500.00
--1 3. Penalties and interest on taxes and excises	175,471.50	150,000.00
--1lp- 4. Payments in lieu of taxes and excises	2,499.64	2,500.00
5. Charges for Services - water		
6. Charges for Services - sewer		
7. Charges for Services - hospital		
8. Charges for Services - trash disposal		
9. Other charges for services	22,338.00	22,000.00
10. Fees	24,480.08	24,000.00
11. Rentals	25,515.13	25,000.00
12. Departmental revenue - Schools		
13. Departmental revenue - Libraries	8,474.39	8,000.00
14. Departmental revenue - Cemeteries		
15. Departmental revenue - Recreation		
16. Other departmental revenue	22,862.97	23,000.00
17. Licenses and permits	193,789.76	190,000.00
18. Special assessments	30,821.80	30,000.00
-119. Fines and forfeits	47,352.50	50,000.00
---120. Investment income	185,688.51	175,000.00
--121. Miscellaneous recurring (please specify)	9,151.00	9,000.00
22. Miscellaneous non-recurring (please specify)	11,972.33	0.00
23. TOTALS	\$ 2,059,000.81	\$ 1,960,000.00

I hereby certify that the actual receipts as shown in column (a) are, to the best of my knowledge correct and complete, and I further certify that I have examined the entries made on page 4 of the fiscal 2000 tax rate recapitulation form by the City or Town Clerk and hereby acknowledge that such entries correctly reflect the appropriations made and the sources from which such appropriations are to be met.

Date

Accountant/Auditor

Tel. No.

- \* Do not include receipts in columns (a) or (b) that were voted by the City/Town Council or Town Meeting as offset receipts on Schedule A-1, enterprise funds on Schedule A-2, or revolving funds on Schedule A-3. Written documentation should be submitted to support increases / decreases of estimated receipts to actual receipts.

- i Written documentation should be submitted to support increases/decreases of FY2000 estimated receipts to FY99 estimated receipts to be used in calculating the municipal revenue growth factor.

### CERTIFICATION OF APPROPRIATIONS AND SOURCES OF FUNDING

APPROPRIATIONS							AUTHORIZATIONS	
							MEMO ONLY	
City/Town Councilor Town Meeting Dates	FY*	Total Appropriations Of Each Meeting	** From Raise And Appropriate (Tax Levy)	From Free Cash See B-1	From Other Available Funds See B-2	*** From Offset Receipts, See A-1 or Enterprise Funds, See A-2	*** Revolving Funds See A-3	Borrowing Authorization
		0.00						
02-08-1999	99	150,064.00		140,001.00	10,063.00			
		0.00						
05-03-1999	99	191,573.00			191,573.00			9,046.00
		0.00						
OS-03-1999	2000	22,175,357.00	18,785,980.00	565,284.00	707,299.00	2,116,794.00	35,000.00	1,623,783.00
		0.00						
		0.00						
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		0.00						
		0.00						
		0.00						
		0.00						
Totals		22,516,994.00	18,785,980.00	705,285.00	908,935.00	2,116,794.00		
		Must Equal Cols. (b) thru (e)						

Enter the fiscal year to which the appropriation relates, i.e., fiscal year 1999 or fiscal 2000.

\*\*\* Appropriations included in column (b) must not be reduced by local receipts or any other funding source.

Appropriations must be entered gross to avoid a duplication in the use of estimated or other sources of receipts. -r3

"Include only revolving funds pursuant to Chapter 44, Section 53 E 1/2.

I hereby certify that the appropriations correctly reflect the votes taken by Town Meeting/City Council.  
votes taken by Town Meeting/City Council.

**Wilbraham**  
City/Town

Date \_\_\_\_\_

Clerk

Tel. No.

## ANNUAL TOWN REPORT

## GENERAL &amp; ENTERPRISE FUND      EXPENDITURES

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
SELECTMEN SALARIES	221,469.00	(10,259.00)	194,755.13	0.00	16,454.87
SELECTMEN EXPENSES	86,780.00	62,063.00	118,227.03	30,615.00	0.97
OUT OF STATE TRAVEL	500.00	0.00	421.78	0.00	78.22
TOTAL DEPT	308,749.00	51,804.00	313,403.94	30,615.00	16,534.06
TOWN MEETING SALARIES	15,150.00	0.00	12,632.14	0.00	2,517.86
TOWN MEETING EXPENSES	6,150.00	0.00	3,795.44	710.00	1,644.56
TOTAL DEPT.	21,300.00	0.00	16,427.58	710.00	4,162.42
REGISTRARS SALARIES	9,150.00	0.00	8,944.32	0.00	205.68
REGISTRARS EXPENSES	4,810.00	0.00	4,433.14	0.00	376.86
TOTAL DEPT.	13,960.00	0.00	13,377.46	0.00	582.54
TOWN REPORTS	5,000.00	0.00	5,000.00	0.00	0.00
ACCOUNTING SALARIES	83,388.00	6,952.00	90,338.32	0.00	1.68
ACCOUNTING EXPENSES	14,500.00	(100.00)	14,139.68	260.00	0.32
TOTAL DEPT.	97,888.00	6,852.00	104,478.00	260.00	2.00
ASSESSORS SALARIES	110,381.00	1,321.00	111,692.12	0.00	9.88
ASSESSORS EXPENSES	25,100.00	0.00	9,531.81	15,400.00	168.19
TOTAL DEPT.	135,481.00	1,321.00	121,223.93	15,400.00	178.07
TREAS/COLL SALARIES	91,129.00	3,787.00	94,396.57	0.00	519.43
TREAS/COLL EXPENSES	42,641.00	0.00	39,558.02	3,000.00	82.98
TOTAL DEPT	133,770.00	3,787.00	133,954.59	3,000.00	602.41

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
TOWN CLERK SALARIES	57,302.00	917.00	57,989.38	0.00	229.62
TOWN CLERK EXPENSES	2,740.00	150.00	2,890.00	0.00	0.00
TOTAL DEPT.	60,042.00	1,067.00	60,879.38	0.00	229.62
LEGAL EXPENSES	31,086.00	0.00	31,078.70	0.00	7.30
TOWN OFFICE EXPENSES	68,900.00	0.00	64,379.30	4,520.00	0.70
DATA PROCESSING SALARIES	1,960.00	75.00	2,034.78	0.00	0.22
DATA PROCESSING EXPENSES	71,783.00	7,000.00	78,123.31	659.00	0.69
TOTAL DEPT.	73,743.00	7,075.00	80,158.09	659.00	0.91
PLANNING SALARIES	53,500.00	1,620.00	55,089.38	0.00	30.62
PLANNING EXPENSES	4,340.00	0.00	4,340.00	0.00	0.00
OUT OF STATE TRAVEL	500.00	0.00	500.00	0.00	0.00
TOTAL DEPT.	58,340.00	1,620.00	59,929.38	0.00	30.62
TOWN PROPS. SALARIES	44,116.00	0.00	44,114.08	0.00	1.92
TOWN PROPS. EXPENSES	166,500.00	4,000.00	146,192.63	24,307.00	0.37
TOTAL DEPT.	210,616.00	4,000.00	190,306.71	24,307.00	2.29
PENSIONS EXPENSES	500,605.00	0.00	500,605.00	0.00	0.00
GROUP INSURANCE EXPENSE	371,360.00	24,900.00	396,260.00	0.00	0.00
GENERAL INSURANCE EXPENSE	146,600.00	5,500.00	152,069.32	0.00	30.68
SURETY BONDS	1,500.00	0.00	1,277.50	0.00	222.50
INSPECTORS SALARIES	45,837.00	7,162.00	52,997.23	0.00	1.77
INSPECTORS EXPENSES	1,800.00	0.00	1,720.72	0.00	79.28
TOTAL DEPT.	47,637.00	7,162.00	54,717.95	0.00	81.05

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DEPARTMENT	FY99 BUDGET	FY99 TRANS INIOUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
POLICE DEPT. SALARIES	1,357,884.00	577.00	1,334,488.62	0.00	23,972.38
POLICE DEPT. EXPENSES	106,622.00	0.00	90,805.96	15,800.00	16.04
POLICE CAPITAL	71,995.00	0.00	64,986.65	7,008.00	0.35
TOTAL DEPT.	1,536,501.00	577.00	1,490,281.23	22,808.00	23,988.77
FIRE DEPT. SALARIES	1,088,370.00	(3,419.00)	1,083,152.98	0.00	1,798.02
FIRE DEPT. EXPENSES	87,000.00	2,200.00	88,414.22	785.00	0.78
FIRE DEPT. CAPITAL	8,000.00	0.00	8,000.00	0.00	0.00
TOTAL DEPT.	1,183,370.00	(1,219.00)	1,179,567.20	785.00	1,798.80
TREE WARDEN SALARIES	6,597.00	0.00	6,597.00	0.00	0.00
TREE WARDEN EXPENSES	42,150.00	0.00	18,861.76	23,288.00	0.24
TOTAL DEPT.	48,747.00	0.00	25,458.76	23,288.00	0.24
DISPATCH SALARIES	184,576.00	1,384.00	167,258.05	0.00	18,701.95
DISPATCH EXPENSES	3,200.00	0.00	2,480.16	0.00	719.84
TOTAL DEPT.	187,776.00	1,384.00	169,738.21	0.00	19,421.79
SEALER WGTS SALARIES	3,058.00	92.00	3,150.00	0.00	0.00
SEALER WGTS EXPENSES	600.00	0.00	570.95	0.00	29.05
TOTAL DEPT.	3,658.00	92.00	3,720.95	0.00	29.05
DOG OFFICER SALARIES	11,637.00	344.00	11,981.00	0.00	0.00
DOG OFFICER EXPENSES	6,363.00	0.00	4,808.79	350.00	1,204.21
TOTAL DEPT.	18,000.00	344.00	16,789.79	350.00	1,204.21
REGIONAL SCHOOL ASSESSMENT	10,239,003.00	(27,063.00)	10,211,939.70	0.00	0.30
HIGHWAY SALARIES	319,592.00	36,403.00	337,715.07	0.00	18,279.93
HIGHWAY EXPENSES	378,900.00	128,168.00	354,668.89	152,399.00	0.11
HIGHWAY CAPITAL	140,000.00	0.00	0.00	140,000.00	0.00
TOTAL DEPT.	838,492.00	164,571.00	692,383.96	292,399.00	18,280.04

DEPARTMENT	FY99 BUDGET	FY99 TRANS INIOUT	FY99 EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
ENGINEERING SALARIES	76,932.00	2,318.00	76,981.75	0.00	2,268.25
ENGINEERING EXPENSES	13,175.00	0.00	13,174.33	0.00	0.67
TOTAL DEPT.	90,107.00	2,318.00	90,156.08	0.00	2,268.92
HISTORICAL EXPENSES	470.00	0.00	462.24	0.00	7.76
CONSERVATION SALARIES	10,764.00	(2,372.00)	7,802.96	0.00	589.04
CONSERVATION EXPENSES	2,165.00	0.00	850.81	1,300.00	14.19
TOTAL DEPT.	12,929.00	(2,372.00)	8,653.77	1,300.00	603.23
BRD OF APPEALS SALARIES	750.00	0.00	248.39	0.00	501.61
BRD OF APPEALS EXPENSES	375.00	0.00	375.00	0.00	0.00
TOTAL DEPT.	1,125.00	0.00	623.39	0.00	501.61
INSECT CONTROL SALARIES	1,824.00	55.00	1,879.00	0.00	0.00
INSECT CONTROL EXPENSES	4,650.00	0.00	2,710.00	1,940.00	0.00
TOTAL DEPT.	6,474.00	55.00	4,589.00	1,940.00	0.00
SANITARIAN SALARIES	8,174.00	221.00	8,394.03	0.00	0.97
SANITARIAN EXPENSES	680.00	0.00	680.00	0.00	0.00
TOTAL DEPT.	8,854.00	221.00	9,074.03	0.00	0.97
C.O.A. SALARIES	62,447.00	6,166.00	68,336.87	0.00	276.13
C.O.A. EXPENSES	7,835.00	700.00	8,427.16	0.00	107.84
TOTAL DEPT.	70,282.00	6,866.00	76,764.03	0.00	383.97
VETERANS SALARIES	8,183.00	245.00	6,347.17	0.00	2,080.83
VETERANS EXPENSES	6,013.00	3,200.00	8,716.17	0.00	496.83
TOTAL DEPT.	14,196.00	3,445.00	15,063.34	0.00	2,577.66
CEMETERIES EXPENSES	13,600.00	0.00	13,452.02	0.00	147.98

DEPARTMENT	FY99 BUDGET	FY99 TRANS IN/OUT	FY99EXPENDED	FY99 ENCUMBERED	FY99 SURPLUS
LIBRARY SALARIES	280,240.00	1,925.00	280,731.10	0.00	1,433.90
LIBRARY EXPENSES	139,156.00	0.00	138,279.06	876.00	0.94
TOTAL DEPT.	419,396.00	1,925.00	419,010.16	876.00	1,434.84
RECREATION SALARIES	84,619.00	4,216.00	87,466.04	0.00	1,368.96
RECREATION EXPENSES	4,205.00	1,593.00	3,301.73	2,496.00	0.27
RECREATION CAPITAL	57,000.00	10,760.00	67,760.00	0.00	0.00
TOTAL DEPT.	145,824.00	16,569.00	158,527.77	2,496.00	1,369.23
DEBT EXPENSE	360,625.00	0.00	360,625.00	0.00	0.00
INTEREST ON DEBT	144,788.00	(23,130.00)	121,430.84	0.00	227.16
TOTAL GENERAL FUND	17,630,794.00	259,671.00	17,367,838.30	425,713.00	96,913.70
WASTEWATER SALARIES	138,069.00	(663.00)	130,662.95	0.00	7,406.05
WASTEWATER EXPENSES	293,789.00	663.00	275,636.80	13,152.00	5,000.20
WASTEWATER CAPITAL	110,000.00	0.00	109,960.00	0.00	40.00
TOTAL DEPT.	541,858.00	0.00	516,259.75	13,152.00	12,446.25
WATER SALARIES	234,401.00	3,000.00	232,164.96	0.00	5,236.04
WATER EXPENSES	756,344.00	(3,000.00)	478,092.62	156,649.00	118,602.38
WATER CAPITAL	117,405.00	0.00	97,825.00	19,580.00	0.00
TOTAL DEPT	1,108,150.00	0.00	808,082.58	176,229.00	123,838.42
SOLID WASTE SALARIES	145,843.00	2,000.00	146,780.21	0.00	1,062.79
SOLID WASTE EXPENSES	504,666.00	(2,000.00)	337,306.53	25,000.00	140,359.47
SOLID WASTE CAPITAL	92,500.00	0.00	92,500.00	0.00	0.00
TOTAL DEPT.	743,009.00	0.00	576,586.74	25,000.00	141,422.26
TOTAL ENTERPRISES	2,393,017.00	0.00	1,900,929.07	214,381.00	277,706.93
TOTAL EXP GEN & ENTERPRISE FDS	20,023,811.00	259,671.00	19,268,767.37	640,094.00	374,620.63

## **BOARD OF ASSESSORS**

New growth for FY2000 was \$21,189,000 and the Town's total taxable value was increased about 2.30%, to \$868,067,897. Property values for FY00 taxation are our best estimate of market value on January 1, 1999. Recent sales indicate property values in our area are increasing modestly (perhaps 5% in the past year), in contrast to values in the eastern part of the state, where land values continue to escalate sharply. All property in our town will be revalued for FY2001.

During the year we managed to inspect about 850 properties. We understand that these inspections are intrusive, but they are essential to insure that our property data is accurate for fair and equitable valuations and taxation.

The Massachusetts Department of Revenue (DOR) granted preliminary approval of our property values Aug 27, the Classification Hearing was Oct. 4, and our single tax rate of \$18.30 per thousand was approved by the DOR Dec 10. The Recap Sheet for Fiscal Year 2000 (July 1, 1999 - June 30, 2000) is appended to this report and follows on the next few pages.

During 1999, two very important changes affecting our property appraisal system and data storage were successfully implemented. First, new computer hardware was installed and our mass appraisal system was converted from the UNIX operating platform we have used for the past ten years to Windows NT, which we expect will be easier to maintain and offers the advantages of a graphical interface. Second, our property data records for previous years were scanned onto CD-ROMs, enabling ready access by computer and eliminating the need for many office file drawers. The originals, which by Massachusetts law must be retained, were retired to secure storage elsewhere.

The year also saw major personnel changes in our department. Our two senior clerks, Carol Eaton and Carol Horton, retired in July. They were replaced by Diane Hildreth and Linda Ferrero, both of whom have experience in assessors' offices elsewhere.

For their efforts and support during the year, we thank our Assistant Assessor, Manuel Silva, MAA, and his very capable staff, Frances Boudreau, Diane and Linda. In addition, the cooperation and assistance of other department heads and their staffs is sincerely appreciated.

Robert A. Bonsall, MAA, Chairman  
Dorothy A. Gates  
Richard J. Howell

## **ACCOUNTANT'S REPORT**

Maintaining the financial records is the main responsibility of the Accounting Department. The department records Town Meeting votes and expends funds based on those votes. We process over 10,000 vendor checks annually, as well as approximately 6,500 employee payroll checks.

The Accounting Department ensures the Massachusetts Division of Local Services and the Department of Revenue receive mandatory reports in a timely manner, enabling the town to receive a certified "free cash" figure during the budget process. We also provide the Board of Selectmen, Town Administrator and other town departments with information necessary for producing a proposed budget for the Annual Town Meeting.

I would like to take this opportunity to thank my staff, Elayne Stratton, Margaret Everett, and my assistant Nancy Johnson for their continued dedication and hard work.

JoAnne DeGray  
Town Accountant

## **Finance Committee**

The Finance Committee is made up of nine town residents appointed by the Board of Selectmen for three year staggered terms. The main function of the committee is to recommend budget appropriations for future fiscal years to the Annual Town Meeting and to monitor on-going expenditures of the current budget. In order to make its recommendations, the committee investigates the requirements of each town department, assesses town needs and holds regular public meetings during its deliberations.

Wilbraham is faced with an increasing growth rate and associated monetary demands on its resources. This situation is exacerbated by Proposition 2 ½ which limits the town's ability to raise revenues. Accordingly, the Finance Committee makes choices as to where monies will be spent and at times has to recommend tax overrides. The town departments have continued to do a commendable job providing services to our community. The funding of the Stabilization Fund remains a priority of the Finance Committee and is presently at a strong level with a balance of \$792,383.95 as of December 31, 1999. An important effect of a well-funded Stabilization Fund is to improve the town's bond ratings and thus lower interest on bonds needed to make large capital purchases.

The Finance Committee members encourage fiscal creativity. Funding through grants and alternative resources other than raising tax revenues are constantly sought. Our goal is the balance of being sensitive to the needs of a changing and growing town and the scrutinizing of expenditures in relationship to all sources of revenue.

Marcia Zimmer  
Sue Bunnell  
Deborah Rosenthal  
Ken R. Furst  
Kevin O'Donnell

Judy E. Curran  
Kevin Dorsey  
Paul DeSantis  
Gregory Gale

## **CAPITAL PLANNING COMMITTEE**

The Capital Planning Committee is made up of five members appointed for three year staggered terms. The Board of Selectmen appoints three members and the Finance Committee appoints two members. The committee is charged with the review of capital expenditures of the town. Capital assets have a useful life of more than one year and a cost of more than \$5,000.00. They include the construction of municipal buildings, including schools, and the acquisition of land and personal property such as computer equipment, software, vehicles and heavy equipment. We manage the town's borrowing/bonding for the purpose of purchase and maintenance of these capital assets. We also make sure that the debt service payments for a project (term of the loan) does not exceed the projects' projected useful life through the annual review of the five-year Capital Improvement Plan.

We work very closely with the town's Department Managers, the Town Treasurer/Collector Thomas Sullivan, the Accounting Department (Assistant Town Accountant Nancy Johnson is our

clerical support person), and of course, the Board of Selectmen and Town Administrator, William Fogarty. Our methodology includes interviewing the Department Managers, reviewing the requests and recommendations submitted by town departments, maintaining the five year capital improvement plan, and making recommendations to the Board of Selectmen, the Finance Committee and at the Annual Town Meeting. Our meetings are posted and residents are more than welcome to attend.

Appointed by Board of Selectmen:  
 Robert Quintin, Chairman  
 Robert Russell  
 John Wesolowski

Appointed by Finance Committee  
 Sue Bunnell  
 Marcia Zimmer

## DEPARTMENT OF PUBLIC WORKS

The Wilbraham Department of Public Works is proud to report that it is better prepared than it ever has been to start the new century. Every year we look forward to informing you, the residents, of our status as well as our accomplishments. The Department consists of the Water Division directly supervised by Michael Framarin, Water Superintendent; Solid Waste and Wastewater Division directly supervised by Ronald Lavoie, Assistant D.P.W. Director; Highway Division directly supervised by Frank Shea, Highway Superintendent; and the Engineering Division directly supervised by Tonya Capparello, Assistant Town Engineer.

### Highway Division

This Division is responsible for all highway maintenance. Our duties expanded in a number of ways this year. The beavers saw prime land in Wilbraham and decided to take up residence in several locations. To most this sounds uneventful; however, to Highway dealing with the problems caused by the beavers became another time consuming and expensive task. The Highway Division also maintained the athletic fields for the Recreation Department, completed drainage and paving work for the Library, completed site work for both Fire Stations, and the biggest project involved taking care of drainage problems at three Town schools. Aside from the additional work, we were able to resurface the following roads in 1999:

Road Name	Work Description
<b>Glenn Drive</b>	Milled, added new berm, adjusted structures.
<b>Glendale Road</b>	<i>(Hampden line to approximately 1000 feet from Monson Road)</i> Total reconstruction (binder and top) adjusted and replaced drainage, tree belt and grading.
<b>Old Boston Road</b>	<i>(Stony Hill Road to River Road)</i> Total reconstruction (binder and top), adjusted structures, installed new concrete sidewalks.
<b>Chapin Drive</b>	Total reconstruction (binder and top).
<b>Edgewood Drive</b>	Total reconstruction (binder and top)
<b>Brookdale Drive</b>	
<b>Brookmont Drive</b>	Total reconstruction (binder and top), adjusted structures, added

	drainage.
<b>Hilltop Drive</b>	Total reconstruction (binder and top), added new berm, added drainage.
<b>Beebee Road</b>	Total reconstruction (binder and top), replaced drainage, tree belt grading.
<b>Bolles Road</b>	Resurfaced (top), added berm from Echo Hill to Tinkham Road.
<b>Warren Road Eliot Lane</b>	Resurfaced (top), repaired and inspected drainage, removed 400 cy of silt and sand from detention basin.
<b>Pine Drive</b>	Total reconstruction (binder and top).
<b>Bradlind Drive</b>	Total reconstruction (binder and top), added drainage.
<b>Upper Old Orchard Duffield Street Oakridge Drive Arbor Lane</b>	Resurfaced (top), adjusted structures.
<b>Hemingway Road</b>	Removed 2000 cy of silt and sand from detention basin.
<b>Hitchcock Drive</b>	<i>(Stony Hill Road to Overlook Drive)</i> Resurface (top).
<b>Burt Lane Crane Park Drive Library</b>	<i>(to Library)</i> Milled, resurfaced (top), added granite curb, replaced mailboxes, added sidewalks, line painting, cleaned drainage swales.
<b>Woodland Dell Fire Station</b>	<i>(Main Street to Fire Station)</i> Milled, resurfaced (top), added drainage, cleaned drainage, built pedestrian bridge, resurfaced (top) parking lot.
<b>Minnechaug School Entrance</b>	<i>(Main Street to H.S. parking lot),</i> Total reconstruction (binder and top) replaced drainage, adjusted structures.
<b>Landfill</b>	Resurfaced (top) entrance

The winter of 98-99, the Highway Division plowed or sanded 26 storm events. The Selectmen, Capital Planning, and Finance Committee supported and funded the purchase of a new street sweeper, which was received late 99, a new GMC dump truck to replace a very old one, and a new pickup truck. Using DPW personnel, we also finished installing drainage at the end of Devonshire Drive. We started to install drainage on Red Bridge Road as well as perform maintenance work on the two bridges.

At the Landfill, the Highway Division built a new Transfer Station Control Building, graded and screened compost, and installed new fencing and gates. A general sprucing up of the site is credited to the efforts of the Highway Division.

During the year, Highway personnel responded to over 40 calls for fallen trees and limbs. They also responded to more than 25 auto accidents for clean up and oil spills. The Highway Division supplied and placed traffic control devices for numerous public events at the schools and parks, including the Peach Festival.

Some employees volunteered for projects such as Town Cleanup, Friends of Recreation and Wilbraham Soccer Association Field Building.

The drivers and equipment operators of the Highway Division again compiled over 100,000 miles of driving in all kinds of weather without a single accident.



Two sets of blinking lights were installed on Stony Hill Road, one for the grammar school and one for the middle school. The Highway personnel are proud to announce that the blinking lights at the middle school are solar powered and believed to be two of the first in this area.

The rear parking lot at Spec Pond was graded and paved by Highway crews.

In our efforts to assist the Park and Recreation Department, we also started excavation behind the baseball diamond at Spec Pond to accommodate more spectator seating. Using a rented process machine, the Highway Division was able to produce the Town's winter sand plus a stockpile of stone from the excavated material. This single operation will save the Town a large amount of money.

## **Water Division**

During 1999, the list of duties performed by Water Division personnel under the supervision of Michael Framarin, Water Superintendent included but was not limited to: seven water breaks repaired, 52 new water service installations, the replacement of three old fire hydrants with three new pumper type fire hydrants, the installation of two fire hydrants on a street that previously lacked fire protection, the repair of two hydrants, approximately 110 hydrants painted and lubricated, over 70 main line gate valves were checked for operation and exercised, 171 work orders of various tasks were accomplished, all 63 testable backflow devices in the system were tested at least once, approximately 175 water samples were taken for water quality analysis and over 3175 meters were read in March and again in September.

The Corrosion Control Protection (CCP) that was started in July 1997 continues to perform flawlessly at minimal costs, saving considerable dollars for our rate payers. The analysis of the 1999 Lead & Copper samples, which determines our course of action in this Program, has shown Town water is considerably less corrosive than before implementation of our CPC quality.

The Old Orchard Water Booster Station, which was built in 1988, received new three inch check valves and flanges on pumps #1 & #3. The MacIntosh Drive Water Booster Station, which was built in 1976, received new bearings on pumps #1 & #2. All work was accomplished by Water Division personnel.

Currently the Brentwood Drive, Sawmill Road, and upper Ruth Drive area are supplied Town water via a 35 year old transiter (non-steel) water main that traverses in deeded easements across wetland from Main Street. This water main's life expectancy and difficulty in performing repairs in wetlands an easements makes it a likely candidate for replacement. During 1999 the Water Division started installing a 8" ductile iron water main at #25 Ruth Drive with the intent to continue south on Ruth Drive for approximately 1,800 feet to connect to the large transmission water main on Soule Road. This new main will provide water to the above mentioned area in the near future, thereby allowing the Water Division to eliminate the older more susceptible main. Also, eighteen homes on Ruth Drive will be potential new Water Division customers and will have fire protection from 3 new fire hydrants. All work has been accomplished by using Water Division personnel only, which translates into considerable savings. Approximately 970 feet of pipe and two new hydrants were installed during 1999. The completion of the project is

expected in 2001. The laying of the rest of the water main, installing another fire hydrant and the connection to the Soule Road main is anticipated in 2000 and the installation of water service laterals are planned for 2001.

The Board of Water Commissioners, in their continuing effort to develop an additional source of water for the Town applied for and received from the Massachusetts Department of Environmental Protection a Water Management Permit. This permit is for the withdrawal of groundwater from a source off Stony Hill Road near the south branch of the Mill River. The New Source Approval process is lengthy and complicated but the Board is moving forward as fast as conditions allow. The Board purchased property on Miller Street, Ludlow as a potential master meter, pumping station and treatment site to meet future D.E.P. drinking water regulations. Due to its strategic location, the land acquisition allows the Commissioners flexibility in choosing between two different sources, Quabbin Reservoir or Cobble Mountain Reservoir. To prepare the area for future use, a portion of the property was cleared and a concrete retaining wall that borders a wetlands area was constructed by Adams & Ruxton Construction Company, who were awarded the project by the Board. Water Division personnel trucked in gravel and loam and rough graded the site, with work expected to continue into 2000.

The Wilbraham Water Division placed third in the Commonwealth of Massachusetts Department of Environmental Protection Public Water System Awards Program for 1999. It was Western Massachusetts's best showing, with first and second place going to Town of Marlboro and the City of Boston respectively. Our award is in consecutive water system category, meaning water systems that purchase their water from an outside source. Since 1995, the Water Division has placed second four times and third once. This is a consistently high placing during the last five years. The Wilbraham Water Division is constantly working to keep the distribution system, treatment and pumping operations at optimum levels thereby providing the best quality water for our customers.

### **Wastewater Division**

The Wilbraham Wastewater Division has eight pumping stations that pump wastewater to the Springfield Regional Wastewater Treatment Facility. Unfortunately, the Town's sanitary sewer system is reaching its contracted capacity of 300,000 average gallons per day with Springfield.

With the assistance of the Engineering staff, the Wastewater Division has been researching the sewer capacity problem to determine what reasonable solutions are available. The Division funded a study to determine if sufficient hydraulic capacity exists in the Town of Ludlow. If the capacity exists, then the Town could utilize the Ludlow sewage system to convey a portion of Wilbraham's wastewater through Ludlow to the City of Springfield. Other proposals were investigated such as off peak pumping into Springfield. This involves storing wastewater in tanks and pumping to Springfield at night when flows are significantly lower. This proposal will allow Wilbraham to increase the amount of sewage pumped to Springfield. Although this is a short-term solution, it presents a cost effective means of gaining additional sewage capacity in Springfield's Regional Sewage System. Capacity limitations in Springfield sewer lines are a concern with the use of this method. Until the capacity problem is resolved, sewer expansion within Wilbraham will be limited, or postponed to a later date.

The Wilbraham Wastewater Division is fortunate to have a specialized piece of equipment called a Gatorcam. This is a locating device that is used in all types of pipes, storm drains, or sewers. The Highway and Wastewater Divisions utilize the Gatorcam Camera, which has the capability to locate sewer stubs, pipe separations, tree roots, etc. This specialized equipment has eliminated the need to excavate on numerous occasions.

Last year the Wastewater Division pumped a total of 96,148,706 gallons of sewage to Springfield Regional Treatment Facility for treatment. The Wastewater Division consists of only two employees. Their daily duties include: monitoring eight pumping stations, repairing pumps and electrical panels, adding chemicals, monitoring flow rates, jet cleaning sewer lines, calibrating instruments, sampling wastewater, repair alarms, generators, and sewer line breaks. These are just a few of the functions performed by this Division. The Wastewater Division would like to take this opportunity to thank the Sewer Advisory Board members that meet monthly to discuss the problems and issues of the Division.

### **Engineering Division**

The Engineering Division oversees and assists the public works activities within the Town. We serve as a liaison between residents and the DPW employees. Together we try to provide the residents of Wilbraham with the best services possible.

**GIS and Y2K** were the buzz words within Wilbraham's Engineering Division this past year. Thanks to the support from the MIS Director the dreaded arrival of Y2K was relatively unproblematic and now a distant memory. GIS or Geographic Information System is a project of the present and future for the Division. With the support of the Selectman's Office a GIS Needs Assessment was completed for the Town by Marin Environmental. The main objective of the needs assessment was to identify all the opportunities where GIS technology can be implemented within Town government to substantially improve our services to the residents.

Throughout the year the Division completed many essential tasks to facilitate the Town's transition into a GIS. A majority of the winter months were spent transferring all the assessor's block plans and other available record maps from paper copies to computer images. The digital images were saved on a CD-ROM in a fireproof box. The Division purchased AutoCAD R14, a large scanner, and a full size plotter to complete these tasks. The Engineering Division is working in conjunction with other Town Departments towards computerizing all record mapping and data. It is our goal to eventually make all record information accessible to the public via the Internet.

At the start of the Millennium, the Engineering Division will begin a GIS Pilot Study on the Landfill and the adjoining parcels. Using the Division's recently purchased Global Positioning System (GPS) unit, the engineering staff will locate property corners as well as other useful geographical features within the study area. Ultimately the Engineering staff will inventory all existing geographical and analytical data associated with the study area; and with the guidance from Marin Environmental transfer the data into GIS mapping software. Upon the completion of

the Pilot Study, residents will have an opportunity to observe the various applications of a GIS within the Town.

Aside from researching GIS technology, the Division also coordinated and assisted in various other public works activities.

We researched various ways to expand the Town sanitary sewer system. A large portion of time was spent analyzing the Town's sewer system and the capacity in the sewer mains that convey the Town's wastewater through Springfield to Bondi's Island Wastewater Treatment Facility. We conducted several planning meetings with the Department of Environmental Protection and other municipalities to investigate Wilbraham's alternatives to increase the amount of wastewater discharged to Bondi's Island Wastewater Treatment Facility.

During the past year, we worked cooperatively with the Planning Board and several developers to prepare the following roads to be accepted by the Town as public ways: Amy Lane, Briar Cliff Drive, Eliot Lane, High View Circle, Hitchcock Road Extension, Overlook Drive Extension, Red Gap Road, Shirley Street Extension, Stirrup Lane, Surrey Lane, Valley View Drive, Victoria Court, Victoria Lane, and Wagon Drive.

Our staff designed and drafted engineering plans for the Miller Street Retaining Wall located in the Town of Ludlow. We also prepared all of the Bid documents and performed a topography survey at the site. With the assistance of the Water Division staff, a wetland area was replicated near the retaining wall, which has reportedly become the new home to many species of wildlife. Initially, the Town acquired the site as a perspective location for a permanent water treatment facility to replace an existing temporary location. At this time, there are no immediate plans for this development.

The Engineering Division was responsible for all of the water and sewer billing. Over 3200 semi-annual water and sewer bills were prepared by the Division. We inspected 18 sanitary sewer connections, as well as issued 62 pavement cut permits, 6 Drainlayers licenses, and 9 Water Installers licenses. In addition, we assisted the Board of Health, Lori McCool, in issuing 3 Septage Haulers licenses and 12 Septic System Installers licenses.

A significant amount of our time was allocated towards preparing the bid documents for 1999 road resurfacing. With the assistance of the Pioneer Valley Planning Commission (PVPC) we implemented a Pavement Management Plan (PMP) which required inventorying and classifying the condition of all Town roads. Using a combination of the pavement management software provided by PVPC and the expertise of the DPW supervisors, the Town developed their 1999 road work list. The engineering staff jointly performed all the paving inspections throughout the summer and fall.

With the support of Town Counsel, Michael Hassett, and Engineering consultant, Fuss & O'Neil, the Division attempted to resolve a local appeal against the roadway redesign on the Springfield Street and Faculty Street. In response to the appeal, we have taken great strides to improve the drainage issues and offer various design alternatives to the project. At this time, the case is still pending settlement.

## **Landfill/Solid Waste Division**

The Wilbraham Landfill was closed and capped in 1996. Today the site is used as a Transfer Station and a composting area. The transfer station is a pay-as-you-throw facility for the local residents. The Town contracted a private hauler to transport the solid waste from the Transfer Station to Springfield Resource Recovery Inc., (SRRI) in Agawam where it is burned to make electricity. This year a total of 3,539 tons of municipal solid waste (msw) collected within the Town and sent to SRRI.

The DPW takes great pride in maintaining the environment around transfer station and the landfill. Every year the landfill undergoes a number of maintenance inspections. DPW employees conducted a variety of site investigations to ensure that the landfill cap was secure and working properly. The drainage system around the landfill was routinely cleaned and inspected following storm events. With the assistance of Tighe & Bond, the Engineering staff performed quarterly gas point monitoring and annual well monitoring for the Department of Environmental Protection (DEP). Engineering personnel also met with DEP to rediscuss the possibility of using the capped landfill as an athletic field. DEP is still investigating air quality issues that may impact the acceptance of the proposal.

Throughout the year, the DPW employees worked together to complete the following site improvements at the Transfer Station: the entrance driveway was paved, a parking area was constructed, the restroom facility was completed, a new Transfer Station Control Building was built, a chain link fence was installed around the landfill, a wood fence made of recycled utility poles was installed around the composting area, a wood gate was installed at the entrance of the transfer station and the overgrown brush around the landfill was removed.

The Town finalized a new solid waste contract with SRRI that took affect in July of 1999. Over the past few years the Town has exerted great efforts to maximize recycling and minimize the amount of waste sent to SRRI. The new contract with SRRI promotes recycling and does not penalize the municipalities that are unable to meet their contracted amount of solid waste disposal.

## **Conclusion**

At the end of the year as we look back and review our performance it is also a time to take a moment to say thank you to everyone who contributed. D.P.W. reaches out and impacts more lives than most people are aware of. As an example, we were involved in a rescue to save a person who was caught in a sand silo in Ludlow. It is the DPW personnel that respond 24 hours a day, seven days a week to water main breaks, weather-related storms, sewer problems and rescue operations. It is great to be involved and work with so many people with a variety of skills. Once again, thank you.

Edmond P. Miga, Jr., P.E., Director of Public Works/Town Engineer

**RECYCLING COORDINATOR**

The last year of the millennium continued to see Wilbraham's recycling program evolve. We began recycling Cathode Ray Tubes (CRT's, television and computer equipment), in anticipation of the state waste bans. Several tons of CRT's have been delivered to the University of Massachusetts – Amherst for recycling at no cost to Wilbraham residents.

In June, a regional household hazardous waste collection was held in East Longmeadow at it's Department of Public Works yard on Somers Road. The participating communities included Wilbraham, Longmeadow, Hampden, Ludlow, and East Longmeadow. It was a most successful event with oil recycling as an additional item for residents to bring. The awarded vendor, Safety Kleen, ran the event with hundreds of vehicles dropping off material for responsible recycling. The future of household hazardous waste collections is being explored by the state and local towns hopefully resulting in increased availability and reduced costs to communities.

Year three, phase one (first six months) of Massachusetts Recycling Incentive Program (MRIP) has been completed. Wilbraham met all the goals and received grant awards, including tonnage in the bonus range. This program encourages recycling and the awarded funding facilitates this process. I will be working hard to complete the requirements for the second phase.

I continue my appointment to a position on the Materials Recycling Advisory Board, representing medium size communities. Support and communication with our assigned towns is essential in order to promote recycling. This is accomplished through the "Recycling Box News," an informative newsletter, which is published quarterly. Minigrants, written by Western Massachusetts towns to enhance recycling programs, and several other projects, are currently being worked on in committee. I am chairperson of the Projects Committee for the board.

A second annual "Earth Week Clean Up Day" was held on April 24, 1999 at Sevey Park and Bruuer Pond. Many volunteers and neighbors participated by raking leaves, picking up brush, and collecting litter. Our efforts were rewarded with the visual satisfaction of one of Wilbraham's scenic areas again renewed.

The paint recycling program had it's most successful year to date. It operated for seven months – April to October – on the first Wednesday of each month. Much of this paint was recycled by being used to paint walls in the Little Red School House on Springfield Street, where Wilbraham Public Access Television is housed. Fountain Park volunteers also used many cans of white paint for the buildings on that site. In addition, many residents selected paint and paint-related products for various home improvements. At the end of the season, three containers were shipped for responsible recycling – our largest volume to date.

We have completed out first full year of recycling florescent lights and other mercury-bearing wastes. The universal waste shed was constructed with the award grant frm the Massachusetts Department of Environmental Protection. It has served us well with thousands of linear feet of florescent bulbs being shipped to our vendor for responsible recycling.

The future in the recycling field is exciting, with several multi-faceted projects being addressed. Wilbraham recorded its highest tonnage numbers to date. This continued success could not be achieved without the enthusiasm and cooperation of its involved residents. My thnks and

appreciation to the Solid Waste Advisory Committee, (SWAC), whose support, encouragement and dedication makes my efforts easier. Special thanks to Chairperson Sandra Belcastro, who has traveled to several meetings and to Bruce Strong, who helps me with the paint, florescent, and CRT collections. I look forward to a busy and challenging year in Wilbraham's recycling program, with continued improvements and expansion.

## **SOLID WASTE ADVISORY COMMITTEE**

The Solid Waste Advisory Committee has spent the past year formulating and implementing the *Mandatory Recycling By-Law and Mandatory Recycling And Solid Waste Disposal General Rules and Regulations* governing waste disposal and recycling. These *Rules and Regulations*, approved by the Board of Selectmen, merely formalize the procedures already being adhered to and established in accordance with The Commonwealth of Massachusetts and Town of Wilbraham guidelines.

In addition, The *Rules and Regulations* provide for a system of "Permitting" of all private waste haulers, landscapers, etc. serving the residents of Wilbraham by private contract. This "Permitting" allows the Town to assure that all residents receive equal access to recycling and proper waste disposal methods and that all haulers are operating in a safe and legal fashion and that both residents and haulers are being equitably treated within the guidelines of the system.

Another priority for the committee as set forth in the *Rules and Regulations* is to establish equal access to recycling and proper waste disposal service to all multiple housing units, businesses and schools. This will be the focus of the year ahead.

This committee continues to recommend upgrades and improvements of our waste disposal and recycling system and works closely with the Board of Selectmen and the Recycling Coordinator to stay abreast of the ever-changing needs of the community.

The committee especially thanks the residents of Wilbraham for their dedicated compliance to these necessary rules and procedures, without which no true progress can be made.

We all must be ever mindful of the negative impact on the environment that improper waste disposal methods incur.

Solid Waste Advisory Committee Members:

Sandra Belcastro-Chairperson

Olga (Sandy) Karplus

Alicia Roy

Ed Kramer

## **BOARD OF WATER COMMISSIONERS**

The Wilbraham Board of Water Commissioners continued, in 1999, to work on established goals to deliver a high quality, reliable and cost-effective supply of water to the Town and its customers.

The 10-year Water Supply Continuation Agreement with the Massachusetts Water Resources Authority (MWRA) that became effective in 1998 is a cost-based rate structure for the wholesale water that the Town receives from the MWRA's Quabbin Reservoir via the Chicopee Valley Aqueduct (CVA). The actual wholesale water rate for FY2000 has been \$973/million gallons, essentially equal to that used in FY2000 budget but \$73/million gallons less than had been projected during contract negotiations. The rate currently projected for FY2001, beginning July 1, 2000, is \$955/million gallons, significantly less than the \$1,243 projected during negotiations.

The temporary corrosion control facility housed in the MWRA metering chamber in Ludlow continues to work flawlessly. Discussions with the MWRA and the DEP to seek the lowest capital cost for a permanent facility are proceeding well. The MWRA has committed to turn over the existing metering chamber after construction of a new metering chamber, and the DEP has approved the proposal and granted an extension to the original requirement that the Town have an approved permanent corrosion control facility operating in April 2000. Timing of the permanent facility is dependent upon the completion and approval of the new MWRA disinfection and monitoring facilities and construction of the new metering facility. The land which the Town purchased near the crossover of the MWRA and Springfield mains on Miller Street in Ludlow was prepared for future use by installing a retaining wall, grading and replicating wetlands. This land provides an alternate site for corrosion control and also provides a potential site for tie-in to the Springfield system for an emergency back-up water supply and supply flexibility in future years.

Because wholesale water costs for surface water sources will continue to increase, we continue to explore the possibility of developing wells to augment purchased water and dilute purchase costs. While the next level of DEP approvals was obtained for a site near the south branch of the Mill River, near-term MWRA projections of water costs have fallen while development costs have increased. All cost factors are being reassessed to determine if and when development of a well on this aquifer will be justified.

To most people, the availability of a high quality, safe, reliable and competitively priced water supply of sufficient quantity is taken for granted. The Water Department performs a long list of duties to insure this security for Town water users and undertakes project work that results in significant cost savings. The quality of their work was again recognized by the DEP. In 1999, the Water Department was rated third of 54 public consecutive water systems in Massachusetts, having placed second in the previous four years. No other water system has achieved this consistently high performance rating. Further, in 1999 there were hourly, daily and monthly records set for water demand, during which the system performed flawlessly. Congratulations again to Superintendent Michael Framarin and his technicians.

The Water Department budget before us at Town Meeting reflects a 3% increase in wholesale water costs over that of FY2000 due to increased average demand. The budget is based on a 3-year average demand of 431 million gallons. Consumption in 1999 was 472 million gallons. At



this writing, the FY2001 proposed budget is about 5% less than that of the current fiscal year. Water Department costs are fully recovered in the water rates paid by users.

Leland P. Miner, Chairman  
Albert E. Kirk  
Zigmund A. Peret

## **TREE WARDEN**

The tree care program in Wilbraham was spared the heavy cost of storm damage during 1999. Consequently, we were able to concentrate our funds for the removal of many dead and dangerous trees. Outside crews were called into service on 12 days to hand storm-related tree problems. Outside contractors removed 68 trees during the year, most of them rather large.

Thirteen stumps were removed and eight trees were planted along our tree belts. Some low hanging limbs were removed.

Our plans for 2000 include the removal of heavy deadwood, continued removal of dead and dangerous trees and the planting of trees along our tree belts, which will be helped with a grant of \$3,750. From the Mass ReLeaf Fund.

Gordon R. Long, Tree Warden

## **PEST CONTROL**

The pest control program in Wilbraham is concerned with the control of various insect and plant pests such as Dutch elm disease, poison ivy, gypsy moths, tent caterpillars, and other insects which attack our trees. The Pest Control Officer is responsible for the suppression of these pest on town property and is under the jurisdiction of the Department of Environmental Protection (DEP) of the Commonwealth of Massachusetts (specifically General Laws, Chapter 132, Section 13). The program, while being under funded in Wilbraham, does represent a window from the town to the DEP.

In 1999, we removed 12 diseased elm trees, poison ivy control was continued on a limited basis using an approved week killer. Additional poison ivy control is planned for 2000 in the mountain area of town. Some mosquito control was accomplished by residents using B.t.i. briquets, a floating sustained release larvicide for long-term control of mosquito larvae. Briquets for treatment of standing water and ponds were distributed free to residents at the Town Office Building.

Gordon R. Long, Pest Control Officer

## **POLICE DEPARTMENT**

The Department started the year 1999 with twenty-eight sworn Police Officers, a Civilian Administrative Assistant and nine On-call Cell Attendants. We share our building with the Central Dispatch Department which continues to serve our community through its' professional support of the Public Safety Departments.

In July, Captain Paul A. Bouchard, Jr. retired. The "***Captain***" began his career of service to the Town of Wilbraham on June 12, 1967. After serving as a Sergeant for three years, he was appointed Captain on January 19, 1977. Paul also served as Acting Chief on two separate occasions for a total of 26 months. Captain Bouchard can be proud of his service to the Town. His contributions to the department will continue as his leadership shaped and directed every officer that worked for and with him.

Community Policing continues to be our law enforcement priority. Officers LaPlante, Kane, Zollo and Menard continue to make D.A.R.E. an integral part of our community wide effort to decrease the effect of drugs and violence. Sgt. Raymond Kallaugh et. al. have developed the Citizen's Police Academy into an outstanding public forum. Through these programs our officers have fostered a co-operative effort with individuals, citizen groups and other town departments to bring services to the community.

The department is supported by a variety of grants written by Assistant Town Administrator Joan Paris and supported by the Board of Selectmen. The benefits of this support strengthens the D.A.R.E. Program, the Citizen's Police Academy, the Bicycle Patrol Unit, the Mobile Data Computer Program and our initial efforts to become accredited through a new initiative of the Massachusetts Executive Office of Public Safety.

Federal Government "COPS" (Community Oriented Policing Services) Grants applied for and approved this year will bring the department funds for officers to work in areas of uniformed crime prevention and a School Resource Officer during the 2000 calendar year.

This year was our second full year of using computer technology to receive, record and provide policing services. Having an information systems approach to service delivery has allowed for highly efficient and effective emergency service response. Support for and management of the computer information system has brought new learning experiences to all.

A most important administrative effort took place this year. The Board of Selectmen appointed a Public Safety Building Study Committee. This was my second opportunity to serve as an ex officio to such a committee in four years (1996, 1999). Born out by these studies my message to the community is, the present infrastructure for public safety is beginning to impact the efficiency and effectiveness of our services.

The statistical review shows that the officers continue to be most active, both proactively and reactively. It's rewarding to see the reduction in burglary. We have also continued our strict enforcement of Operating Under the Influence, Drug Possession, Drug Distribution and Domestic Violence Law Violations. In general the Uniform Crime Report-FBI Crime Index increased by 30% which was primarily due to increases in larcenies and assaults. The clearance rate for all crimes improved by 3.7 percentage points.

Being responsive to incidents of known traffic law violations as well as citizen requests for enforcement continues its varied pattern through out the community and challenges our resources at peak times. The department continues to make an impact on the incidents of speeding through education as well as enforcement.

The need for police services to make our community better is a constant. Together we are making a difference. Thank your for your support.

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## **Police Department Personnel**

### **CHIEF**

Allen M. Stratton

### **CAPTAIN**

Paul A. Bouchard, Jr- *Retired 7-5-99*

### **ACTING CAPTAIN**

Donald Bracci

### **SERGEANTS**

Gary J. Pabis

Roger Tucker

Mark J. Krynicki

Raymond Kallaughner

Daniel E. Carr

### **PATROLMEN**

Robert Pabis

Kenneth Konopka

Lawrence Henault

James H. Pirog

Donald Bouchard—Detective

John P. Siniscalchi—Court Officer

Dennis LaPlante—DARE Officer

Mark Paradis

Peter O. Laviolette

Glen Clark

Lawrence Rich III

Thomas Korzec

Timothy Kane, Jr.

Robert Zollo

Harold Swift

Clifton Graves

Christian Letendre

Camille Provost

Daniel Menard

Shawn Baldwin

### **ADMINISTRATIVE**

#### **ASSISTANT**

Lisa M. Corriveau

### **MATRONS**

Lisa M. Corriveau

Nancy Kober-Frappier

Sandra Gregoire

Lucy Wood

### **CELL ATTENDANTS**

Tom Cortis

Marc Duclos

Leo Plourde

Gary Saccomani

<b>I. CRIMINAL COURT COMPLAINTS</b>
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#### **OFFENSE CLASSIFICATION ADULT**

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Rape	1
Robbery	0
Assault Aggravated	12
Burglary/Breaking or Entering	3
Larceny/Theft	24
Vehicle Theft	2
Assault	22
Arson	1
Fraud	7
Stolen Property Offenses	15
Vandalism	2
Weapon Offenses	3
Drug Offenses/Possession/Sales	32
Driving Under the Influence	40
Liquor Law Violation	41
Protective Custody	18
Disorderly Conduct	5
Vagrancy	1
Other Offenses	86
Motor Vehicle Offenses	239
Forgery	1

#### **OFFENSE CLASSIFICATION JUVENILE**

Rape	0
Robbery	0
Assault Aggravated	2
Burglary/Breaking or Entering	0
Larceny/Theft	4
Vehicle Theft	0
Assault	8
Arson	1
Fraud	0
Stolen Property Offenses	0
Vandalism	2
Weapons Offenses	1
Drug Offenses/Possession/Sales	12
Driving Under the Influence	0
Liquor Law Violation	3
Protective Custody	0
Disorderly Conduct	1
Vagrancy	0
Other Offenses	6
Motor Vehicle Offenses	13
Runaway	4

#### **II. PERSONS ARRESTED OR CHARGED OFFENSE TYPE**

A. Criminal	306
B. Motor Vehicle	252
C. Protective Custody	18
<b>TOTAL</b>	<b>576</b>

#### **III. PERSONS ARRESTED OR CHARGED BY AGE**

A. Adults	519
B. Juvenile	57
<b>TOTAL</b>	<b>576</b>

#### **IV. PERSONS ARRESTED OR CHARGED BY OFFENSE TYPE/AGE**

A. <b>Criminal</b>	
Adults	262
Juvenile	44
B. <b>Motor Vehicle</b>	
Adults	239
Juvenile	13
C. <b>Protective Custody</b>	
Adults	18
Juvenile	0
<b>TOTAL</b>	<b>576</b>

#### **V. PERSONS ARRESTED OR CHARGED BY SEX**

A. <b>Adults Charged</b>	
Male	385
Female	116
B. <b>Juvenile</b>	
Male	41
Female	16
C. <b>Adults placed in protective custody</b>	
Male	16
Female	2
D. <b>Juveniles placed in protective custody</b>	
Male	0
Female	0
<b>TOTAL</b>	<b>576</b>

#### **VI. PERSONS INCARCERATED BY AGE/SEX**

<b>A. Adults</b>	
Males	86
Females	37
<b>B. Juveniles</b>	
Males	8
Females	5
<b>TOTAL</b>	<b>136</b>

#### VII. UNIFORM TRAFFIC OFFENSES

	civil	warning
Fail to use care stop/Start	2	14
Misuse of Reg. Plates	2	3
Load Spillage	4	4
Stop Sign/Red Lens Violations	73	59
Fail to keep right lane	3	2
Fail to yield to pedestrian	2	3
Improper Passing	11	4
Fail to stay marked lanes	21	20
Right on red violations	9	11
Allowing improper person to operate	1	1
Impeded operation	5	7
Seatbelt violation	15	47
School bus violation	5	5
Harsh & Objectionable noise	3	2
Speed greater than reasonable	192	163
Speeding	75	48
Height/Weight Violation	0	1
Fail to inspect MV	86	89
Name/Address fail to change	3	1
Violation of RMV Rules & Reg	1	1
Improper Display of Reg Plates	22	37
Defective Equipment	45	176
Child Restraint Fail to Use	3	0
Violation of License Restriction	2	0
Unregistered MV	7	1
Window Tint Improper	1	2
Unregistered Recreational Vehicle	2	0
Improper Use Aux Lights	0	1
Fail to Yield Fire Truck	1	0
No License/Reg Possession	24	18
Fail to Use Turn Signal	2	0
Display Blue Light w/o Permit	1	0
<b>TOTAL</b>	<b>640</b>	<b>717</b>

#### VIII. MOTOR VEHICLE VIOLATIONS BY TYPE

A. Uniform Traffic Citations	640
B. Warnings	717
C. Parking Violations	97
<b>TOTAL</b>	<b>1454</b>

#### IX. UNIFORM CRIME REPORT (FBI CRIME INDEX OFFENSES)

Forcible Rape	5
Robbery	0
Aggravated Assaults	102
Burglary	47
Larceny-Theft	201
Motor Vehicle Theft	15
Arson	7
<b>TOTAL</b>	<b>377</b>

#### X. BURGLARY BREAKDOWN

Forced Entry	36
Unlawful Entry	11
Attempted Forced Entry	0
<b>TOTAL</b>	<b>47</b>

#### XI. LARCENY BREAKDOWN

Larceny over \$ 250	81
Larceny between \$50 & \$200	53
Larceny less then \$ 50	67
<b>TOTAL</b>	<b>201</b>

#### XII. VEHICLE ACCIDENTS

Fatal Accidents	0
Personal Injury Accidents	153
Property Damage Accidents	164
<b>TOTAL</b>	<b>317</b>

#### XIII. PERSONS INJURED IN M/V ACCIDENTS

Persons Killed	0
Persons Injured	153
<b>TOTAL</b>	<b>153</b>

#### XIII. OTHER ACTIVITY PUBLIC LOG

Call Incidents	9293
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Call Incidents needing further invest	1038	Suspicious Persons/Activity	1051
Alarms Investigated	1097	Deaths Investigated	4
Hit & Run Property Damage Accidents	42	Complaints/Obscene/Harassing Phone Calls	50
Lost/Missing Persons	47	Towed M.V.'s	381
		Domestic Disturbances	82
		Vandalism	171
Summons Served/ Various Jurisdiction	42		

#### **XIV. STOLEN PROPERTY BREAKDOWN**

There was a total of \$ 14,425 taken in breaks into homes.  
There was a total of \$ 9,643 taken in breaks into businesses.  
There was a total of \$ 95,869 taken in larcenies.  
There was a total of \$ 76,300 taken in motor vehicle thefts.  
There was a total of \$ -0- taken in robberies.  
There was a grand total of \$ 196,237 in property stolen in town in 1999.

#### **XV. RECOVERED PROPERTY**

There was a total of \$ 39,222 in stolen property recovered.

#### **XVI. COURT ACTIVITY**

A. Arraignments	
Adults	463
Juveniles	19
<b>TOTAL</b>	<b>482</b>
B. Pretrials	
Adults	474
Juveniles	21
<b>TOTAL</b>	<b>495</b>
C. Trials	
Adults	108
Juveniles	8
<b>TOTAL</b>	<b>116</b>
D. Hearings	
Show Cause	325
Grand Jury	14
Motions	23
PreTrial Conferences	474
<b>TOTAL</b>	<b>836</b>

Pistol Permits	257
F.I.D. Cards	89

#### **XVIII. FEES COLLECTED**

Pistol Permits	\$5,400.
F.I.D. Cards	\$2,025.
Video/Report Requests	\$1,673.
Dealer Permits	-0-
Fingerprint Cards	\$20.
Restitution Checks	\$50.
<b>TOTAL</b>	<b>\$9,168.</b>

#### **XVII. PERMITS ISSUED**

## STATISTICAL COMPARISON FOR UNIFORM CRIME REPORT-FBI CRIME INDEX

	1998	1999	% CHANGE
Criminal Homicide	0	0	0%
Rapes	2	5	150%
Robbery	7	0	-700%
Assault	64	102	+59%
Burglary/Residential	32	29	-9%
Burglary/Business	24	18	-25%
Larceny	149	201	+35%
Auto Theft	11	15	+36%
Arson	0	7	+700%
<b>TOTAL</b>	<b>289</b>	<b>377</b>	<b>+30%</b>

## STATISTICAL COMPARISON FOR W.P.D. ACTIVITY INDEX

	1998	1999	% CHANGE
Call Incidents	9309	9293	-2%
Written Complaints	1091	1038	-4.9%
Alarms Responded To	960	1097	+14%
Protective Custody	24	18	-25%
Criminal Arrests	265	306	+15%
Motor Vehicle Arrests	326	252	-23%
Vandalism	112	171	+52.7%
Domestic Disturbance	84	82	-2.4%
Motor Vehicle Accidents-Fatal	1	0	-100%
Motor Vehicle Accidents-Injury	101	153	+51.5%
Property Damage	180	164	-8.9%
Motor Vehicle Accidents-Total	282	317	+12.4%

## MOTOR VEHICLE VIOLATIONS CITED:

	1998	1999	% CHANGE
Civil	*	642	
Warnings	*	719	
Arrest	*	345	
Criminal	*	516	
<b>TOTAL</b>	<b>2309</b>	<b>2224</b>	<b>-3.7%</b>

*\*Data analysis change for '99*

## UNIFORM CRIME REPORTING CLEARANCE RATES

	1998	1999
First 6 Months	39.5%	44%
Second 6 Months	29.7%	31%
<b>TOTAL YEAR</b>	<b>34.3%</b>	<b>38%</b>

## **FIRE DEPARTMENT**

The Fire Department accepted the challenge of becoming the premiere provider of fire protection and emergency medical services in eastern Hampden County. Advancements in our fire-fighting arsenal were funded at the 1999 Town Meeting, allowing delivery of a new fire pumper, increasing our large diameter hose inventory, and upgrading our radio system. With the support of the Finance and Capital Finance Committees, capital money was appropriated to purchase a new standby emergency generator and replace the garage door control motors at Headquarters. These funds made for a safer work environment and improved customer service.

Our level of activity was up over last year for emergency responses. Fire responses were up 19%, emergency medical responses up 14% and transports to the hospital by Department ambulance up 13%. Our fire education programs were enhanced by the training of FF Dave Bourcier as a public educator, joining FF's Bill Manseau and Wendy Woolhouse in educating the community about fire safety. Our programs have reached out to include the Pre School and Elderly population of Wilbraham.

Our members were involved in two major fires this year. The Holyoke Church Fire saw two engines, a ladder, and chief officer respond from Wilbraham and assist in containing that blaze. On December 3, 1999, the City of Worcester lost six firefighters in the Cold Storage Warehouse blaze and Wilbraham provided two engines with crews to as part of a regional task force protecting the city during recovery efforts. Captain Karl Nelson and Firefighters Dave Bourcier, Tom Shaw, and Rich Chase volunteered to help in sifting through the debris on a cold and rainy night. All members of the Department represented Wilbraham proudly during these horrific events.

The Department is feeling the effects of growth in our community. Increased activity, both emergency and non-emergency have strained our resources. I ask your thoughtful consideration at the 2000 Annual Town Meeting for funding the initial design and site assessment for a new police/fire/technology facility. You may have noticed members of the Department investing the last bit of sweat equity into our Headquarters, a lean too addition to store vehicles under. There is nothing more we can do to this facility, and Station 2 would require major capital monies for any upgrade. Given how our business has changed, facilities built nearly 50 years ago cannot accommodate our mission safely and effectively. The best value for the Town is to construct a modern facility designed to support our mission of the new Millennium

The other element of our mission is people. As Chief, I could not be prouder of my Department and its members. I invite you to browse the Department roster accompanying this report and consider the education, multiple tasks, and certifications your firefighters posses. These individuals have brought this Department to a new level, a level from which we will build upon. In the year 2000, our major focus will be working collectively to construct Standard Operating Procedures/Guidelines addressing the critical operational needs of the Town.



In 1999, we bid a fond farewell to Firefighters Warren “Rocky” Rothschild, who retired with over 30 years service and Vic Robidoux, who left to join the Hopkinton Fire Department, along with Fire Commissioner Frank Tencza, who retired from the Commission for a well-deserved rest. New faces to the Department were Firefighter/Paramedics Anthony Cerini and Jeff Legendere, both experienced firefighters who filled authorized vacancies due to retirement and Vic Robidoux’s resignation. Eleanor Rotsko joined the administrative staff as a part time ambulance-billing clerk and Gary Petzold joined the Board of Fire Commissioners.

I thank the members of Local 1847 and the Call Department for their continued participation in moving our Department forward. I ask all residents thank out unsung heroes also, the staff of the many Town Offices that support our agency. The Town Administrator, the Treasurer, Town Accountant, and Assessor’s all provide critical services to us, and we are grateful. The Police, DPW, and Central Dispatch Departments comprise our public safety cousins, and we continue to depend upon their services. The Library, Regional School, District CATV, Smoking Enforcement, and Council on Aging all assist in reaching the public. As a Town resident, you are lucky to live in a Town where your safety is a concern of every municipal department.

Respectfully Submitted  
Kenneth R. Willette,  
Fire Chief

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## Fire Department Roster

Position and Name	Serving Since	
<b>Board of Fire Commissioners</b>		
Alton McDonald, Chairman	1988	
Frank Tencza	1988 to 1999	
John Sampson	1996	
Gary Petzold	1999	
<b>Medical Director</b>		
Larry Robbins, MD		
<b>Fire Chief, Forest Warden</b>		
Kenneth R. Willette*	1977	EMT/Defib
<b>Administrative Assistant</b>		
Lena McCaffrey	1989	
<b>Ambulance Billing Clerk</b>		
Eleanor Roszko	1999	
<b>Fire Inspector</b>		
Nick Yarmac	1976	Cert. HazMat Tech
<b>Captains</b>		
Erv Laware	1974	EMT/Defib
Fran Nothe	1978	Assistant Fire Insp; Arson Invest.; EMT/ Defib
Karl Nelson	1977	Dept. Webmaster; EMT/Defib
Tom Laware	1975	EMT/Defib

**Firefighters/EMT's**

Richard Ramponi	1979	Maint. Co-ord; EMT/Defib
Scott Facey	1979	EMT/Defib
David Bourcier*	1987	EMT/I; SAFE Educator; Dept. Historian
Pete Nothe*	1987	EMT/I; Paramedic Student; Technology Co-ord.
Tom Shaw*	1988	EMS Co-ord; EMT/I
Neal Johnson	1988	Asst Maint. Coord; EMT/Defib
Russell Mitchell	1989	Dispatch Trainer; EMT/D
Glenn Trevallion*	1990	Training Coord; EMT/Defib; Dive Team
William Manseau*	1993	SAFE Educator; EMT/I
Wendy Woolhouse*	1995	SAFE Educator; Dive Team; EMT/I
Dan Corliss*	1998	Quality/Assurance; Paramedic
William Sears*	1998	ALS Coord.; Paramedic; Dive Team
Lisa Clarkson*	1998	EMS Training; Paramedic
Paul Budaj*	1998	Paramedic
Anthony Cerini*	1999	Paramedic; Asst Technology Cord
Jeffe Legendere	1999	Paramedic; Dive Team

**Call Firefighters**

Mark Haraysz	1970	Senior Call FF
David Bienvenue	1991	Industrial Specialist
Richard Chase	1993	EMT/Defib
Liz Dempsey	1998	EMT/I
Bruce O'Keefe*	1998	EMT/Defib
Jessica Bousquet	1998	EMT/Defib

**Auxiliary Firefighters**

Tom Laware	1998	11 <sup>th</sup> Grade
Erin Monihyan	1998	11 <sup>th</sup> Grade
Mike Mitchell	1998	11 <sup>th</sup> Grade

NOTE: All Career Members are Emergency Medical Technicians

\* = Certified Firefighter or Graduate of Mass. Fire Academy Recruit Training

**Fire Department Activity**

**Fire Emergency Responses:** 434 for 1999; 370 for 1998

<u>Includes</u>	<u>1999</u>	<u>1998</u>
Structure fires	16	14
Vehicle fires	9	13
Electrical Fires	17	13
Carbon Monoxide Responses	16	20
Alarm Activations	133	111
Mutual Aid to Other Communities	19	2

\$16,085,359 of property was endangered by fire and total losses are estimated at \$186,650, a loss ratio of 1.1% and a protected ratio of 98.8%.

**Emergency Medical Responses:** 952 for 1999; 832 for 1998

<u>Includes</u>	<u>1999</u>	<u>1998</u>
Ambulance Transports	651	572

(Note:49% of ambulance transports needed Advanced Level Care)

**Public Education/SAFE Program:** 3288 students participated

**Fire Prevention Inspections:** 1410

**Permits Issued:** 1101

**Permit Fees Collected and Turned Over to Treasurer:** \$ 16,775

## **CENTRAL DISPATCH**

The personnel in Central Dispatch rely on their training and experience to provide the vital link between the public and the town's emergency services 24 hours a day, seven days a week. Central Dispatch is the primary answering point for the Town of Wilbraham's enhanced 9-1-1 system as well as the primary answering station for all the published emergency numbers for the town.

The Central Dispatch personnel have been trained, tested, and certified as Emergency Medical Dispatchers. This training enables dispatchers to provide pre-arrival medical instructions to callers with medical emergencies, in some cases starting life-saving procedures prior to the arrival of an ambulance.

Central Dispatch also serves as the town's 24-hour-a-day non-emergency information center, often being called upon to answer questions or pass on information pertaining to weather, school closing, road conditions, and other public concerns.

Tom Cortis, Supervisor

Mark Duclos  
Anthony Gentile  
Lisa Corriveau  
Linda Ely

Shirley Rae  
David Clark  
Nancy Frappier  
Sandra Gregoire

## **BOARD OF FIRE COMMISSIONERS**

For 1999, the Board of Fire Commissioners continued providing guidance to Fire Chief Kenneth Willette in managing the fire protection needs of the Town. Meeting on a quarterly basis, the Commissioners reviewed activity reports, discussed developing trends, and assisted in budget analysis and preparation.

Commissioner Frank Tencza left the Board after serving for more than 12 years, several as Chairman of the Board. He also served on the Ambulance Study Committee, formed by the

Selectmen in 1991 to evaluate the Town's ambulance service. Frank's wit and probing questions enlivened many Board meetings and we wish him continued good health and relaxation.

Gary Petzold was appointed to fill Frank's vacancy. Gary, a Wilbraham native, is a former call firefighter and a member of the faculty at Minnechaug Regional High School. Gary's knowledge of the Town and the Fire Department allowed him to delve into the business of the Fire Commission immediately, ensuring the Board kept moving forward during this time of transition.

The Board has remained involved in advising the Town on long term needs for fire protection. Chairman Alton McDonald and Commissioner John Sampson serve on the Public Safety Facilities Study Committee and participated in writing the final recommendation, stating a new police/fire/technology facility be constructed in a location more centralized than current facilities. These facilities limit the design and size of apparatus that can be purchased, forcing the Chief to make decisions based on building needs, not customer needs. The Boston Road and Woodland Dell Fire Stations are literally bursting at the seams. The first step to solving this problem is to support funding money for initial design and site assessment at the 2000 Annual Town Meeting. This would provide a professional evaluation of our needs and propose a construction plan to address them. A future Town Meeting would vote on implementation of the plan, resulting in actual construction. The Board of Fire Commissioners ask your support at the 2000 Annual Town Meeting for funding the initial design and assessment phase.

The Fire Department responds to our needs with extreme dedication and true professionalism. We invite you to stop in at the Boston Road Headquarters to tour our main station and meet the members of the Department. You will be amazed at the depth of talent and versatility provided by our firefighters. For more information about the Department and fire safety in general, visit our website at [WWW.CI.WILBRAHAM.MA.US](http://WWW.CI.WILBRAHAM.MA.US) and click on the fire department link.

Our thanks to the members of the Department for the fine work they have done and the co-operation given by other town boards and departments.

Respectfully Submitted  
Alton McDonald, Chairman

<p style="text-align: center;"><b>LOCAL EMERGENCY PLANNING COMMITTEE</b> <b>EMERGENCY MANAGEMENT</b></p>
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As required by Federal and State Law, our Local Emergency Planning Committee met to accept hazardous materials storage inventories and maintain an emergency response plan. In 1999, we updated our Comprehensive Emergency Management Plan with the Massachusetts

Emergency Management Agency and applied for state certification as a Provisional LEPC. If awarded, this certification will allow for small grants by the state to promote training and emergency awareness throughout the community.

The American Red Cross completed its survey of town sites for emergency shelters and the Board of Selectmen entered into a formal agreement with the Red cross to allow use of these facilities in exchange for agreement by the Red Cross to assist in supplying and staffing these shelters.

We also organized a public hearing on the Risk Management Plan submitted by Friendly Food Service Corporation for the storage of anhydrous ammonia. Friendly's relies on ammonia as a refrigerant and prepared this plan to advise the Town what is the most plausible and largest incident they predict would result in an ammonia release. This information will be integrated into our emergency planning.

In response to several weather events and Y2K, Department heads, the Town Administrator, and Committee members prepared to maintain essential services. Hurricane Floyd and Y2K had little or no impact on the Town, and this was due to the seamless preparation all Town departments participated in.

Future efforts include exercising and revising the Four Town Haz Mat Plan for Ludlow, Wilbraham, Palmer and Monson. At the request of the Citizens With Disabilities Commission, a simple form to report the presence of persons with special needs is included in the Town Report. Please review this and if appropriate, fill out and return according to the instructions. This information is crucial during an emergency and will allow us to provide better response to the needs of all residents.

**LEPC Membership:**

Chief Kenneth R. Willette, Chairman/Emergency Mgr.

Nick Yarmac, Co-Chair

Chief Allan Stratton

Selectman Frank Everton

Dispatch Supervisor Tom Cortis

Town Administrator Bill Fogarty

DPW Dir. Ed Miga

Elder Affairs Dir. Dorothy Hooper

CATV Dir. Caroline Cunningham

Health Agent L. McCool

Holly Jerdi, Friendly Food Service

Bruce Augusti, MEMA

Ralph Guyer

Brad Pinney

Tom Doyle

## **AMBULANCE OVERSIGHT COMMITTEE**

Calendar year 1999 has shown an increase in both the quantity and quality of service of the Wilbraham Rescue Service which is an integral component of the Wilbraham Fire Department. Equipment now includes two fully equipped ambulances, a rescue boat, and an all-weather rescue vehicle. Our training program continues to upgrade the training of our

personnel; so that now 22 individuals have their basic EMT certification; furthermore five are qualified at the intermediate level. Six firefighters are certified as paramedics, with two more waiting for the next examination. One person is in training and will graduate in July 2000. Wilbraham is now licensed for advanced life support. In addition to this additional protection for our residents and for the thousands of individuals doing business in Wilbraham every day, we can provide back-up services to our neighboring towns through the mutual aid program. A number of our firefighters provided volunteer service during the recent tragedy in Worcester. Special thanks to our Medical Director, Dr. Larry Robbins, for supervising our training programs.

Calls for emergency medical service rose to 832 this year. Emergency ambulance transports to hospital were 572. In addition to our full-time firefighters, we have six individuals serving as call firefighters; three of these are qualified EMTs and one is studying for his paramedic certification. Brad Pinney has been appointed to the Ambulance Oversight Committee to fill a vacancy. Brad is a retired fire captain and brings many years of experience to the committee.

In surveying the future needs of Wilbraham, we support the efforts of the Public Safety Facilities Study Committee who have recently reported to the Board of Selectmen. To comply with current state regulations and standards we need to provide more space for our emergency medical services.

Alan S. Peck, M.D., Chairman  
Kenneth R. Willette, Chief, ex-officio  
Larry Robbins, D.O., Medical Director

Paula L. Chevrier, N.P.  
Bradley W. Pinney  
Timothy S. Rogers, Esq.

## **BUILDING DEPARTMENT**

The Building Department processes the building, gas, electrical, and plumbing permits for all types of construction within the Town. This includes both new construction and any additions, alterations, renovations, re-siding and/or re-roofing your home. The Building Inspector is Lance Trevallion. Mr. Trevallion is in the Town Hall on a full-time basis and available to answer any building or zoning questions. The plumbing inspector is Bernie Sears. The electrical inspector is Dan Driscoll. Both the electrical and plumbing inspectors check in with the Town Hall at the end of each day for any inspections that have been requested.

This past year has been a very busy year for the Building Department. There has been quite a bit of new development along Boston Road and at the Woods of Wilbraham. A summary of building permits issued this past year is listed below.

## Building Permits Issued during 1999

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<b>Type of Permit</b>	<b>Number</b>	<b>Estimated Cost</b>
New Single Family Dwellings	49	\$10,786,900.00
New Condos	51	\$ 5,684,600.00
Residential- Addition/Alterations	204	\$ 1,903,143.00
New Commercial	4	\$ 4,236,800.00
Commercial- Addition/Alterations	7	\$ 436,297.00
Swimming Pools	37	\$ 522,147.00
Garages	8	\$ 347,400.00
Sheds	30	\$ 75,430.00
Wood Burning Stoves	17	\$ 14,770.00
Signs	15	\$ 26,475.00
Repair Fire Damage	1	\$ 30,000.00
Demolitions	3	\$ 7,088.00
Yearly Totals		\$24,961,550.00



Lance Trevallion, Building Inspector


## PLANNING BOARD


The Planning Board is composed of five members elected to overlapping five-year terms and one associate member appointed to a one-year term. The Board is charged under state law with the responsibility for regulating the subdivision of land and land use planning in the town of Wilbraham. The Planning Board reviews all petitions for variances and other zoning matters filed with the Zoning Board of Appeals. The Board also advises Town Meeting on local issues relating to development and zoning, working in close cooperation with the Building Inspector/Zoning Enforcement Officer.

1999 was another very active year for the Planning Board. The Planning Board met 24 times and held six public hearings.

Land development activity in Wilbraham continued at a strong pace reflecting the robust economy. Not unexpectedly, much of our time and energy were focused on reacting to the many residential and commercial projects proposed in the Town during the past year:

-  The Planning Board approved 17 nonsubdivision plans submitted by property owners who were seeking to change existing property boundaries.
-  The Planning Board approved 5 special permit applications. The Board issued special permits for a an estate lot at 821 Ridge Road, detached accessory buildings at 448 Stony Hill Road and 779 Main Street, an expansion of the Balise Ford dealership at 1979 Boston Road, and a driveway access easement for a proposed residence at 303 Mountain Road.

 The Planning Board approved 9 applications for site plan approval in the Ridgeline and Hillside Overlay District.

 The Planning Board reviewed and provided written recommendations on 34 site plan referrals from the Zoning Board of Appeals.

Surprisingly, no subdivision applications were filed with the Planning Board in 1999. However, the Planning Board continued to focus considerable time and energy monitoring work in the previously approved subdivisions under our jurisdiction. At year's end, 21 residential subdivisions and 1 commercial subdivision were under various stages of construction.

As Wilbraham continues to develop and grow, the Planning Board remains committed to controlling development and future growth to the best of our ability using sound planning principles and reflecting the will of the townspeople. We try our best to anticipate the future and to develop whatever zoning is in the best interest of the town. For example, the Planning Board has been working closely with a Steering Committee of residents, business people and representatives of the Wilbraham Monson Academy to review zoning, traffic and pedestrian safety and other related issues in the Village Center (Crane Park area) of Wilbraham. The Planning Board has also been meeting with the local Chamber of Commerce to discuss improvements to commercial zoning along the Boston Road corridor. And the Planning Board has been working closely with the Open Space and Recreation Plan Committee to improve recreation and open space opportunities for our community.

Looking towards 2000, the Planning Board will be working to establish a Sidewalk Construction Fund. When subdivision sidewalks are deemed unnecessary, developers may voluntarily choose to contribute funds for the construction and repair of sidewalks elsewhere in the town. The goal is to repair and extend our existing sidewalk system without taxpayer money. The Board of Selectmen will administer the Sidewalk Construction Fund in concert with the Planning Board and the Department of Public Works with input from the Regional School District. The Planning Board will also be proposing numerous changes to the current Zoning By-Law at the Annual Town Meeting. Most changes will be to update regulations in terms of current practices and to modernize existing use definitions and procedures. Revisions to the sign regulations will also be proposed. We will be seeking input from townspeople on these subjects so that any proposed changes will be well thought out and will have wide support at Town Meeting.

At the annual Town election, Donald Williams was elected to a five-year term on the Board. In May, Associate Member James McEathron was appointed to serve on the Board, filling the vacancy created by the resignation of Jonathan Viens. Cynthia Shultz was appointed to the one-year term as an Associate Member, filling the position previously held by James McEathron. In June, the Planning Board reorganized and Richard Butler was elected Chairman, Eric Fuller was elected Vice Chairman, and Donald Williams was elected Clerk. Eric Fuller served on the Open Space and Recreation Plan Committee, Richard Butler and Edward Stevenson served on the Village Center Steering Committee, and Richard Butler



continued to serve as the Town's representative to the Pioneer Valley Regional Planning Commission. Planning and Community Development Administrator John Pearsall continued to function as the staff liaison between the Planning Board and other town boards and committees.

The Planning Board holds regularly scheduled meetings on Wednesdays at 7:00 PM. Specific dates and agendas for meetings may be obtained from the Planning Office. All meetings are open to the public and community participation from interested townspeople is always welcomed and encouraged. With your support we will continue to provide the very best possible service for our community in the year ahead.

Richard Butler, Chairman  
Frederic Fuller III, Vice Chairman  
Donald Williams, Clerk  
Edward Stevenson

Jonathan Viens (resigned 5/3/99)  
James McEathron (appointed 5/10/99)  
Cynthia Shultz, Associate Member

## **CONSERVATION COMMISSION**

The Conservation Commission's main function is to administer the state and local wetland protection statutes. Persons may request that the Commission determine whether wetland areas exist on their property. If a landowner desires to alter the wetlands, the area within 100' of the wetlands, a stream, brook or river or any area within 200' of a perennial stream, brook or river, the Commission must approve such activity and will issue conditions protecting those resource areas. The Commission also oversees almost 750 acres of conservation land throughout Wilbraham and is involved in developing long-range plans for the maintenance of those areas and the possibility of acquiring additional open space.

The Commission has attempted to work with developers to set aside significant amounts of open space in subdivisions. In 1999, eighteen public hearings were held for a variety of projects that required a Notice of Intent. Many additional hearings were held for applications filed as a Request for Determination.

In addition, the Commission continues to be involved with a variety of enforcement activities to make sure that landowners are in compliance with the wetland statutes. The Commission generally attempts to negotiate compliance with landowners before resorting to ticketing, fines or court proceedings. This year, there have been several fines issued to landowners that began work on their property prior to complying with all the regulations.

The Commission is always seeking contributions of additional open space and is prepared to assist landowners interested in donating land or interests( such as conservation easements) to the Town or to local trust organizations. One of the key concerns of the Commission is to try to connect existing open space parcels with smaller corridors of open space to maximize the visual and environmental impact of our publicly-owned open space.

The Commission continues to look for persons interested in becoming associate members. Associate members attend meetings and hearings, but do not vote at the hearings. They are appointed by the Commission. We are looking for individuals who are interested in the maintenance of existing conservation properties, open space planning and related activities. Interested persons should contact the Conservation Commission Office at the Town Hall.

Anyone interested in understanding how the state and local wetland statutes operate are invited to meet with the Commission. The Commission has available for sale at the Town Office Building a "Citizens Guide to Wilbraham Wetland Regulations" that describes the local By-law and regulations. The Commission generally meets twice a month at 7:00 PM in the Town Office Building. The actual meeting schedule is always posted prior to the meeting. Appointments may be made by contacting Margaret Everett, Secretary, in the Town Office Building.

Patricia Ross, Chairman  
John Sullivan  
Stoughton Smead  
Linda Christman

Robert McMaster  
Christopher Brown  
Thomas Reavey

## **ZONING BOARD OF APPEALS**

The purpose of the Board of Appeals is to act upon applications for special permits or variances which require ZBA approval, grievances of anyone unable to obtain a permit or enforcement action under the provisions of Chapter 40A or the Zoning Bylaws, and to review decisions of the Building Inspector after an appeal has been filed, and to issue comprehensive permits authorized by Chapter 40B.

The Board of Appeals consists of three full members and two associate members. All members of the board are appointed for three year terms.

This past year the board has granted several variances to landowners who needed relief from zoning regulations required in their district. The board also acted on several special permits for businesses along Boston Road.

Anyone interested in becoming a member of the board should contact the Board of Selectmen.

## **OPEN SPACE AND RECREATION PLAN COMMITTEE**

The Open Space and Recreation Plan Committee ("Committee") finished its first draft of the revised Open Space and Recreation Plan ("the Plan") in December 1998 and solicited comments from the public and from other Town boards during early 1999. The Plan met with generally favorable reception from all concerned, and the Committee submitted the Plan to the state in the late spring. The Massachusetts Executive Office of Environmental Affairs,

Division of Conservation Services, granted conditional approval to the Plan in August 1999. The Committee continues to make noted revisions on the Plan and hopes to submit to the state a revised plan for final approval in the spring of 2000. With the conditional approval, the Town is eligible for certain land acquisition, historical preservation and recreational program grants and match grants from state and federal sources.

The Committee has established five overall goals for managing the Town's future that are included as the core of the Plan:

1. Develop an on-going base of support for the Plan.
2. Promote active growth management to protect rural atmosphere, scenic landscapes, historical sites and community character.
3. Plan for optimum use of recreation and conservation resources by Wilbraham residents.
4. Preserve and protect natural resources and wildlife habitat.
5. Improve pedestrian, bicycle and public transportation opportunities for Wilbraham residents.

The Committee has spent much of its time this past year in attempting to develop a broad public base of support for the Plan. This effort has culminated in a brochure published by the Committee that describes the Plan and the process suggested by the Plan as well as numerous outreach programs that have involved different aspects of the community. A notice concerning the Committee's activities was placed prominently on the flier that describes the Town Recreation Department's Winter-Spring 2000 offerings. This flier was sent home with each student in the public school system.

The Committee also established a number of active standing sub-committees in 1999, including a publicity committee, a trail development committee, a land acquisition and inventory committee, a land trust committee and liaison committees to the Historical Commission, Recreation Department, Conservation Commission and Planning Board.

One of the Committee's most important tasks in 2000 is to inventory all of the privately held, unprotected parcels with more than 10 acres in Town and evaluate each parcel as to its role in supporting the values enunciated in the Plan. Each parcel will be evaluated in terms of its visibility, scenic characteristics, historical features, environmental issues and recreational potential. This information will then be available to the Planning Board, Conservation Commission and other boards that make decisions regarding land use in Town.

For more information about the Plan or the Committee's work, residents may contact any member or the Committee or call John Pearsall, Director of Planning and Community Development (596-2806) or Recreation Director Tom Brennan (596-2816).

Robert McCollum, Co-Chair  
Cathy Callaghan, Co-Chair  
Stephen Bosworth  
Coralie Gray

Lorelei Hewitt  
Mark Kent  
Mary Quigley  
Denny Smith

## SEALER OF WEIGHTS AND MEASURES

Item	Category	Adjusted	Sealed
Scales	Over 10,000 lbs.	1	3
	5000-10,000 lbs.	0	0
	100-5000 lbs.	0	0
	Under 100 lbs.	0	46
Weights	Metric		5
	Apothecary		3
Other Devices	Gasoline Pumps	2	105
	Oil and Grease Pumps	0	14

William H. Garvey, Jr.  
Sealer of Weights and Measures

## VILLAGE CENTER STEERING COMMITTEE

The Board of Selectmen appointed this committee in February, 1999, to develop a vision of the village center for the next 20 to 30 years. Composed of Wilbraham center residents, business owners, educators, professionals, Chamber of Commerce and Planning Board members, the committee met on Tuesday evenings twice each month for three to four hours per session.

The committee has:

- ❖ Defined the village center as Main Street from Old Orchard south to Bruuer Pond, Faculty Street from Main Street West to Springfield Street, and Springfield Street from Main Street west to Faculty Street.
- ❖ Recommended to the Board of Selectmen improvements on Main Street regarding safety, traffic calming, parking, appearance and lighting.
- ❖ The committee worked to develop modern, uniform sign regulations with the village center. The objective is to preserve the character and appearance of the town center, enhance the safety and convenience of pedestrians, slow moving vehicles, promote the economic vitality of the village center businesses and professional practices, and be architecturally pleasing to visitors and residents alike.
- ❖ The committee developed and presented to the selectmen its concerns about potential changes that could impact the appearance of the village center and has made suggestions regarding establishment of an Historic District within the center.

- ❖ The committee is working at year's end on a village center zoning district to complete its recommendations to the Planning Board on modernizing the present Neighborhood Office and Neighborhood Shops zoning specifications.
- ❖ The committee plans to present a comprehensive report of all of its recommendations to the Board of Selectmen by June, 2000.

Richard C. Malley, Chairman  
 John Tenbrook, Asso. Chairman  
 Active members:  
 Paul Murray  
 Ted Stevenson  
 Dr. Molly Noonan  
 Michael O'Rourke  
 Marge Connell

Martha Rickson  
 Dr. Mike Margolis  
 Dick Butler  
 Tom Forcier  
 Barbara Fitzgerald  
 Marge Trimble  
 Steve Gray  
 Stoughton Smead

## **WILBRAHAM COUNCIL ON AGING**

The Council on Aging provides services, programs and activities for the more than 2800 individuals in Wilbraham who are over the age of 60. The Senior Center is located at 88 Stony Hill Road in the former Pines School and is open from 8:00AM to 4:00PM, Monday through Friday. A variety of programs are offered for recreational and educational purposes with an emphasis on activities that will promote independence, health maintenance and wellness. Classes are able to be offered at no or low cost due to funding from the Town and Grants from the Commonwealth. Although the majority of participants are Town residents, the Center draws people from the surrounding communities as well.

Each noon, the Senior Center is the host for a hot, nutritious meal that is provided by Greater Springfield Senior Services, Inc. at a requested donation of \$1.75. These meals are part of a nation-wide program which is funded by Title IIIC of the Older Americans Act. Home delivered meals are also provided through G.S.S.S., Inc. The actual number of meals has dropped to slightly more than 9,500 per year, which follows the national trend. Home delivered meals have remained at the same number of around 8,000 meals. Meal Site manager, Helen Lindsey Barna provides everyone with a warm welcome and a friendly atmosphere and makes sure that the meal program runs smoothly.

The Senior Center receives the majority of its funding from the Town of Wilbraham. This funding supports three full time positions at the Senior Center and cost of operating the Senior Center. Additional funding is received from the Executive Office of Elder Affairs for special programming and a part time staff position. The Western Mass. Association of Councils on Aging also supports a 20 hour a week position through the Senior Aide Program. During this past year, 162 volunteers donated 5,636 hours of time at a value of \$37,555.00. The Center would not be able to provide the activities and programs it does without their dedication and service.

Transportation for seniors and the disabled is provided through Mass. Services for Seniors. Reservations for rides are urged to be made at least 48 hours before needed. The cost of one way transportation has risen to \$.50 in Wilbraham; \$1.00, for any other Town within the immediate area, other trips are \$2.00 for one way. The Senior Center has volunteer drivers who provide transportation for medical appointments and treatment. They graciously drive Seniors to their various appointments and wait for them. Their service is greatly appreciated by all of us.

The Council on Aging meets on the first Wednesday of each month at 7:15 PM at the Senior Center. The seven members are appointed by the Selectmen and serve three-year terms (individuals may be appointed for additional terms). The meetings are open to the public and we encourage residents of all ages to attend these meetings and provide input. The staff is always eager to have feedback from the community so that we may best meet the needs.

We are grateful for the large number of community members that support programs such as SERVE (fka SHARE), SHINE, the S.A.L.T. Council, and the Lock Box program. We also appreciate the cooperation and support from the Wilbraham Fire and Police Departments, the Selectmen, Sen. Brian Lees and his staff, and Rep. Gale Candaras and her staff. A special note of thanks to the Hampden – Wilbraham Regional School District for the generous contribution in printing the newsletter and to the Friends of Wilbraham Seniors who provide for the postage.

Submitted by,

Theresa Munn, Chair

Barbara Fisk, Vice-Chair

Al Brazeo, Treasurer

Marguerite Zwarycz, Secretary

Dorothy Hastings Hooper, Director of Elder Affairs

Fred Biel

Mary Irla

Rev. Robert Stuart, Pastoral Advisor

## **VETERANS SERVICES**

The Department of Veterans Services is under the direction of the Office of the Commissioner of Veteran's Services of the Commonwealth of Massachusetts and is governed by Chapter 115 of the Massachusetts General Laws. The services provided by this office consist of financial assistance, especially with medical care in accordance with the standards and limitations of the Massachusetts Medical Directive, as well as referrals and consultations. All Veterans and their dependents should feel free to contact this office at 596-8111. We urge all veterans to bring a copy of their DD 214 discharge document to be placed on file in this office in case of loss or damage to the original. We can also help to obtain copies of military records if the original has been lost.

Annually we hold a Memorial Day Wreath Laying Ceremony at Glendale Cemetery and a Veteran's Day Tribute in November at the Soldier's Monument in the center of town. Many

thanks go to all who participated and made the events a success in 1999. Interested parties who would like to participate or speak in future programs are welcome and may contact me at any time.

Applications for Veteran's License Plates from the Department of Motor Vehicles are available in this office, as well as applications for military branch decals to be attached to the number plates. Also, information and applications for interment in one of the Commonwealth's Veterans Cemeteries located in Bourne, Cape Cod, and Agawam are available.

If you have misplaced your (or your husbands) discharge documents (form DD 214) we can help you obtain a copy from the National Personnel Records Center. This very important document will be needed whenever application for any kind of veterans benefits is made, including burial benefits, medical benefits (i.e. free prescriptions at the VA medical clinic pharmacies), annuities, bonuses, license plates and so on. We will also keep a copy on file if you submit it to this office in case you need it at some point in the future.

The Town has announced plans for a Granite Memorial to honor Wilbraham veterans from World War II, Korea, Vietnam and Desert Storm. Veterans and their families are encouraged to submit honorable discharge documents for veterans who were Wilbraham residents at the time they entered war time military service to ensure their inclusion.

The Commonwealth of Massachusetts Executive Office of Administration and Finance Department of Veterans Services Division has announced the availability of annuities in the amount of \$1,500.00 payable in two equal payments in January and July to any wartime veteran who suffered service connected blindness, paralysis or other disability, or to the parents of a deceased veteran whose death occurred as a result of injury sustained or disease contracted during active service in time of war. Contact this office for more information or to make an application.

Richard J. Prochnow, Veterans Agent

**Veterans Administration Toll-Free Numbers:**

VA Benefits	1-800-827-1000
Life Insurance	1-800-669-8477
Dept Management Ctr.	1-800-827-0648
Education Loans	1-800-326-8276
Headstones and Markers	1-800-697-6947
Persian Gulf Helpline	1-800-PGW-VETS
CHAMPVA	1-800-733-8387
(TDD)	1-800-829-4833

**Medical Center and Clinics:**

Northampton/Leeds:

Admissions:	584-4040
Appointments:	582-3037
Transportation:	582-3078
Mental Health:	582-3022
Pharmacy:	582-3028

Springfield:

Appointments:	785-0301
Mental Health:	785-0304
Pharmacy:	785-0043

**VA toll-free bulletin board called VA ONLINE**  
**1-800-US1-VETS(871-8387)**  
**internet address: <http://www.va.gov/>**

## **COMMISSION ON DISABILITIES**

The **Americans with Disabilities Act of 1990 (ADA)** provides a comprehensive national mandate for the elimination of discrimination against individuals with disabilities in employment, transportation, public accommodations, state and municipal government activities and telecommunications. **Massachusetts Constitutional Amendment, Article 114-1980** states: "No otherwise qualified handicapped individual shall, solely by reason of his handicap, be excluded from participation in, be denied the benefits of, or be subject to discrimination under any program or activity within the Commonwealth." Any city or town in the Commonwealth which accepts the provisions above is authorized to establish a Disability Commission. Commissions work with the Massachusetts Office on Disability (MOD) to carry out programs and activities designed to integrate people with disabilities more fully into their communities.

In Wilbraham, the Disability Commission consists of nine members, appointed by the selectmen. The majority of members must have a disability themselves or be an immediate family member of someone with a disability. One member of the commission must be an elected or appointed official of the town. Members are initially appointed in staggered one-, two-, and three-year terms. The commission must meet at least six times annually, keep records of its meetings and actions, and file an annual report.

Since its beginning, the Wilbraham Disability Commission has provided information and consultation to citizens of Wilbraham with disabilities and their families. Commission members have joined the town's Building Inspector in surveying Wilbraham's public buildings, monitoring compliance with ADA and Massachusetts standards. While most town buildings are currently accessible to persons with disabilities, the commission submitted its suggestions for further improvements to the Board of Selectmen. Commission members have surveyed Wilbraham's employment policies and procedures and provided consultation to restaurant owners and other businesses regarding their service and parking facilities. Members have toured elder housing sites and documented complaints. Due to negotiations with Greater Media Cable Company (now Charter Communications), Wilbraham citizens with disabilities have been granted a 10% discount on their cable bills. Advocacy by members of the commission has also resulted in copies of the warrant for town meeting being issued in large print, for interested citizens with visual impairment.

Most recently, the Wilbraham Disability Commission studied the town's recreational programs and facilities, hoping to create more opportunities for citizens with disabilities to fully participate. Members of the commission hope to become involved at the initial



planning stages for construction of new facilities, ensuring that these sites provide maximum access to all Wilbraham citizens, regardless of ability.

Elaine Scott, Chair	Evelyn O'Brien	Debbi McDonald
Joy C. Hibsher, Clerk	Anne Metayer	Donald F. Haynes
John (Jack) Chase	Susan Kramer	Vacancy (elected official)
William F. Fogarty, Town Administrator (liaison with selectmen)		

## **WILBRAHAM HOUSING AUTHORITY**

Effective January 2000 the Wilbraham Housing Authority will hold their regular monthly meeting on the second Thursday of each month at 7:00 p.m. Meetings are held at The Pines, 88 Stony Hill Road unless otherwise posted.

The Hampden County Sheriff's Dept., Work Release Program, did some painting for the Authority at Miles Morgan Court again this year. The interior of the Community Building was painted and scrubbed clean in a matter of days. The Sheriff's Dept., Work Release Program, did a wonderful job and all residents are happy with the freshly painted and clean interior of the building.

Last April the Minnechaug Track Teams, both the boys and the girls, (approximately 80 teenagers) and their coaches organized a spring clean up at Miles Morgan Court and The Pines for the second year. It is wonderful to see that number of young adults involved a community service project. They did a great job! In fact, the seniors and the students enjoy the program so much it was discussed that this would become an annual event.

The Authority is funded by The Department of Housing and Community Development in Boston. We provide housing to low income families, elderly and disabled individuals. Chapter 705 Family Housing and Chapter 667 Elderly/Disabled Housing is administered by the Authority. In our Chapter 667 program we have two types of housing, conventional elderly housing and congregate housing. Applications for all housing programs may be obtained by calling 543-1700 or stopping at the Wilbraham Housing Authority office, 88 Stony Hill Road, between 9:00 a.m. and 1:00 p.m. Monday through Friday.

The Wilbraham Housing Authority also rents property to the Town of Wilbraham for the Wilbraham Senior/Community Center and The Mulberry Country Day School. The building that houses the Senior Center/Community Center and Country Day School is fondly remembered by many long time Wilbraham residents as the "Old Pines School." Many Wilbraham residents that attended the Pines School as children are now going to that same facility for activities at the Senior Center/Community Center.

Michelle Lawler, Chairperson	Van Pelt Brower, Assistant Treasurer
Jason A. Burkins, Vice Chairperson	R. Earl Hermance, State Appointee
Richard D. Bourgeois, Treasurer	Carol Anne Young, Executive Director

## **HEALTH AGENT/TITLE V INSPECTOR**

In May of 1999 I was hired as the new Board of Health Inspector, filling the position left by Dave Bodendorf. I am a registered sanitarian and have over ten years experience working in the public health field.

As a health inspector I have inspected all the food service and retail food establishments to assure compliance with the state sanitary code. Forty-eight food/retail food permits were issued. Other responsibilities include inspection of camps, beaches, pools, temporary food establishments, massage and tanning salons. During the summer periodic testing is done at Spec Pond and Five-Mile Pond to assure the water quality meets minimum standards for public beaches. The Minnechaug High School pool was upgraded and a new filter system installed to meet state requirements.

I assisted in the Flu Clinic by delivering the flu vaccine from the Public Health Department in Amherst to the nursing homes and Senior Center for immunizations.

Housing inspections, public health nuisances and complaints by citizens are investigated and when applicable dealt with in accordance with Mass General Laws relating to public health. All reportable diseases were documented and the proper agencies notified.

I continue to take at least twelve in-service credit courses a year relating to health regulations, communicable diseases, hazardous and solid waste, and Title V.

In addition to my obligation as a health inspector I have also been hired to take over all Title V related responsibilities. I witness all percolation tests, review and approve proposed septic designs, and inspect all soil absorption systems installed prior to covering. This year 130 septic plans were approved. Since I started in July I witnessed 52 percolation tests, and inspected 67 installations. The Title V work continues to be under the engineering department at the Town Hall.

Lorri McCool, Health Agent and Inspector

## **ANIMAL CONTROL**

For 1999, a total of 1438 dogs were properly licensed in the Town of Wilbraham. According to the General Laws, "...whoever is the owner of a dog or a cat six months of age or older, shall cause such dog or cat to be vaccinated against rabies by a licensed veterinarian." Failure to have such a vaccination is subject to a \$50 fine. License fees are \$20.00 (if not spayed or neutered) and \$10.00 if spayed or neutered. Failure to license your dog by July 1 is subject to a \$6 late fee.

We received 935 calls regarding dogs, cats and various wildlife causing nuisances. Owners are reminded that a proper shelter is mandated by law for dogs. Many of the complaints received were for barking and roaming dogs. We have also received many complaints about persons walking their dogs on school grounds, cemeteries, and church properties, allowing their animals to defecate there. Persons should be reminded that most of these places are posted and dogs are not allowed. I would appreciate that dog owners be respectful in regards to such properties. As for Fountain Park, dogs are allowed there only if they are walked on a leash, the feces picked up after them. Owners not abiding by these regulations can result in action taken against them.

Every spring, a rabies clinic is set up in the town to accommodate residents. A minimum fee is charged and everyone is welcome to get their animals vaccinated

If you have any questions, please call 596-2006 and we will do our best to accommodate you. Thank you.

Gilles Turcotte, Animal Control Officer      Anne Turcotte, Assistant Animal Control Officer

## **WILBRAHAM TOBACCO CONTROL CONSORTIUM**

The Wilbraham Tobacco Control Consortium continues to provide services to Wilbraham, Ludlow, Monson, and Palmer through the Wilbraham Board of Health as the lead agency for a grant from the Massachusetts Department of Public Health.

During 1999, effort in Wilbraham were concentrated in the areas of youth access to tobacco products, cessation services for smokers who want to quit smoking, and community education on the adverse health effects of both mainstream and second-hand smoke.

Wilbraham tobacco retailers have continued to work in partnership with the consortium to ensure against tobacco sales to minors. Youth continue to have access to tobacco products through social sources. Merchants were provided with informational signs to warn adults not to purchase tobacco products for minors. The problem of social source purchases will be a focus for the year 2000. Merchants were also provided with group training for their retail staff, which was well attended. Merchant education will continue to be a strategy in reducing youth access to tobacco products in Wilbraham.

Cessation services provided to 16 Wilbraham residents through group support and group hypnosis. Information regarding cessation services has been made available at the Town Office Building, the Library, and through the local newspapers. In partnership with Wilbraham Public Access Television and the Wilbraham-Monson Academy, the consortium developed a cable access quit smoking group for your, which is repeated periodically throughout the year.

The consortium represents the Board of Health on the School Health Advisory Council. A presentation was made to the school committee regarding available options for enforcing the smoke-free campus policy established by state education reform legislation. These efforts are ongoing.

Sarah McColgan, Director

## **DRUG ABUSE RESISTANCE EDUCATION**

I am excited to report that our D.A.R.E. program is one of only ten communities in the United States recently selected to pilot a newly revised D.A.R.E. Parent Program curriculum. Certain community members will have the opportunity to contribute vital information while participating and evaluating this new program in the early part of 2000.

The Wilbraham D.A.R.E. program continues to be a tremendous success. Credit for this achievement can be traced to the strong collaborative efforts of the community partnerships that support the fundamental principals of our message. Established alliances with our schools, local government, community organizations, citizens and businesses have reinforced our objectives of teaching our children to resist drugs and violence. Wilbraham's D.A.R.E. program has been recognized as a national model due to these accomplishments and has often been described as "*community policing at it's best.*"

A strong commitment to the D.A.R.E. objective is our partnership with the Scantic Valley YMCA here in Wilbraham. Through the fundraising efforts of their annual D.A.R.E./Scantic Valley Y golf tournament, funding has been provided to purchase the necessary educational and motivational materials required to successfully deliver the program goals. This contribution has also provided for the expenses of in-service training for the D.A.R.E. instructors.

Before we can change behaviors, we first and foremost must change the perception of drugs and violence as viewed by society and young people today. We continue to meet this objective by delivering the D.A.R.E. curriculum in grades one, three, five, eight, ten and a parenting program as well. In 1998 our program received a \$13,375.00 grant from the Executive Office of Public Safety funded through the cigarette tobacco tax. This subsidy provided the necessary funding for assistance of our part-time D.A.R.E. officers Sgt. Raymond Kallaugher, Officers Robert Zollo and Daniel Menard. This funding also allowed us to train an additional D.A.R.E. instructor; Officer Timothy Kane.

The D.A.R.E. program offers students training in conflict resolution skills and addresses anger management. Many communities across America are concerned with recent outbreaks of violent acts within their schools. It is comforting to know that the D.A.R.E. junior high school curriculum offered to our Wilbraham students addresses these concerns.

In closing I would like to share a statement that summarizes our objective in D.A.R.E.:

***“It is easier to build a child than it is to repair an adult.”***

Respectfully submitted,  
Dennis J. LaPlante, D.A.R.E. Coordinator

## **BOARD OF CEMETERY COMMISSIONERS**

The shading of the somber-faced angel in the [picture](#) shows the effects of many years of acid rain. Added to that damage is that of a hundred or more New England winters, which taken together have made many of our historic Wilbraham cemetery stones unreadable for our local historians, both professional and those of school-age.

This picture shows that the sandstone material quarried locally, stands up the best of all the types of historic stone material used. Other materials, which were also used by our forebears, include white marble and even a few stones of three-inch thick slate. By far, the “East Longmeadow” sandstone best withstands the rigors of our New England winters.

For those monuments which have not fared so well and which have been broken, several years ago your commissioners devised a practical and moderate-cost method of preserving our historical monuments. This system which enables a monument cracked or broken by weather, lawn maintenance crews or even some well-intentioned visitors to be restored by the use of a heavy duty stainless steel “collar” which is wrapped around the stone. Special epoxies are used to make sure the steel collar supports the weight of the old stone.

We continue to be thankful to Wilbraham resident Dick Kleeberg, president of Kleeberg Sheet Metal, for engineering this collar system for use in all Wilbraham cemeteries and for continuing to provide them at no cost to the people of Wilbraham.

In Adams Cemetery, the commissioners replaced a bronze plaque on a monument, which was stolen by thieves who pried it from a gravesite. Also, in Adams, about an acre of land which was originally owned by Deacon John Adams, the first cemetery commissioner, and which was acquired by the town from the Schrade estate in 1969 has been laid out into individual cemetery lots. This land, to be known as the “Eastern Section” will be available for purchase in the spring of 2000.

Besides repairing our Wilbraham “history cast in stone”, your commissioners also believe that it is their responsibility to plan for the future. In 1998, the board presented the Town

Meeting with a plan, which was approved, to have several acres donated by the Blake family to the town to be reserved for East Wilbraham Cemetery expansion.

The newly constructed East Wilbraham Cemetery entrance road has made many more townspeople aware of the cemetery and as dramatically increased its beauty. We also have realized the sale of many more lots as people have discovered this “previously hidden” town treasure.

In 1999, the board learned of the sale of a large parcel of land adjacent to Glendale Cemetery. With the assistance of the Board of Selectmen and Town Administrator William J. Fogarty, the town acquired just over an acre contiguous to the north side of the cemetery.

Presently it is grazing land and since cemetery expansion is some years away, the commissioners are discussing the possibility of leasing the land to a local farmer for grazing.

The town cemetery system had 14 burials during calendar year 1999. This number fluctuates from 10 to about 16 per year. With the recent land acquisitions, the commission has more than enough space for about 10,000 additional burials in Wilbraham. Based on past burial statistics, this is probably enough space to last the town into the fourth millennium!

Besides planning for the future with land acquisition, the board also has tried to encourage financial independence and stability. One way to do this is to continue to encourage the establishment of a named Family Trust, which can be set up by any lot holder. In the financial section of the town report is a list of each named Family Trust, which has been established.

Current rules require the payment of \$500 dollars, which can be made in several increments in order for the Family Trust to be established and then to be listed each year in the Annual Town Report. The funds are invested and only the interest will be spent for cemetery maintenance and improvement programs. Contact the commissioners for further information.

The commissioners note with sadness the passing of Richard A. Piaget who served as Glendale Cemetery Commissioner from 1990 to 1996. Dick was the financial person on the board and it was he who set up our present budgeting system. His family and the community will miss him.

Respectfully submitted,

J. Bruce Tingle, Chair

Peter W. Ablondi, Vice-chair

Donna L. Fountain, Clerk

## RECREATION DEPARTMENT

***Life was meant to be lived.*** -- Eleanor Roosevelt

The Wilbraham Recreation Department experienced a year of tremendous change in 1999. Anthony Herdemian resigned after 18 years as the Parks and Recreation Director and Barbara St. Germain retired after 11 years as the secretary of the Department, leaving the town of Wilbraham a much better place than they found it. They certainly made a difference in the community and I thank them both for their professionalism and attention to detail.

Personnel changes within the Department included the hiring of myself, Thomas J. Brennan on March 1, 1999 as the Parks and Recreation Director, Merrie Kaye on November 2, 1999 as the Department secretary and Shannon Bristol on December 20, 1999 as the Assistant Recreation Director. We all appreciate the hard work and dedication that was personified by our predecessors. It certainly helped with the transition.

The scope of Recreation, as it pertains to Wilbraham, involves items such as field and facility improvements, athletics, special interest classes, trips, Spec Pond activities and future needs. In regards to field and facility improvements, residents may have noticed a number of them. Spec Pond football field has been described as looking as if it came from a Norman Rockwell painting. The field is irrigated and is on a regular maintenance program. Soccer championships were held at Spec Pond and were taped by Wilbraham Public Access. Thank you Caroline Cunningham and crew! Soule Road Field was rehabilitated and used for baseball and paving at Spec Pond began in November.

Athletics continue to be the most popular Recreation Department offering, serving over 600 children each season. Significant growth in Football and Boys and Girls Lacrosse occurred in 1999 with every indication that it will continue to grow. Some of the new programs that were offered in 1999 include a Boys Lacrosse Camp, a Girls Lacrosse Camp, a teen Outdoor Adventure Camp and a 10-12 Boys Baseball Tournament.

Our after-school classes continue to be a big draw with increased enrollment in Self-Defense Classes and Dance Classes. Trip highlights in 1999 include a trip to the Bronx Zoo, a winter trip to New York City and a Red Sox game in Boston.

Spec Pond members enjoyed a great year this summer with increased enrollment for the Spec Pond beach and the Spec Pond Adventure Program. The paddle boats also proved to be a great addition to the beach. With swimming, sunbathing, fishing, picnicking, day camp, pavilion rentals and boating, Spec Pond may be small in size but large in amenities.

Future Recreation Projects include the drilling of a well and the installation of irrigation at Soule Road School Field. Field #2 at the Wilbraham Middle School will finally have a drainage system installed. Spec Pond Pavilion will be scheduled to undergo kitchen and bathroom renovations as well as having a new barbecue pit built.



There are many special projects that the Recreation Department would like to see happen, most importantly, the addition of a Senior Center/Community Center that would include a gymnasium; indoor swimming pool; classroom facilities; fitness, computer and teen center plus a full sized Senior Center. The installation of lights at Spec Pond would allow for increased use of the facilities for both children and adults. Additional field development would allow us to rest fields on a regular basis thereby saving money on field rehabilitation.

***Wouldn't it be nice...*** --Beach Boys

The Recreation Department, The Recreation Commission and the Friends of Recreation would like to take a moment and thank the volunteers who make it possible for us to offer these programs. Each season, over 100 volunteers take time out of their personal schedules to teach the children of Wilbraham the finer aspects of being involved in sports. While these children are learning how to hit a baseball, kick a soccer ball or maybe throw a football, there is so much more that they are learning. They are learning how to get along with each other; how to exhibit sportsmanship; how to share; how to take instruction; how to show respect; the benefits of hard work and many other characteristics that are so significant in the development of young people. What our children do after school and who they spend their time with are important factors in the development of each child. This, we take very seriously.

Thomas J. Brennan  
Parks and Recreation Director

Mark Jones

**RECREATION COMMISSION**

John O'Connor, Chairman  
Trant Campbell, Vice Chairman  
Mary Burnham, Secretary  
Francis Bloom, F.O.R. Liaison  
Mary Quigley  
Joel Castleman

**FRIENDS OF RECREATION**

Brad Pinney, President  
Keith Person, Vice President  
Lori Hewitt, Secretary  
Dave Danker, Treasurer  
Jim Slattery  
Gerry Ferzoco

**WILBRAHAM PUBLIC LIBRARY**

Poised on the turn of the century and millennium, the Wilbraham Public Library made important strides into the future during 1999. The library Long Range Planning Committee formed in January and completed its work in October with new goals and objectives for the next three years. Through the C/WMARS network, the library changed its computer system for the online catalog, circulation, and cataloging functions also within the January to October timeframe. These major initiatives were at the forefront of library activities throughout the year.



The Long Range Planning Committee, comprised of six library staff members and trustees and eight representatives from different age groups and interests, convened in January to develop a vision of library service in Wilbraham and chart a course for realizing that vision. Through using the American Library Association's new Planning for Results planning process, the committee progressed from looking at the Town and the present and future needs of its residents, to analyzing current library services, and finally to redirecting the library's future efforts to more effectively meet those needs.

To assist with this process the library commissioned the Social and Demographic Research Institute (SADRI) of the Local Community Research Group of the University of Massachusetts to carry out a telephone survey and focus group discussions and develop a report with recommendations based on their findings. During this survey SADRI staff conducted telephone interviews with 250 Wilbraham residents regarding their satisfaction with the library, its staff and its services. The focus groups targeted senior citizens, teenagers, parents, and the business and professional community in Wilbraham. The discussion leaders guided these four groups through a series of open-ended questions to determine their views of current library services, facilities, and staff, and what changes they would like to see in the future. An overwhelming majority of people expressed that overall they were very satisfied with the library, especially with library staff. However, there was room for improvements in a few areas, notably the library building and the library's visibility in the community.

Through a series of tasks the Long Range Planning Committee combined the results of the SADRI study and their own work to identify the community needs the library could best address. Library staff and trustee members of the committee then wrote goals and objectives for the next three years for selected service responses as defined by Planning for Results. These included current topics and titles, general information, cultural awareness, and lifelong learning. Also, the committee wrote goals and objectives in the areas of public relations and facilities management. The plan is available at the library.

The second major undertaking for the library this year was the launching of a new web-based computer system with increased on-line capabilities through the C/WMARS network consortium. Library staff worked all year upgrading computer connections and equipment and preparing library data in anticipation of changing over to the new system in the fall. The new computer system, shared with sixty full member libraries, allows easy access to members' catalogs from the library or at home and many other new and enhanced features. Visit the network's website at [www.cwmars.org](http://www.cwmars.org). Also in technology the library increased public Internet access from three to five computers, including one in the children's section, and added computers for staff use at the reference and children's librarians' desks.

New hires this year included Patricia McCollum, who replaced Eleanor Rotsko as Library Administrative Secretary in October, and Mary Bell, who started as Library Page in August, replacing Maura Talmadge. Kate Theoharides also worked at the library for sixteen weeks from January through May as part of the Minnechaug student intern program.

Building improvements in 1999 included installation of a new roof drainage system, correction of drainage problems on the southeast side of the building, repaving the parking lot and Crane Park Drive, and redecorating the Brooks Room. With help from the Friends of the Library the library also purchased new shelving for children's videos.

In terms of use by the public, according to the 1999 ARIS reports from the Massachusetts Board of Library Commissioners, in most categories the Wilbraham Public Library continues to be ranked among the top ten libraries in the state in the 10,000 to 14,999 population group. During 1999 it ranked third in the number of people visiting the library weekly, and it is one of only three Massachusetts libraries of its size that is open on Saturdays year round. With limited space for collection growth the library ranked fifteenth out of the fifty-five libraries in its group for the size of the collection. The library's in-house statistics indicate that collection growth was limited to 4.5% in 1999.

Among the highlights for the year were the library's thirtieth anniversary at Crane Park Drive celebrated in April with music, speeches, an exhibit of old library photographs and memorabilia, and refreshments. The library also conducted numerous programs including two book discussion group series, the formation a writer's group and a new daytime reading group for adults, three seasons of pre-school storytimes sessions, the eight-week summer reading program for children, the Friend's annual art show, and various other special events for all ages. These programs were funded through a combination of grants and Friends' money. The library also increased communication with the school and public librarians in Wilbraham and Hampden this year, initiating regular meetings and promoting greater cooperation. In addition, the library hosted its first combined student and teacher art show in November.

The Library Trustees and I would like to thank the library staff for their hard work, dedication, and good customer service. We also thank all the volunteers who generously gave their time to support library services with special thanks to the Lower Pioneer Valley Collaborative program students and teachers who volunteer every week during the school year. Also, thank you to the many civic groups, businesses, and individuals who contributed donations to the library for projects such as the Brooks Room redecorating and for the development of special collections. Lastly, thank you to the Wilbraham Friends of the Library and the Wilbraham Library Memorial-Endowment Fund for their continued support of library services and collections, with special thanks to their presidents, Tricia Sherbow and Joe McGranahan, respectively.

Respectfully submitted  
Christine Bergquist  
Library Director

## Library Statistics 1999

<b>Holdings Information</b>	<b>Adult</b>	<b>Children</b>	<b>Total</b>
Volumes of books	38,193	22,532	60,725
Periodical issues <sup>1</sup>	6,300	700	7,000
Videotapes	1,853	835	2,688
Audio books	1,530	500	2,030
Music on CD	664	156	820
Music on cassettes	31	87	118
Puppets		167	167
Computer software	53	15	68
Multi-media kits		25	25
Equipment			3
<b>Total items</b>	<b>48,627</b>	<b>25,017</b>	<b>73,644</b>
<b>Circulation<sup>2</sup></b>			
<b>Total Circulation</b>			<b>195,403</b>
<b>Other Statistics</b>			
Registered borrowers			10,892
Number of reference questions	4,761	9,300 <sup>1</sup>	14,061
Materials delivered			2,063
Children's programs		225	225
Attendance at children's programs		4,352	4,352
Programs for adults	53		53
Attendance at adult programs		1,140	1,140
Computers for public use	11	5	16
Hours of registered word processing use		491	491
Hours of registered children's games use	832		832
People trained on the computers	61		61
Registered Internet users <sup>1</sup>			950
Meetings held in Brooks Room			164
Meetings held in Cutler Room			85
Volunteers			66
Volunteer hours			1,397
Books donated			4,180
Donated books added to the collection			209
Items purchased <sup>1</sup>			6,750
Items discarded <sup>1</sup>			3,500
Interlibrary loans to other libraries			1,085
Interlibrary loans from other libraries			1,046

<sup>1</sup>Estimate

<sup>2</sup>Limited 1999 statistics available due to changeover to new computer system

## WILBRAHAM PUBLIC ACCESS CABLE TELEVISION

Highlights for 1999 include the expansion of station space into the front section of the **Little Red Schoolhouse** to better accommodate administrative, meeting, and broadcast activities. The back of the building is dedicated to studio and editing functions. The interior has been upgraded with a remodeled bathroom, fresh paint, etc. Outside front stairs have been reconstructed.

Channels 5 and 62 were split to accommodate increased programming. Channel 5 is dedicated to community programming, and Channel 62 is MCET (Massachusetts Corporation for Educational Telecommunications) programming that has been added to enhance community education and enrichment. MCET allows HWRSD Schools and Wilbraham residents access to state educational programming for grades K through Adult education. Operational improvements include a computerized videotape library and an updated rules and procedures handbook.

Much excitement has focused on the addition of new equipment including three digital studio cameras and a digital edit suite. The result will be ongoing improvement in audio and video broadcast quality. Other new equipment includes a digital field camera, new microphones, a field audio mixer, a computer, scanner and printer.

Positive relations with the schools are ongoing through continuation of the internship program, coverage and broadcasting of school committee meetings, school sports, and other significant events. The interns produced a unique series of programs designed to acquaint residents with the employees and functions of various town departments (**Get to Know Your Town Wilbraham!**).

Wilbraham Public Access was invited to document and produce a segment covering the 15<sup>th</sup> Annual Peach Festival for the National Library of Congress, Local Legacy Project.

Caroline Cunningham continues her leadership as Executive Director. Two part-time staff members were hired with grant money to assist her until May 2000.

Honorable Mention was awarded for a WPA-produced program **Fuel of the Future** at the 1999 EarthVision Santa Cruz Environmental Film and Video Festival Competition in CA.

Public Access TV is available to Wilbraham residents as a means of communication, to share information and bring community events into the homes of Wilbraham. Producer training programs are offered to residents throughout the year. Completion of training qualifies new producers to make full use of the studio's facilities and equipment.

For further information, stop by the studio at 28 Springfield Street or call 599-0940. Notices for the Community Calendar may be faxed to 596-3950 at least a week in advance.

Wilbraham Public Access Television Committee Members:

Claudette Burque, Chair  
Ray Syriac, Vice-Chair  
Sandy Karplus, Secretary  
Sandra Belcastro

Linda Fuller  
Tom Nestor  
Mary Ripley  
Richard Scott

## CULTURAL COUNCIL

The Wilbraham Cultural Council (WCC) promotes cultural events in the community. They range from funding blues in the classroom to the Wilbraham Men's Glee Club and Community Chorus concerts. Its mission is to promote excellence, access, education and diversity in the arts, humanities and interpretive sciences in order to improve the quality of life for all in Wilbraham.

Thirty-eight applications were received. Many of the applications had merit. Since only \$5,997 from the state was available for funding, the proposals were closely reviewed, discussed and debated. Those with a close connection to the community were selected.

All Cultural Council meetings are posted and open to the public. Your involvement is welcome, especially at the community input meeting to be announced in the fall. The following is a list of applicants that were funded by the council.

List of Applicants Funded by the Wilbraham Cultural Council for FY 2000:

Art Tipaldi/Minnechaug Regional H.S.	"Blues in the Classroom"
Wilbraham Public Library	Melvin G. Williams, PhD, Historian
Wilbraham Community Chorus	Holiday Concert
Wilbraham Men's Glee Club	April Concert
Wilbraham Hampden Rotary Club	Barbershop Quartet contest
Stony Hill School	"Very Hungry Caterpillar"
Stony Hill School	SSO Woodwinds concert
Soule Rd. School	SSO Woodwinds
Soule Rd. School	Springfield Science Museum
Soule Rd. School	Underground RR Theater
Soule Rd. School	Hampstead Players
Soule Rd. School	Somers Mt. Museum
Deborah F. Thompson	Calvin Theater "Very Hungry Caterpillar"
Memorial School	SSO Concert
Memorial School	Underground RR

Some of the funded projects were part of the state PASS program that funds cultural field trips for children, grades pre-kindergarten through grade 12, by subsidizing the cost of admission to attend programs in the arts, humanities and interpretive sciences.

Please note that individuals, civic groups, town and school departments who donate funds to the WCC are eligible for matching state grants. Several fund-raising events by the council are in the planning stages for next year in order to increase the amount of funds that will be available.

For more information about how the council operates, its guidelines and state overviews, visit online at [www.massculturalcouncil.org](http://www.massculturalcouncil.org).

We hope that all the Wilbraham residents, from seniors to school children, will benefit from this valuable town asset and that we can bring more cultural events into your lives!

Respectfully submitted,

Jennifer Chapin, Chairperson  
Judy L. VanRaalte, Co-Chair  
Charles F. Bennett, Secretary  
Carolyn Zawacki, Treasurer

Lee Fontaine  
Barbara Los  
Barbara S. Ziskind  
Sharon Tellier

## COMMUNITY GARDENS

The Conservation Commission sponsors the Community Garden project, which is located near the intersection of Glendale and Monson Roads, on conservation land formerly known as the "Richmond Chicken Farm". The Community Garden project has been in operation for 26 years, since the time that this conservation tract was originally acquired. The year 1999 was another excellent year for participation, with 45 gardeners renting plots.

Additional land was plowed to make more space available. Improvements for 1999 included: obtaining another seed grant from "America the Beautiful" which was worth over \$1,500 and supplying each gardener with \$30 of free seeds; a surplus storage shed was donated by the Wilbraham Firefighters Local 1847; rigging services were donated by R & S Towing, to move the shed to the garden site; and two wheelbarrows for garden clean-up were obtained, using surplus garden funds.

As another longer term innovation, the possibility of providing water to the garden area is being pursued via a grant from the Massachusetts Technology Collaborative; at this point, a preliminary project description, using renewable energy sources, has been submitted for consideration.

Garden plots are a very generous 25 by 50 feet, plowed and ready to go, at \$10/year plot rental; the project is fully self-supporting, at no cost to the Town. Garden participants enjoy growing a wide variety of vegetables and flowers, from "A" (asters) to "Z" (zucchini).

If you are interested in joining Wilbraham Community Gardens, you may contact the garden coordinator at 596-6072, or the Selectmen's Office at 596- 2805 for more information.

# HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT

621 Main Street  
Wilbraham, Massachusetts

## 1999 REGIONAL SCHOOL DISTRICT TOWN REPORT

*"Excellence First, Learning Always"*

As we end this century and begin to enter the new millennium, the Hampden-Wilbraham Regional School District continues to focus its efforts on preparing students to live and work in the 21<sup>st</sup> century. The district continues to meet the challenges of dealing with a growing student population while continuing to deliver a quality educational program that is evident in a pattern of sustained excellence in student performance. The Hampden-Wilbraham Regional School District is committed to providing all students with high quality instruction and educational opportunities. The future is bright and, with the help of the two towns, the HWRSD will continue to excel in providing an optimal educational environment for our students.

### **District Initiatives**

#### **Construction Projects**

There were many capital projects in different stages of completion throughout 1999. The Hampden-Wilbraham Regional School District Building Committee successfully guided the completion of the Stony Hill Elementary renovation project and met the construction timeline in order to allow all Mile Tree students to relocate to Stony Hill in the fall of 1999. The re-dedication ceremony was held November 7, 1999, with Senator Brian Lees in attendance. On September 1, 1999, M. Jane Leone, Principal of Mile Tree, and a staff of over 30 teachers, paraprofessionals and support personnel opened the doors to 296 students in grades 1 through 4. The building has been completely renovated within budget limits, and will house grades 2-6 for SY 2000-2001.

Mile Tree Elementary was closed in June of 1999 to allow for the renovation of the existing building which entailed demolishing several classroom walls and removing the stage in the cafetorium. As of December 1999, Mile Tree was 80 % completed and is erected to be finished by June 2000, on time and on budget. Mile Tree will be the Early Childhood Center for Wilbraham pre-school, kindergarten, and grade 1 students. In the fall of 2000, all kindergarten students and first graders in Wilbraham will attend school at Mile Tree, thereby relieving the remaining elementary buildings of overcrowding.

The completion of Stony Hill and Mile Tree will be the beginning of a reorganization plan in Wilbraham involving grades K-6 for 2000-2001. Both Stony Hill and Mile Tree construction projects qualify for 67 % reimbursement by the Department of Education School Building Assistance Grant Program.

Minnechaug Regional High School had several capital projects undertaken simultaneously during 1999. The Towns allowed the Hampden-Wilbraham Regional School Committee to bond for \$1.5 million to replace 60% of the roof, replace the boilers, repair the pool filtration system, purchase new doors for the main entrances to the front of the building, install a wooden floor in the old gym, replace the lockers in the girl's locker room, and complete other small projects as remaining funds allowed. As of December 1999, the roof, pool, and boiler projects were successfully completed, with the gym floor installed, but not completely finished for student use. The remainder of the projects will be completed between January and May 2000.

Wilbraham Middle School had major renovations completed to the univent heating and air circulating system and exterior drainage around the building in an effort to address air quality issues at the school. The Wilbraham Finance committee and Selectmen supported the repairs to the air circulation system and drainage issues by appropriating the funds to complete the work during the summer and fall of 1999.

### **Curriculum**

High expectations for students-an important indicator of the quality of any educational program - are embodied in the curriculum for each content area in the Hampden-Wilbraham Regional School District.

The past four years have been productive and successful in the completion of a coordinated sequential curriculum that reflects the state frameworks in language arts, math, foreign language, science, social studies, art, music, health and physical education. The completion of these curriculum goals has resulted in a significant, positive impact on the successful performance of our students on MCAS tests.

In tandem with the creation of an aligned, correlated curriculum, K-12, is the development of meaningful assessments that accurately reflect what students know and are able to do at each grade level. The HWRSD continues to meet the accountability standard of curriculum development that states that the written curriculum must be the tested curriculum, and the tested curriculum and written curriculum should be what is taught in our classrooms. A comprehensive assessment plan has been implemented that measures student achievement based on national norms by administering the ITBS in grades 3, 5, 6, 7, and 9. The state requires we administer the MCAS tests in grades 4, 8 and 10. Students who score above the 97th percentile in grade 7 on the ITBS qualify for the Johns Hopkins Gifted and Talented Program in the district.

As part of the assessment program, staff has begun to develop portfolio standards for students in grades K12 and continue to utilize open-ended questions in all content areas with matching scoring guides (rubrics) that align with the state tests. Students are writing in every area and being held to high performance standards.

### Technology

The Hampden-Wilbraham Regional School District's five-year technology plan continues to provide guidance for the purchase and implementation of technology-enhanced learning opportunities in our buildings. The computer lab at Thornton Burgess has changed to a PC lab, and improvements were made in 1999 with the purchase of six new computers. Upgrades were completed on computers in all elementary buildings to allow for web publishing. At Minnechaug Regional High School, the H-15 writing lab was upgraded, and new computers were added to the lab to accommodate 25 stations. The math department at MRHS received 10 new computers, and new software and upgrades were installed in the D-5 (business department) lab computers. Color scanners were purchased through a grant and installed at the MRHS library, Green Meadows, Soule Road, and Thornton Burgess. All school nurses received new computers to their record-keeping, and 17 new computers were purchased through special education and Title I grants for our resource rooms.

At Stony Hill Elementary, 108 computers were purchased and installed through the construction bond. The library at Stony Hill will be automated by the end of the year so students can use an electronic card catalog to locate and check out materials.

All classrooms in all buildings are connected to the Internet, and continue to provide optimal learning experiences for HWRSD students.

### Adult Community Education and Recreation

This program was created in 1997 and, under the direction of Ned Doyle since its inception, the Adult Community Education and Recreation Program has grown rapidly. The program has many components including a summer camp program for youth, a college-level credit program run by Holyoke Community College and Lesley College, a year-round community recreation program, a high school summer school program, an elementary summer reading program, and evening and weekend classes for adults offered at the high school. Since the spring of 1998, enrollment has grown from 144 participants to 298 participants. This service to the community has been well-received and is destined for even greater success in future years.

### School Based Initiatives

**Memorial Elementary School** welcomed a new principal in the fall with the retirement of Dr. Ruth Tichenor. The new principal, appointed by the Superintendent, was Mrs. Deborah Thompson, former special education coordinator and teacher at Thornton Burgess Middle School. Memorial Elementary also welcomed the addition of two fourth grade classrooms from Soule Road School in preparation of the reorganization to occur next year. The Memorial library was remodeled over the summer with new carpeting, blinds, and tables where students could sit and conduct research. In addition, the fire doors in the hallway were painted, thereby successfully removing most of the orange paint in the building. Memorial School continued its partnership with the Milton Bradley School in Springfield and participated in pen pal projects, science visits, and other exchanges. Memorial staff developed a theme to celebrate its upcoming 50th Anniversary, and focus on the school's ongoing efforts to foster respect for oneself and others. As a community service project, Memorial Elementary School donated 850 pounds of food to the Survival Center, and the fourth grade class made gingerbread houses that they donated to area hospitals and nursing homes. The School Improvement Plan includes improving students' reading and writing skills by training staff in the First Steps Writing Program, and implementing the Houghton-Mifflin reading curriculum across all grade levels. Another goal is to improve students' sense of number relationships using Investigations as part of the math curriculum.

**Soule Road School** held its fall Open House in September with nearly 100% parent participation. The PTA sponsored two special events for 5th graders this year. Students were able to visit a Starlab (portable planetarium) in the gym, made possible through the Springfield Science Museum. Then, the students were able to view the planets and



constellations through telescopes set up outside as they held the second "Stargazers Night" funded through the SMART Grant. Soule Road students also participated in a "2000 for 2000" campaign to celebrate the millennium through reading. The goal is for students and staff to read 2000 books before the year 2000. The Soule Road library also received a "facelift" this summer with a fresh coat of paint, new carpeting, and blinds. Soule Road School's Improvement Plan contains five goals including establishing common benchmarks for grade four and five writing prompts, developing millennium projects by grade level, investigating enrichment opportunities that support student learning, and updating and revising Soule Road School's safety and security plan. The PTA also undertook a major fundraising project to build a new playscape for the school as it becomes a grade 2-6 building next year. Another special event this year was a history presentation by a descendant of the Soule family who gave the students a multimedia presentation and shared several artifacts from the family farm. As a community service project, the PTA sponsored an infant gift-giving program called "Babes in Toyland" for the Salvation Army. The students responded overwhelmingly to the request for gifts.

**Stony Hill Elementary** re-opened as a public school for the first time in 17 years. Mrs. Leone, principal at Mile Tree, and her staff moved to Stony Hill while Mile Tree's renovations were completed. The staff had only two weeks to move, unpack, and prepare for their student's arrivals. They accomplished their tasks in record time, and were ready to receive grade 1-4 students on the first day of school in a "new" building. At the dedication ceremony on November 7<sup>th</sup>, a corner of the Stony Hill library was dedicated to long-time Stony Hill principal, Alan J. Rubin, who passed away recently. The books in Alan Rubin's corner were donated by friends, family, staff and community members in Principal Rubin's honor. From a technological standpoint, over 100 computers were installed and networked in August, and the Winnebago computerized/electronic library system was installed for student use. The Stony Hill School Improvement initiatives are focused on improving student writing skills, implementing the Houghton-Mifflin Reading Program, and integrating technology into the instructional process. Stony Hill also relocated three fourth grade classes from Soule Road into the building in preparation for the reorganization of the Wilbraham Schools next year, and created a positive school climate celebrating diversity and appreciation of all cultures.

**Wilbraham Middle School** had the good fortune of bringing back the national touring group of the Young Americans this fall who gave a sold-out performance at Minnechaug Regional High School with over 200 WMS students participating in a singing and dancing celebration of music and children. The talented WMS students also gave a performance of the musical "Grease" last spring to sold-out audiences. The School Improvement Plan focused on improving writing skills and math skills and working with TWB on developing matching rubrics to score writing assessments in all content areas. As a celebration of diversity, and in conjunction with the PTO and cafeteria staff, Wilbraham Middle School celebrated International Week March 1999 that included special lunch menus. As a building goal, WMS students completed several community service projects. Students helped fill 784 shoeboxes with personal care items that were sent to children in need around the world. They also donated 125 tree ornaments to Baystate Medical Center and collected items to fill 13 large boxes for the Springfield Rescue Mission. Additionally, each Star Time Class adopted a child at the Prospect House, and filled a stocking with gifts during the winter holidays. The Homework Center continues to assist students on Tuesdays and Thursdays from 2:00 to 3:00 p.m. each day as funded by a grant from the Police Department.

**Green Meadows School** is currently in the second year of implementing its curriculum initiative "First Steps" to enhance student writing. Parent workshops were held during the year to introduce the goals of the program and a publication center is being created with the hopes that every young author at Green Meadows will be "published." Green Meadows is particularly proud of its third grade's performance on the ITBS this year. Ninety-four percent of third graders scored in the proficient to advanced range, and no third grader scored in the pre-reader range. Seven classrooms are using the Accelerated Reader Program, a computer based testing program that encourages students to read more books independently. "Keyboard Kids," a grant funded, after-school program, was implemented to give students extra help in reading and keyboarding. In community service programs, over 80 shoeboxes filled with personal care products were delivered to families overseas, and children collected thousands of pennies to help re-open a school in Kosovo. They became involved in the Kosovo project through Lieutenant Kevin Podmore, son of George Podmore, Hampden Postmaster. The VIPS program continued to coordinate the Read Aloud Program funded by Monson Savings Bank, which provided several books that were "gifted" to the classrooms by special readers who visit during the year to read aloud to students.

**Thornton W. Burgess Middle School's** School Improvement Plan focused on improving reading comprehension skills, writing skills, and math skills as well as developing a character education/community service program. TWB staff continues to work with Wilbraham Middle School staff to develop writing rubrics (guides) to assess students' writing skills in all content areas. Thornton Burgess students worked on several themes in 1999 geared toward helping one another, and those less fortunate. They donated gifts of money, food and clothing to several area charitable organizations. Students also participated in a "Career Day" that was sponsored by VIPS to encourage students to begin thinking about their future goals. The After-School Homework Center again flourished through a grant provided by the Police Department. The Awesome student program continues to recognize the good deeds of students in grades 6-8 at TWB. Once a month, students assemble to recognize their peers who were nominated and selected as "Awesome Students." This past year, students at TWB were able to take advantage of a number of exciting field trips that were

offered at the various grade levels. These educational trips took students and staff to such cities as Washington DC, New York City and Boston. Many thanks to the parents, PTO, and VIPS for their continued support of the programs and activities of TWB.

### **Minnechaug Regional High School**

MRHS entered into its third year under the new, extended block schedule in the fall of 1999. Curriculum and teaching strategies were substantially adjusted to the new scheduling format. All departments worked on the development and inclusion of writing assignments across the curriculum and focused on enhancing test-taking skills and content area knowledge to positively impact on SAT, MCAS and ITBS test scores. Sophomores were also encouraged to take the SAT, resulting in 127 students taking the test in 1998-1999 compared to less than 25 the previous year. Additionally, MRHS faculty and administration worked with the School Council to develop the initial steps in a violence prevention and response plan.

### **Minnechaug Regional High School (continued) Department News**

The Guidance Department refined their developmental guidance program after studying various other programs throughout the country. The Internship Program piloted the year before grew from 23 students to over 70 in 1998-1999. Several English teachers were part of a \$3 million grant to the Massachusetts Academy of Teachers to study school-wide student portfolios/autobiographies.

In Minnechaug athletics, six league championships and five Western Massachusetts championships are indicators of a very successful program. We continue to offer 28 sports activities (14 boys/14 girls), providing one of the most complete and diverse programs in the commonwealth. Athletic teams also excel in the classroom; virtually every team at every level received the MIAA Academic Excellence Award.

The Math Department integrated MCAS review questions into its freshman and sophomore curriculum as well as a focus on SAT preparation. Math teachers continue to expand their use of computers in their programs. In business courses, teachers expanded their use of pairing of students and group work through projects and presentations. They also integrated a variety of innovative student assessments including Powerpoint presentations, and the use of student portfolios and daily journals. Our Future Business Leaders of America chapter continued to be active in the state competitions with nine of our students receiving awards. In the Family and Consumer Science Department, Baking and Food Technology classes experienced the greatest growth, and Mrs. Joanne Weisser was named Outstanding New Professional of the Year at the Massachusetts Family and Consumer Science Annual Meeting. The Minnechaug science students worked very successfully with the Conservation Committee and the Department of Environmental Protection in their Hemlock Woolly Adelgid Project. Our Science Olympiad Team placed first in western Massachusetts competition. Music students set records for successful participation at the District and All-State Music Festivals. As in the past, a full schedule of musical performances was presented throughout the year. The Technical Education/Computer Department has expanded student involvement in the use of computers, especially in CAD, Internet web site classes, and computer programming. Many Tech Ed classes are now paralleling English Department written work guidelines, modifying their tests and quizzes to support SAT and MCAS formats, and are placing a greater emphasis in the design process. They have entered into a cooperative effort with the Science Department to explore ways to integrate science and technology.

Our History and Social Studies Department developed a new 9th grade world history curriculum built around the Frameworks and directed toward supporting students' success in MCAS. With the opening of an additional computer lab in room J7, the department has moved toward maximizing this technology in its classes. The Model Congress and Mock Law Teams excelled in their competitions this year.

Minnechaug continued to offer a most extensive array of student activities this last year. To highlight a few, the American Technology Honor Society was officially recognized. The first annual Original/Happy Endings Football Game was held. Falcon Players were state finalists with many receiving individual recognition. The Environmental Club won the Western Massachusetts Championship. The Future Business Leaders of America attended a national leadership conference. Our Sailing Club participated in a regatta at the Coast Guard Academy. Our Smoke Signal won a prize for an outstanding newspaper from the Scholastic Press Forum, and second prize in the Quill and Scroll International Paper Award.

### **HAMPDEN-WILBRAHAM REGIONAL SCHOOL DISTRICT**

#### **FIVE-YEAR ENROLLMENT HISTORY**

	<b>1995-96</b>		<b>1996-97</b>		<b>1997-98</b>		<b>1998-99</b>		<b>1999-2000</b>	
GRADE H W	T	H	W	T	H	W	T	H	W	T

K	62	135	197	82	149	231	43	129	172	50	162	212	50	144	194
P-1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
1	70	200	270	75	183	258	92	179	271	58	149	207	67	177	244
2	81	176	257	73	208	281	71	188	259	86	196	282	57	175	232
3	77	210	287	83	191	274	73	216	289	73	194	267	91	213	304
4	75	209	284	81	208	289	80	203	283	67	224	291	72	204	276
5	75	205	280	68	207	275	83	201	284	82	204	286	72	240	312
6	87	195	282	80	205	285	67	203	270	84	205	289	82	213	295
7	72	202	274	86	202	288	75	207	282	65	204	269	84	216	300
8	71	194	265	67	205	272	83	199	282	78	219	297	64	217	281
9	71	173	244	77	203	280	66	210	276	80	220	300	89	245	334
10	76	164	240	63	168	231	72	183	255	68	202	270	73	209	282
11	54	160	214	61	159	220	62	160	222	66	173	239	63	190	253
12	49	140	189	52	149	201	64	156	220	62	158	220	69	182	251
Gr. 9															
12															
Other			82			64			77			87			88
TOTAL	920	2363	3365	948	2437	3449	931--2434	3442	918	2508			3516	933	2625 3646

### **SAT Accomplishments**

The district's SAT scores continue to exceed the State and National averages.

#### 1998-1999 COMPARISON OF SAT AVERAGE

Verbal		Math
517	Minnechaug	523
511	Massachusetts	511
505	National	511

Over 89% of Minnechaug graduates enrolled in colleges. The Class of 1999 placed 67% of its members in 4-year colleges. Our students continue to attend highly competitive colleges. The Class of 1999 sent graduates to Boston College, Colgate University, Harvard University, Massachusetts Institute of Technology, Rensselaer Polytechnic Institute, Syracuse University, Tufts and West Point. Over 20% of students attended two-year colleges.

Two of our 1999 graduates were National Merit Semi-Finalists and several students were commended for their performance on advanced placement exams.

### **MCAS Scores**

The Massachusetts Comprehensive Assessment System (MCAS) is in its second year as the commonwealth's state wide assessment program for public schools. MCAS measures the performance of students, schools, and districts on the academic learning standards contained in the Massachusetts Curriculum Frameworks, fulfilling requirements of the Education Reform Law of 1993. The MCAS tests are designed to measure student performance against the standards contained in the Curriculum Frameworks. Consistent with this purpose, results on the MCAS tests are reported according to performance levels that describe student performance levels that describe student performance in relation to established state standards. There are four performance levels: *Advanced*, *Proficient*, *Needs Improvement*, and *Failing*. School, district, and state level results are reported as the number and percentage of students attaining each performance level for each subject area and grade level tested.

In May 1999, students in grades 4, 8, and 10 in our district, and in all Massachusetts public schools, completed the second annual administration of the Massachusetts Comprehensive Assessment System, which included tests in English Language Arts, Mathematics, and Science & Technology. History and Social Science was tested at the eighth grade level. We are particularly pleased that Hampden-Wilbraham

students exceeded the state average in every area, and showed improvement from 1998 scores. The district was ranked 36th in the state and was in the top 20 ranking for all of our elementary, middle and high school scores, which is an improvement over last year.

The following chart shows the distribution of scores.

1999 MCAS Scores HWRSD					
Percentage of Students at Each Performance Level					
All Students	Advanced	Proficient	Needs Improvement	Failing Tested	Number of Students Tested
<b>Grade 4</b>					
English Language Arts	0	32	65	4	293
Mathematics	18	29	42	11	295
Science & Technology	25	54	19	3	295
<b>Grade 8</b>					
English Language Arts	4	68	25	4	309
Mathematics	7	32	39	21	310
Science & Technology	8	33	33	27	309
History and Social Science	2	13	52	34	309
<b>Grade 10</b>					
English Language Arts	3	44	36	17	295
Mathematics	10	23	32	34	295
Science & Technology	2	36	46	16	295

#### **New Staff**

A number of new staff joined us this year. They are:

Joanne Anello Maher	Stephanie Harju	Michael Orzech
Elisa Baird	Sara Korte	Jessica Paris
Joanna Brega	Chantall Latulippe	Julie Phelps
Dorothea Crowley	Kimberly Leary	Thomas Potter
Shahla Dabiri	Kathleen McDonald	Heather Wages
John Derosia	Julie McKinnon	Catherine Zawrotny
Mary Jo DiNardo	Katherine Messina	Cindy Zielinski
Tammy Garvey	Elizabeth Newman	
Katey Greene	Mary O'Neil	

#### ***RETIREES:***

David Barry, Minnechaug Regional High School  
 Dr. Richard Brown, Minnechaug Regional High School  
 Donald Cantwell, Wilbraham Middle School  
 Dorothy Corriveau, Wilbraham Middle School  
 Genevieve Keddy, Wilbraham Middle School  
 Mary Beth Lanoie, Green Meadows School  
 Evelyn Mabuck, Soule Road School  
 Lorraine Morrell, Minnechaug Regional High School  
 Joan Reil, Superintendent's Office  
 Sharon Queen, Stony Hill School  
 Sandra Sanders, Minnechaug Regional High School  
 Marion Sears, Memorial School  
 Florence Sheehan, Minnechaug Regional High School  
 Encamcao Silveira, Minnechaug Regional High School

### **School Councils**

The committee wishes to acknowledge the effectiveness of the School Councils and to thank them for volunteering their personal time to pursue a commitment to the education of our young people. We would also like the community to recognize the services rendered by these parents and citizens of the HWRSD.

#### ***GREEN MEADOWS SCHOOL***

T. Jeffrey Sullivan, Principal  
Ellen Collins  
Jean Hall  
Richard Moriarty  
Kathleen Pessolano  
Valerie Ross  
Mary Ellen Shea  
Cheri Tanguay  
Phyllis Walsh

#### ***STONY HILL SCHOOL***

M. Jane Leone, Principal  
Ellen Bartolomei  
Charles Brock  
Pat Hunt  
Shawn Lawrence  
Karen Murphy  
Linda Rozolsky  
Elaine Stinson

#### ***MEMORIAL SCHOOL***

Deborah Thompson, Principal  
Peggy Brady  
Pat Colkos  
Marcia Jackson  
Kim Marowski  
Kim Mele  
Gail Smead  
Sharon Tellier  
Deb Wandzilak

#### ***SOULE ROAD SCHOOL***

John F. Cavanaugh, Principal  
Cathy Brunelle  
Maureen Burke  
Claire Clini  
Stephanie Harju  
Betty Howarth  
Cathy Mahoney  
Charity Marlatt  
Jane Robinson

#### ***THORNTON BURGESS MIDDLE SCHOOL WILBRAHAM MIDDLE SCHOOL***

Noel P. Pbdey, Principal  
Jim Bartolomei  
Patti Casey  
Beth Crowley  
Monique Latessa  
Alecia Lipinski  
Pat O'Connor  
Pat Pastoreck  
Nancy Roy

Robert A. Dionne, Principal  
Ellen Alpert  
Scott Berg  
Dierdre Barbeau  
Donna Berrouard  
Kathleen Dusel  
Susan Fitts  
Janice Hassett  
Luzann,e Laba  
Meg Robbins  
Jane Stenning  
Teresa Terbush

#### ***MINNECHAUG REGIONAL HIGH SCHOOL***

John K. Logan, Jr., Principal  
Judy Bowerman  
Sue Bunnell  
Elizabeth Contant  
David Demos  
Lindsay Ervin  
Wilbur Jenkins  
Clifton Johnson  
John Logan  
Linda Rooney  
Gregory Schmutte

Constance Shea  
Joanne Weisser  
Peter Wolkowski

Staff News

**School Committee**

The next school year will find the School Committee continuing to work with the administration and staff to create a smooth transition in Wilbraham as Mile Tree becomes a pre-kindergarten, full-day kindergarten, grade 1 center, and Soule Road, Memorial and Stony Hill Schools become grade 2-6 buildings. Space issues in the Hampden schools, and increasing enrollments throughout the district will create new challenges. As always, communicating regularly with patrons, parents and town officials about budget issues and the necessity to maintain adequate funding, will be a priority.

**School Committee**

Ronald E. Thomson, Chairperson  
Paula R. Tingle, Vice-Chairperson  
Joel A. Berman  
Pamela C. Burch  
Richard W. Grono  
Lois R. Megliola  
Mary Anne Morris

## **THE ATHENEUM SOCIETY OF WILBRAHAM**

The large red sign in front of the Old Meetinghouse, on Main Street, announces our major effort for 1999 and several years to follow: RESTORATION.

Bob Swallow, chair of our committee to restore the 1793 meetinghouse and the hearse house behind it, filed an architect's survey of the two buildings with the town. Initially the town and the Society jointly funded the \$30,000 cost, but \$15,000 was reimbursed through a preservation grant from the Massachusetts Historical Commission.

The survey by architect Peter Zorzi of Studio One identifies about \$280,000 worth of needed capital repairs. The Society plans to complete this work in three to five years.

The Restoration Committee has met with the selectmen, the Finance Committee, and the Capital Planning Committee to request that they support the Town's portion of the project. Continued financial support is expected from the Massachusetts Historical Commission in future funding rounds. With state approval we anticipate completing a project which will provide almost a \$300,000 restoration for the Old Meetinghouse and the Hearse House at a cost to the town of \$150,000 or less.

We especially wish to thank Joan Paris, Assistant Town Administrator, for having prepared hundreds of pages of grant applications and other documentation required for this project to go forward toward completion.

The Atheneum Society maintains the Old Meetinghouse as a museum to preserve traditions and artifacts relating to historic Wilbraham. The building is maintained with the active participation of citizens through their donations, volunteer hours, and expertise.

Marcie D. Williams  
President

## **WILBRAHAM & MONSON ACADEMY**

Wilbraham & Monson Academy began its 196<sup>th</sup> year by welcoming 360 students who have come from 17 states, the District of Columbia, and 18 different countries to live and learn together. For the eleventh consecutive year enrollment increased. Among the day students, 49 are from Wilbraham. Enrollment at the Blake Middle School has remained just under 80.

In October of 1998 the Board of Trustees decided to renovate the Corbin Field House. It was felt that the historic significance of the building was important to the Academy and the town, therefore renovation was a clear choice over reconstruction. Subsequent cost estimates, in conjunction with a broader review of our programmatic needs, resulted in a change of plan.

The Board of Trustees is currently engaged in an aggressive campaign to raise four million dollars, with three million dollars allocated for a combination of work that will reflect renovation and expansion of our athletic facilities. The remaining funds will be utilized to complete work on the facades of many of the historic campus buildings. The work on the athletic center will not commence until sufficient funds are in hand.

Last year it was reported that a fund had been established to honor Gray Mattern, who was Headmaster of Wilbraham Academy from 1955 – 1971. I am pleased to report that loyal alumni and friends have contributed slightly more than \$500,000 to the Mattern Fund. Half of this money has been added to the endowment to support professional development activities for faculty and staff. The other half of these funds has been earmarked for the restoration of the facades of the historic buildings on campus. Work on Rich Hall and Alumni Memorial Chapel commenced this fall.

The members of the Curriculum Renewal Committee, under the leadership of newly appointed Assistant Head of School, Karen O'Meara Pullen, have made considerable progress in mapping the curriculum. The next phases include: a review of the curriculum maps to either minimize the overlap or build on it where appropriate; and a new daily and weekly schedule that will better meet the needs of the program. All changes are being considered in light of the Seven Tenets that were proposed by the Curriculum Renewal Committee and adopted by the Board of Trustees in October of 1998. These Seven Tenets are: Professional Development, a Communication Curriculum, a Collaborative Approach, an In-Depth Program, Service, Technology, and Assessment.

The Academy continues to enjoy strong ties with the town of Wilbraham. Many of our students are involved in local elementary and middle schools. The Academy Repertory Company and Academy Singers perform at many schools. International students have visited the Wilbraham Middle School for four years, speaking to social studies classes about their countries and their culture. Students in the afternoon Community Service activity volunteer at day care and senior citizens' centers. Many of the faculty and staff at the Academy also serve on town committees and are involved in youth recreation. We welcome the citizens of Wilbraham at concerts, dramatic performances and athletic events on campus. Many community organizations use the fields and other facilities at the Academy. Last summer Beech Tree Camp again provided a stimulating day camp experience for many local youngsters.

Respectfully submitted,

Richard C. Malley  
Head of School



## COMMUNITY ORGANIZATIONS

<b>Type of Service</b>	<b>Name of Groups</b>	<b>Contact Number</b>
Boy Scouts	Troop #177	596-5047
Boy Scouts	Troop #359	596-3052
Business Development	Economic Development Council	596-2806
Business Development	Hamp.-Wilb. Chamber of Commerce	787-1555
Children Activities	Children's Museum	596-2472
Club	Elks Lodge 2448, Ludlow	583-2448
Club	Grange #153	283-5532
Club	Knights of Columbus	596-9982
Club	St. Cecilia's Women's Club	596-8676
Club	Newton Lodge	596-6677
Club	Rotary of Wilbraham	596-6151
Club	Junior Women's Club	596-2742
Club	Lion's Club	596-2959
Club	Women's Club	596-4900
Club	South End Neighborhood Club	596-9306
Club	Welcome Wagon	596-3486
Cub Scouts	Pack #177	596-5047
Cub Scouts	Pack #359	596-3584
Education-Private	Wilbraham and Monson Academy	596-6811
Education-Public	Hampden-Wilbraham Regional Schools	596-3884
Education-Scholarship	Minnechaug Scholarship Foundation	566-8478
Fountain Park	Wilbraham Nature & Cultural Center	596-2712
Gardening	Garden Club	596-3244
Gardening	Community Gardens	596-6072
Girl Scouts	Scouts and Brownies	596-2320
Golf	Country Club of Wilbraham	596-8897
Library Support	Friends of the Library	596-6141
Library Support	Library Memorial Endowment Fund	596-6141
Local History	Atheneum Society	596-4097
Orchestra	Post Road Orchestra	596-9075
Peach Festival	Wilbraham Community Association	596-6555
Political	Democratic Town Committee	596-8510
Political	Republican Town Committee	596-2350
Recreation	Friends of Recreation	596-2816
Senior Activities	Young at Heart Club	596-9551
Soccer	Wilbraham Soccer Club	596-3627
Television	Public Access Cable TV	599-0940
Veterans	American Legion Post 286	596-8111
Veterans	American Legion Post 418	596-8111
Veterans	VFW Post 5361	596-6445
Veterans	Polish American Veteran's Club	543-2076